

NOTICE OF SPECIAL MEETING ADMINISTRATION AND FINANCE COMMITTEE

NOTICE IS HEREBY GIVEN pursuant to the Open Meetings Act that the Village of Homer Glen's Administration and Finance Committee will hold a Special Meeting Wednesday, February 17, 2016 at 4:30 p.m. in the Mayor's Office, 14917 South Founders Crossing, Homer Glen, to conduct the business as listed on the agenda below.

**Agenda
Village of Homer Glen
ADMINISTRATION AND FINANCE COMMITTEE
Wednesday, February 17, 2016 – 4:30 p.m.
Village of Homer Glen, 14917 S. Founders Crossing, Homer Glen, IL 60491
Mayor's Office**

- 1. Call to Order.**
- 2. Pledge of Allegiance to the Flag.**
- 3. Roll Call.**
- 4. Approval of Minutes.**
 - a) January 6, 2016
- 5. Old Business.**
- 6. New Business.**
 - a) Consider for Approval the Village of Homer Glen's 2016 Illinois Municipal League Membership Dues.
 - b) Consider for Approval the Village's Chicago Wilderness Membership Dues for 2016.
 - c) Consider for Approval the Village of Homer Glen's Portion of the Northern Will County Water Agency's Biannual Budget for FY 2016 in the Amount of \$57,354.16.
 - d) Consider for Approval the Village's December Legal Bills from Mahoney, Silverman and Cross, LLC. in the Amount of \$2,502.08.
 - e) Consider for Approval the Village's January Legal Bills from Mahoney, Silverman and Cross, LLC. in the Amount of \$6,907.99.
 - f) Consider for Approval the Audit Engagement Letter from MPS for Audit Services FY 04/30/2016 – 04/30/2019.
 - g) Consider for Approval an Invoice in the Amount of \$3,471.00 from General Code for the Finalization and Delivery of the Code Books.
 - h) Consider the Annual Review and Approval of the Mayor and Village Board Standard Operating Procedures (SOP) #1-11.
 - i) Consider for Approval Resolution No. 16-004, a Resolution Directing Village Staff to Not Enforce the Ninety-One (91) Day Maximum Annual Display Time Permitted for Temporary Signs, Section 10.6-5.b(2), for 159th St. Corridor Businesses for the Duration of the IDOT 159th Street Road Improvement Project.

- j) Consider for Approval a Motion to Waive the Formal Bidding Process and Approve an Agreement with Landscape Supply, Inc. for the Spring 2016 Public Parkway Tree Planting Program at a Not to Exceed Amount of \$58,500 and the Fall 2016 Public Parkway Tree Planting Program at a Not to Exceed Amount of \$58,500.
- k) Consider for Approval the Purchase of Equipment in the Amount of \$198,661.52 for the Future Maintenance of the Village's Parks and Trails.
- l) Consider for Approval the November, 2015 Invoice in the Amount of \$58,261.53 for Professional Services from TRIA Architecture for the Village Hall Renovation.
- m) Consider for Approval the December, 2015 Invoice in the Amount of \$48,000.00 for Professional Services from TRIA Architecture for the Village Hall Renovation.
- n) Consider for Approval the December, 2015 Invoice in the Amount of \$5,547.50 for Professional Services from TRIA Architecture for the Village Hall Furniture Design.

7. Discussion/Update Items.

- a) Village Manager's Update.
- b) Village Finance Director's Update.
 - 1. Discussion of Draft FY 2016-17 Budget.
- c) Development Services Director's Update.
 - 1. Update on Sewer and Water.

8. Public Comment.

9. Adjournment.

DISABLED: Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Village Manager at (708) 301-0632 at least 24 hours in advance of the meeting date.