A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE TO THE FLAG
C. ROLL CALL - ESTABLISH QUORUM
D. APPROVAL OF AMENDMENTS TO THE AGENDA

E. MINUTES
   1. December 11, 2019
   2. January 22, 2020
   3. Executive Session Minutes for Approval to Remain Sealed: June 27, 2018; February 13, 2019; May 22, 2019; June 5, 2019.

F. PUBLIC HEARING
   1. Proposed Establishment of Special Service Area No. 20-001 (Square at Goodings Grove).

G. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS
   1. Mayor
   2. Trustees
   3. Village Clerk
   4. Village Attorney
   5. Public Safety Officials
   6. Village Manager

H. PUBLIC COMMENT (3 Minute limit. Please sign in prior to start of meeting.)

I. CONSENT AGENDA
   1. Consider for Approval the Accounts Payable for the Period of February 28, 2020 through March 12, 2020 in the amount of $80,767.97.
   2. Consider for Approval of the Village of Homer Glen’s January Legal Bills from Mahoney, Silverman & Cross, LLC in the amount of $5,920.75.
   3. Consider for Approval Tria Architecture’s Invoice No. 3209 for Heritage Park Schematic Design Services, in the amount of $16,586.11.

J. LEGISLATION AND ACTION ITEMS
   1. Consider for Approval the Amended Village Board Standard Operating Procedure No. 001.
   2. Consider for Approval Resolution No. 20-003, a Resolution Authorizing the Release of Executive Session Minutes.
   3. Consider for Approval Ordinance No. 20-004, an Ordinance Approving and Adopting the Official 2020 Zoning Map of the Village of Homer Glen.
   4. Consider for Approval Ordinance No. 20-005, an Ordinance establishing Special Service Area No. 20-001 (Square at Goodings Grove) in the Village of Homer Glen.

K. WORKSHOP ITEM
   1. Proposed Zoning Code Updates

L. OLD BUSINESS

M. NEW BUSINESS
N. EXECUTIVE SESSION
   1. Personnel
   2. Purchase or Sale of Real Property

O. ADJOURNMENT

DISABLED: Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Village Manager of Homer Glen at (708)301-0632 at least 24 hours in advance of the meeting date.
Village of Homer Glen

14240 W. 151st Street
Homer Glen, Illinois 60491

December 11, 2019

Board of Trustees
Board Meeting

Village Board Room
14240 W. 151st Street
Homer Glen, IL 60491
A. CALL TO ORDER

The meeting was called to order on December 11, 2019, by Mayor Yukich at 7:00 p.m. in the Village Board Room, 14240 W. 151st Street, Homer Glen.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

Present were Mayor George Yukich, Trustees Sharon Sweas, Ruben Pazmino, Beth Rodgers, and Keith Gray. Trustee Holtz arrived at 7:03 pm and Trustee Brian Burian was absent. Also present on behalf of the Village were Village Clerk Christina Neitzke-Troike, Village Attorney Eric Hanson, Director of Planning and Zoning Vijay Gadle, Assistant to the Village Manager Matt Walsh, Finance Director and Treasurer John Sawyers, Chief Building Official Joe Baber, Development Services Director Mike Salamowicz and Village Manager Karie Friling. A quorum was established.

D. APPROVAL OF AMENDMENTS TO THE AGENDA

Trustee Sweas motioned to table I.2, second by Trustee Gray.

Voice Vote:
Ayes: (4) Trustees Sweas, Gray, Rodgers, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (2) Trustee Holtz and Trustee Burian
The Mayor did not vote.
The motion carried

Trustee Gray motioned to consider Consent Agenda items, 1 and 2 separately, second by Trustee Sweas.

Voice Vote:
Ayes: (4) Trustees Sweas, Gray, Rodgers, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (2) Trustee Holtz and Trustee Burian
The Mayor did not vote.
The motion carried

E. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS

1) Mayor Yukich -

HOMER FOR THE HOLIDAYS THANK YOU

Saturday was a great event for the Homer for the Holidays lighting celebration. If you have not seen the holiday lights in the Active Core section of Heritage Park, drive by there after you leave the meeting tonight. The lights can be admired from the road or you can take a walk through the park and enjoy some nice photo opportunities. I would like to give a big thank you to:

- Our Village Staff for pulling this event together and setting up the displays in some rough weather conditions.
- Our Parks and Recreation Committee for their input in planning and volunteering at the event.
- Our EMA volunteers and the Will County Sheriff’s Auxiliary for assistance with traffic control.
• The Homer Township Road District for assistance with putting up the pole décor and the tent.
• The Homer Township Fire Protection District for providing transportation for Santa and staying on site for the public’s safety.

The following local organizations for providing volunteers and activities at the event including
• Arts Guild of Homer Glen
• Cross of Glory Lutheran Church
• First American Bank
• Homer Glen Junior Woman’s Club
• Homer Junior High Show Choir
• Oak Prairie Junior High Hi-C Choir
• Schilling School Choir
• And the many individuals that volunteered.

Extra special touches added to our events are made possible because of our sponsors. I would like to extend a big thank you to:
• Camp Bow Wow
• Chesdan’s Pizzeria & Restaurant
• ComEd
• Glitter Your Pallet
• Konow’s Corn Maze
• Meijer
• Ozinga
• Rubi Agave
• Silver Cross Hospital
• V3 Companies

VILLAGE HALL CLOSED FOR CHRISTMAS HOLIDAY

Village Hall will be closed on Tuesday, December 24 and Wednesday, December 25 in observance of the Christmas Holiday. We want to wish everyone a happy and safe Christmas Holiday.

2) Village Manager Karie Friling –

Manager Friling thanked John Robinson and his staff for their hard work preparing and installing the holiday light display. She also informed the Village Board that at this time, the Mayor would not be executing the phase II contract with SFA for the sports complex, as the two private investor groups were going to be meeting to discuss their project needs and abilities further. The commencement date of the phase II study will be determined after these discussions are completed.

F. PUBLIC COMMENT

Dan Hamilton – Mr. Hamilton introduced himself as a Community Health Educator from the Will County Health Dept Tobacco Control and Prevention program. Mr. Hamilton addressed cigarette use and e-cigarette use. Mr. Hamilton requested to be on the next agenda to give a 10-minute presentation.

Vince Myles – Discussed his concerns of the proposed rezoning of the 6 acres in item H.1. Never had an issue with water until additional houses in his area. Mr. Myles wants progress in the Village but is concerned about the rezoning affecting the existing residents.

Joe Turrise – Discussed his concerns of the proposed rezoning of the 6 acres in item H.1. Mr.
Turrise’s concern is the number of trees that may be affected by this rezoning.

Daniel Hir – Discussed his concerns of the new construction on 159th which is now owned by Ketler. Mr. Hir does not want semi’s parked behind his house as it is a safety issue and would like to be informed of what type of commercial property that would be there. Manager Friling stated she had received notice that morning that they had withdrawn their petition for a new business on the site.

Linda Hirdler – Thanked the Village Board for the Veterans event and the Homer for the Holidays event.

G. CONSENT AGENDA


Trustee Gray motioned to approve the consent agenda, second by Trustee Rodgers.

The Mayor asked the Clerk to call the Roll:
Ayes: (5) Trustees Sweas, Gray, Rodgers, Holtz, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (1) Trustee Burian
The Mayor did not vote.
The motion carried.

1. The approval of the Accounts Payable for the period of November 28, 2019 through December 12, 2019 in the amount of $7,362,224.48. (Tabled)

Trustee Gray motioned to approve the consent agenda, second by Trustee Sweas. Trustee Gray explained the high number includes retiring the bond and felt it should be approved separate from the consent agenda.

The Mayor asked the Clerk to call the Roll:
Ayes: (5) Trustees Sweas, Gray, Rodgers, Holtz, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (1) Trustee Burian
The Mayor did not vote.
The motion carried.

H. LEGISLATION AND ACTION ITEMS

1. Motion to approve Ordinance No. 19-055, an ordinance rezoning an approximately six (6) acre parcel from the A-1 Agricultural Zoning District to the R-2 Single-Family Residential Zoning District for certain real property located at 15029 W 139th Street, Homer Glen, Illinois. [HG-1927-A, 15029 W. 139 Street].

Trustee Holtz motioned to approve Ordinance No. 19-055, second by Trustee Gray.

The Mayor asked the Clerk to call the Roll:
Ayes: (4) Trustees Gray, Rodgers, Holtz, and Pazmino
Nays: (1) Trustee Sweas
Abstained: (0)
Absent: (1) Trustee Burian
The Mayor also voted Aye.

*The motion carried.*

2. **Motion to approve Ordinance No. 19-057**, an Ordinance granting a variance to permit the construction of a shed, an accessory structure, in the required front yard of the subject property where accessory structures are not a permitted obstruction [Section 220-807 of Chapter 220 (Zoning) of the Code of the Village of Homer Glen] for certain real property located in the R-1 Single-Family Residential District at 14229 S. King Road, Homer Glen, Illinois. [HG-1926-V, 14229 S. King Road].

Trustee Rodgers motioned to approve Ordinance No.19-057, second by Trustee Pazmino.

*The Mayor asked the Clerk to call the Roll:*
Ayes: (5) Trustees Sweas, Gray, Rodgers, Holtz, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (1) Trustee Burian
The Mayor did not vote.

*The motion carried.*

3. **Motion to approve the attached 2020 meeting calendar for the Village Board, Plan Commission, Committees and Emergency Management Agency.**

Trustee Holtz motioned to approve the 2020 meeting, calendar for the Village Board, Plan Commission, Committees and Emergency Management Agency, second by Trustee Gray.

*The Mayor asked the Clerk to call the Roll:*
Ayes: (5) Trustees Sweas, Gray, Rodgers, Holtz, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (1) Trustee Burian
The Mayor voted Aye.

*The motion carried.*

I. **WORK SHOP**

1. **Heritage Park Schematic Design Update -**

Jim Petrakos of TRIA Architecture discussed the updates to the schematic design proposals shared at the Committee of the Whole Meeting on November 21. Discussion included the cost estimates and phasing of project options.

2. **ComEd Energy Efficiency Program and Street Light Upgrades – (Tabled)**

J. **OLD BUSINESS –**

Trustee Holtz provided copies of a memo to the Board to follow along.

Trustee Holtz Read her memo as follows:

I have spoken to members of the Parks and Recreation Committee and read the minutes from the October 21, 2019 meeting (relevant portion attached). I was late to arrive on November 13 and missed the reason for
Trustee Rodgers’ decision to table the Board’s discussion regarding the Village seeking RFPs for a park in Glenview Walk Estates. I would like to know why this issue has not been brought back to the Board for discussion, perhaps even in workshop form. I was told by committee members that they also have not been given a reason as to why it was tabled. I have to inquire as to why the December Parks and Recreation meeting was cancelled. I’m told by several members of the committee that Co-Chair Rodgers conveyed via staff that there was nothing that needed to be put on the agenda.

I have to say after discussions with four of the members of the Committee that the concerns expressed in the minutes from October 21 are absolutely valid. It appears that the Committee has been cut out of the discussions related to Heritage Park other than what is made available to the General Public. The committee was apparently told by Co-Chair Rodgers at that October meeting, that having a member of the Parks and Rec Committee present in the Schematic Design team meetings for Heritage Park would “constitute a quorum” and thus violate OMA. This discussion is not reflected in its entirety in the minutes, but multiple committee members have stated to me that those were the statements made. I challenge the accuracy of this claim that it would constitute a quorum. The members stated they were invited to email their input to the Heritage Park Design Team. Some feel that their recommendations were either overlooked or ignored, based on what has been presented since, it does not appear their concerns/recommendations have been factored in to the current schematic designs.

Mayor Yukich has previously expressed a desire for transparency and yet the only parties involved in the Heritage Park Meetings are Staff, the architect and Trustees Rodgers and Burian. There is no reason why a member of the Parks and Recreation Committee could not have been included, and I feel they still can be. I can understand why Owner/architect/Contractor meetings should not necessarily be public due to the occasional sensitive nature of the discussions, however I do not believe the same applies with regard to the schematic design phase and the meetings that have been taking place for Heritage Park.

With regards to the cancelling of the December meeting I have to point out there are two very pressing items that could have been discussed by the Parks and Recreation Committee in December. First, the tabling of the RFP for Glenview Walk Estates. The fact remains is the Parks and Rec Committee worked for 18 months evaluating potential future park locations, within the Village, and it was the Committee’s recommendation that Glenview Walk Estates be at the top of the list of priorities. This process and recommendation for a park in Glenview Walk Estates was presented in detail at a Board Workshop in April. Now it appears someone wants to revisit/entertain the notion of an Intergovernmental Agreement arrangement with the Township for the next park development. I will go on record tonight that any IGA with the Township for a joint park development project is a pipe dream with the current Supervisor that is in control. I have personally worked with Supervisor Meyers on the Homer Community Fest for four consecutive years so I am speaking from personal experience when I state an IGA is a Pipe Dream. Consider for a moment the six (6) page IGA for this years Homer Fest, just so the general Public attending Homer Fest at Heritage Park could use Public parking on Public property (which is maintained by the Township). An IGA that took almost nine (9) months to finalize – for parking on Public property. The supervisor clearly continues to resist a simple path adjoining the two Public park properties, even though we have offered to pay the costs associated, but yet we’re going back to possibly entertain an IGA/cooperative development agreement for an entire park? This notion is ludicrous.

The second pressing item that could have been discussed is the recent updates to the schematic designs for the future phases of Heritage Park, a result of the recent schematic design team meetings, not to mention the cost estimates of approximately another $15 million dollars to complete them. Why is this not pressing enough to discuss with the Committee concurrently with the Board? Why is the Committee’s input being skipped once again on such a costly project? Does the residents’ public representation on the committee mean anything? Do they not have a worthwhile opinion on what’s being considered? Do we not want to hear their opinions on the planning phases, before the decisions are made by the Board? Given the SOP of the Parks Committee, why does the Committee exist if we are going to ignore the SOP and not even hear or consider what they have to say? (End of Trustee Holtz Comments).
Discussion amongst the Trustees and Village Clerk was had regarding Trustee Holtz comments. Trustee Rodgers and Mayor Yukich disagreed with Trustee Holtz’s statements. Village Clerk, Neitzke -Troike explained why the Park and Recreation meeting has a history of cancelling in the month of December.

K. NEW BUSINESS –

Village Clerk, Christina Neitzke -Troike - Six Month Report - May 8, 2019 – November 8, 2019

(See attachment)

Trustee Holtz verbally stated her feedback in response to the Clerk’s 6-month report. In summary, Trustee Holtz discussed the history of the Clerk’s office (both during her term, as well as former Clerk Gale Skrobuton’s tenure). Her feedback included previous administration roles and vacancies that impacted the functions of the Clerk’s office, that resulted in inefficiencies and the backlog of executive session minutes amongst business registrations. Trustee Holtz provided a draft SOP (see attached) completed after the 2019 election, to assist with the transition of the Clerk’s office. Trustee Clerk also discussed and agreed with Clerk Neitzke-Troike’s report stating the former business registration process was inefficient and outdated, and the new process would better serve the Village.

M. EXECUTIVE SESSION –

1. Executive Session Minutes 5ILCS 120/2(c)(21)
2. Pending or Potential Litigation 5ILCS 120/2(c)(11)
3. Purchase or Lease of Real Property 5ILCS 120/2(c)(5)

The Village Board decided not to go into executive session at this time.

N. ADJOURNMENT

Trustee Gray motioned to adjourn, second by Trustee Burian.

The Mayor asked the Clerk to call the Roll:
Ayes: (5) Trustees Sweas, Gray, Holtz, Rodgers, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (0)
The Mayor did not vote.
The motion carried.

The meeting was adjourned at 10:15 p.m.

Christina Neitzke-Troike, Village Clerk
Approved at the Board of Trustees Meeting dated
Village of Homer Glen

14240 W. 151st Street
Homer Glen, Illinois 60491

January 22, 2020

Board of Trustees
Board Meeting

Village Board Room
14240 W. 151st Street
Homer Glen, IL 60491
A. CALL TO ORDER

The meeting was called to order on January 22, 2020 by Mayor Yukich at 7:00 p.m. in the Village Board Room, 14240 W. 151st Street, Homer Glen.

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. ROLL CALL

Present were Mayor Yukich, Trustees Ruben Pazmino, Beth Rodgers, Sharon Sweas, Keith Gray, Trustee Holtz and Trustee Brian Burian. Also present on behalf of the Village were Village Clerk Christina Neitzke-Troike, Village Attorney Eric Hanson, Director of Planning and Zoning Vijay Gadde, Assistant to the Village Manager Matt Walsh, Chief Building Official Joe Baber, Finance Director & Treasurer John Sawyers, Development Services Director Mike Salamowicz and Village Manager Karie Friling. A quorum was established.

D. APPROVAL OF AMENDMENTS TO THE AGENDA - None

E. PRESENTATION

1. Glenn Pasiewicz, Executive Director, Heritage Corridor Business Alliance

Mr. Pasiewicz and Mike Shachel gave a presentation on the merge and the accomplishments of Homer Glen and Lemont Chambers. There is a new community guide and banner program they are currently working on. The upcoming events are as follows:

January 23, 2020, Coffee with Mayor Yukich and Senator Curan, Blueberry Hill.
February 11, 2020 Cannabis workshop, hosted by the Chief Maton of Lemont.
Restaurant week March 1 – March 8, 2020, details to follow.
The Chamber is Co-Sponsoring the United for Puerto Rico with the North West Fire District, March 7, 2020, Raising funds to transport needed fire equipment to Puerto Rico at Rubi Agave.
Business expo at the Lemont Park district, March 14, 2020.
State of the Village April 15, 2020 at Tazzas, Best of Homer Glen awards Ceremony to follow.
Golf Outing June 25, 2020 at Ruffle Feathers Golf Course.

F. APPROVAL OF MINUTES

1. January 8, 2020 – Village Board Meeting

   Trustee Sweas motioned to approve, second by Trustee Gray.

   Voice Vote:
   Ayes: (6) Trustees Sweas, Gray, Holtz, Rodgers, Burian and Pazmino
   Nays: (0)
   Abstained: (0)
   Absent: (0)
The motion carried.

G. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS

1) Mayor’s Report–

**COFFEE & CONVERSATION**

State Senator John F. Curran and I invite you and your friends to join us for a casual conversation over coffee. Come share your thoughts on the community and legislative matters important to you. It will take place on Thursday, January 23 from 8:00 a.m. - 9:15 a.m. at Blueberry Hill Breakfast Café located at 14355 South Bell Road in Homer Glen.

2) Clerk’s Report –

Updated the Board on the Business Registration process. Currently have 77 unpaid commercial businesses and unpaid Home businesses.

H. PUBLIC COMMENT –

**Fred Marino** – Thanked the Village Board for their hard work and understands it can be a thankless job. Mr. Marino also thanked the Board for not passing Recreational use of marijuana.

**Saugirdas Konskis** – Commented on equal rights and discrepancies with his neighbor.

I. CONSENT AGENDA


Trustee Holtz motioned to approve the consent agenda, second by Trustee Gray.

*The Mayor asked the Clerk to call the Roll:*

Ayes: (6) Trustees Sweas, Gray, Rodgers, Holtz, Burian and Pazmino
Nays: (0)
Abstained: (0)
Absent: (0)

*The motion carried.*

J. LEGISLATION AND ACTION ITEMS

1. Ordinance Number 20-001, Amending the Sign Regulations

Trustee Sweas motioned to approve Ordinance No. 20-001, second by Trustee Rodgers.
The Mayor asked the Clerk to call the Roll:
Ayes: (4) Trustees Gray, Burian, Sweas, and Rodgers
Nays: (2) Trustee Pazmino and Trustee Holtz
Abstained: (0)
Absent: (0)
The motion carried.

K. WORKSHOP –

1. Heritage Park Schematic Design

Finance Director & Treasurer, John Sawyers provided a Heritage Park funding option spreadsheet. Village Manager Karie Friling explained in full, the worksheet that was distributed. The worksheet consisted of scenarios based on the feedback given by the Trustees previously to the meeting. Feedback given by the Parks and Recreation Committee and residents who sent in their feedback was presented in the slide show. Each Trustee gave their opinion on which phase was most important to them and why. The consensus was to not implement a new tax to finance Heritage park and leaned towards scenario 2 that was provided in the funding option spreadsheet. Trustee Holtz asked the Assistant to the Village Manager, Matt Walsh, to play a flash drive trustee Holtz had provided. Trustee Holtz had stated it was a 3-minute recording from the March 8, 2017 meeting. The recording would not play but Trustee Holtz stated it was a conversation of the trustees at the time, of Heritage Park with PRI. Trustee Holtz then tried to provide another recording from her phone, but it could not be heard. Trustee Holtz feels the Board is moving to fast on this and is asking what is the rush? Trustee Holtz stated the recording was the voices of Trustee Costa, Mayor Yukich and Trustee Burian, and that Mayor Yukich stated, “There is no way we would build a $21 million park and we wouldn’t spend that amount of money unless we lost our minds.” Trustee Holtz stated she is not comfortable with spending $5 million on the next phase let alone $6.5 Million and that one of the key aspects to passing the gas tax was to be used towards the development of Heritage park. Trustee Holtz stated we spent just shy of $8 million to date and with the new totals presented by TRIA, it would be a $23 million park. Trustee Holtz feels we are ignoring the crown while polishing the jewel. Trustee Holtz would like to see the Board put money aside for other things the Village may need. Trustee Holtz would like the concrete pads taken out and spend around $1 Million on the Village Green and Amphitheater. Trustee Holtz would like to see more input from the resident’s as she feels there wasn’t much outreach, feels the splash pad was more on the top of the resident’s list. When asked to give specifics on what Trustee Holtz would like to see, Trustee Holtz stated, “The Swing, The Memorial, The Village Green phase 4 minus the Amphitheater”. Mayor Yukich feels it is a beautiful park but would like to see a few things completed such as the Veterans Memorial, old Fire Department Memorial brought over and saved, cul-de-sac put in, would like to see the parking accommodate our events we currently hold at the park and the swing. Trustee Gray stated in response to Trustee Holtz, what happened in 2017, the comments that were made in 2017 was a typical knee jerk reaction. The current Board is a new Board and there will be many more boards to come. Trustee Gray gave his thoughts on what he felt was most important but had agreed with Trustee Burian after Trustee Burian had spoken. Trustee Burian went through the feedback in which he had received and based his thoughts on what he had received.

The general consensus of the Village Board was to move forward on option D.
Option D is as follows:

- Open Play
- Sled Hill
- Village Hall, Veterans Memorial
- Village Green and Amphitheater
- Activity Area
- Cul-du-Sac Road
- Active Core Swings

L. OLD BUSINESS - None

M. NEW BUSINESS – None

N. ADJOURNMENT

Trustee Gray motioned to adjourn, second by Trustee Rodgers.

Voice Vote:
Ayes: (6) Trustees Sweas, Gray, Burian, Holtz, Rodgers, and Pazmino
Nays: (0)
Abstained: (0)
Absent: (0)
The motion carried.

The meeting was adjourned at 9:21 p.m.

__________________________________
Christina Neitzke-Troike, Village Clerk
Approved at the Board of Trustees Meeting dated
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**Total - All Funds** $80,767.97
# VILLAGE OF HOMER GLEN
## PAID INVOICE LISTING

**FROM 02/28/2020 TO 03/12/2020**

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<td>03/12/20</td>
<td>149.55</td>
<td>149.55</td>
</tr>
<tr>
<td>WEATAP</td>
<td>225922</td>
<td>EMA SAT ANNUAL SUBSCRIPTION</td>
<td>108880573</td>
<td>02/28/20</td>
<td></td>
<td>24560</td>
<td>03/12/20</td>
<td>365.31</td>
<td>365.31</td>
</tr>
</tbody>
</table>

**VENDOR TOTAL:**

- USIC LOCATING SERVICES, LLC: 399.50
- WAREHOUSE DIRECT: 149.55
- WEATHER TAP.COM: 365.31

**TOTAL --- ALL INVOICES:** 80,767.97
### Final Totals

**Activity From 02/28/2020 To 03/12/2020**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>58,637.75</td>
</tr>
<tr>
<td>Environment Fund</td>
<td>1,076.00</td>
</tr>
<tr>
<td>Motor Fuel Tax Fund</td>
<td>5,028.95</td>
</tr>
<tr>
<td>Park and Recreation Fund</td>
<td>8,927.66</td>
</tr>
<tr>
<td>CIP Bond Fund</td>
<td>7,097.61</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>80,767.97</td>
</tr>
</tbody>
</table>

---

**Village of Homer Glen**

**Paid Invoices by Account Number**

---

**Date:** 03/06/20

**Time:** 14:06:02

**ID:** AP4A0000.WOW

---

**Page:** 7
**Agenda Supplement Sheet**

**Action Item Number:** I.2  
**Village Board Meeting Date:** March 11, 2020  
**Committee Meeting Date:** March 4, 2020 – A&F  
**Item Title:** Consider for Approval the Village of Homer Glen’s January Legal Bills from Mahoney, Silverman & Cross, LLC in the Amount of $5,920.75?

**Motion For Consideration:** Is there a motion to approve the January 2020 Mahoney, Silverman & Cross, LLC legal bills, in the amount of $5,920.75?

**Committee Recommendation:** The Administration and Finance Committee voted to recommend the above motion for the original invoice amount of $5,999.50, pending a correction to the invoice. Following the meeting, staff received a corrected invoice for $5,920.75. The corrected invoice is attached.

**Staff Contact:** AP/AR Clerk Gina Spino.

**Background Information:** The January Mahoney, Silverman & Cross, LLC (MSC) invoice is attached. The attached spreadsheet lists current major categories and corresponding fees for FY 2019-2020. The monthly expenditure totals for 2019-2020 are highlighted in purple along with the grand total. The monthly expenditure totals from 2018-2019 have been added for comparison and highlighted in green.

**Budget Implications:** The fiscal year 2019-2020 budgeted amount for legal expenditures is $67,500.00.
INVOICE SUMMARY
See attached detail

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice for Professional Services rendered through: 01/31/2020</td>
<td>$5,920.25</td>
</tr>
<tr>
<td>Reimbursement of Expenses</td>
<td>$0.50</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT CHARGES</strong></td>
<td><strong>$5,920.75</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Matter Name</th>
<th>Fees</th>
<th>Expenses</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 - General</td>
<td>$1,998.75</td>
<td>0.00</td>
<td>$1,998.75</td>
</tr>
<tr>
<td>002 - Meetings</td>
<td>$1,560.00</td>
<td>0.00</td>
<td>$1,560.00</td>
</tr>
<tr>
<td>017 - Personnel</td>
<td>$48.75</td>
<td>0.00</td>
<td>$48.75</td>
</tr>
<tr>
<td>035 - 17045 Windsor Ct.-Mike Abuzir</td>
<td>$341.25</td>
<td>0.00</td>
<td>$341.25</td>
</tr>
<tr>
<td>037 - Zoning Issues</td>
<td>$1,121.25</td>
<td>0.00</td>
<td>$1,121.25</td>
</tr>
<tr>
<td>044 - Demolition of 15304 Bell Road</td>
<td>$48.75</td>
<td>0.00</td>
<td>$48.75</td>
</tr>
<tr>
<td>053 - Mitch Mrowca Litigation</td>
<td>$292.50</td>
<td>0.00</td>
<td>$292.50</td>
</tr>
<tr>
<td>061 - Dog Bite Case</td>
<td>$87.75</td>
<td>0.00</td>
<td>$87.75</td>
</tr>
<tr>
<td>062 - Building Code Violations</td>
<td>$226.25</td>
<td>0.50</td>
<td>$226.75</td>
</tr>
<tr>
<td>064 - Executive Session Minutes</td>
<td>$195.00</td>
<td>0.00</td>
<td>$195.00</td>
</tr>
</tbody>
</table>

Total Amount Due on this Invoice

**$5,920.75**
<table>
<thead>
<tr>
<th>Invoice For</th>
<th>Homer Glen, Village of</th>
<th>Invoice Number</th>
<th>48883</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice Date</td>
<td>02/11/2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Page</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Matter: 001 - General

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/02/2020</td>
<td>EPH</td>
<td>Review correspondence regarding FOIA request; correspondence with Village Manager and staff regarding the same.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>EPH</td>
<td>Conference with MAM regarding potential language related to executive session minutes unavailable due to computer issues.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>EPH</td>
<td>Correspondence with Village Manager regarding IGA issues.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>EPH</td>
<td>Review correspondence related to Mayor pro-tem issues; correspondence regarding the same.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>MAM</td>
<td>Review ICC proposed rate changes.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/07/2020</td>
<td>EPH</td>
<td>Conference with JAM regarding dog bite case; review notes from executive sessions; prepare correspondence to Village Manager and staff regarding status of pending matters.</td>
<td>0.75</td>
<td>$195</td>
<td>146.25</td>
</tr>
<tr>
<td>01/07/2020</td>
<td>MAM</td>
<td>Draft email to ICC re: tariff rates</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/10/2020</td>
<td>EPH</td>
<td>Correspondence with staff regarding IGA.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/10/2020</td>
<td>MAM</td>
<td>Draft email to K Friling re: ICC rates</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>EPH</td>
<td>Correspondence with attorney regarding intergovernmental agreement.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/14/2020</td>
<td>EPH</td>
<td>Research and prepare draft ordinances and public notice regarding special service area; correspondence with staff regarding same.</td>
<td>2.00</td>
<td>$195</td>
<td>390.00</td>
</tr>
<tr>
<td>01/14/2020</td>
<td>EPH</td>
<td>Review correspondence regarding liquor license application; research and prepare correspondence regarding the same.</td>
<td>1.00</td>
<td>$195</td>
<td>195.00</td>
</tr>
<tr>
<td>01/17/2020</td>
<td>EPH</td>
<td>Review of documents and preparation for conference call; participate in conference call with Village Manager and staff regarding various pending matters.</td>
<td>1.00</td>
<td>$195</td>
<td>195.00</td>
</tr>
<tr>
<td>01/17/2020</td>
<td>EPH</td>
<td>Correspondence with staff regarding liquor license application issues.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/21/2020</td>
<td>EPH</td>
<td>Telephone conference with Village Manager and staff regarding agreement.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/21/2020</td>
<td>JAK</td>
<td>Review correspondence from client regarding right of way agreement.</td>
<td>0.50</td>
<td>$195</td>
<td>97.50</td>
</tr>
<tr>
<td>Date</td>
<td>Name</td>
<td>Description</td>
<td>Hours</td>
<td>Rate</td>
<td>Total</td>
</tr>
<tr>
<td>------------</td>
<td>------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------</td>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td>01/22/2020</td>
<td>EPH</td>
<td>Telephone conference with staff regarding annexation issues.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/22/2020</td>
<td>EPH</td>
<td>Meeting with Village Manager and Mayor regarding intergovernmental agreement.</td>
<td>1.00</td>
<td>$195</td>
<td>195.00</td>
</tr>
<tr>
<td>01/23/2020</td>
<td>JAK</td>
<td>Review correspondence from client regarding 151 right of way. Revised easement. Draft correspondence to client regarding same.</td>
<td>0.50</td>
<td>$195</td>
<td>97.50</td>
</tr>
<tr>
<td>01/27/2020</td>
<td>EPH</td>
<td>Correspondence with staff related to foreclosure action.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/28/2020</td>
<td>EPH</td>
<td>Telephone conference with staff regarding property liens related to mowing.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
</tbody>
</table>

Fee Total 10.25 hrs 1,998.75
### Matter: 002 - Meetings

#### Professional Services

<table>
<thead>
<tr>
<th>Date</th>
<th>Provider</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/08/2020</td>
<td>EPH</td>
<td>Review of agenda and materials; preparation and attend</td>
<td>4.00</td>
<td>$195</td>
<td>780.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Board Meeting and executive session.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/22/2020</td>
<td>EPH</td>
<td>Review of agenda and documents; preparation and attend</td>
<td>4.00</td>
<td>$195</td>
<td>780.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Board Meeting.</td>
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</tbody>
</table>

Fee Total 8.00/hr 1,560.00
Matter: 017 - Personnel

Professional Services
01/30/2020  EPH  Telephone conference with HR director regarding cannabis related issues.  0.25  $195  48.75

Fee Total  0.25/hr  48.75
Matter: 035 - 17045 Windsor Ct.-Mike Abuzir

Professional Services

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/20/2020</td>
<td>HRL</td>
<td>Correspondence with Abuzir on payment due 1/18/20.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/21/2020</td>
<td>HRL</td>
<td>Meeting with Mike on payment. Preparations for Status on pending matter.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/22/2020</td>
<td>HRL</td>
<td>Appearance for Status.</td>
<td>1.00</td>
<td>$195</td>
<td>195.00</td>
</tr>
<tr>
<td>01/22/2020</td>
<td>HRL</td>
<td>Correspondence with Abuzir on Status.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
</tbody>
</table>

Fee Total 1.75/hr 341.25
**Matter: 037 - Zoning Issues**

### Professional Services

<table>
<thead>
<tr>
<th>Date</th>
<th>Code</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/13/2020</td>
<td>EPH</td>
<td>Review correspondence and documents regarding business complaints.</td>
<td>0.50</td>
<td>$195</td>
<td>97.50</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>EPH</td>
<td>Research regarding zoning issues; conference with DJS and MAM regarding same.</td>
<td>0.75</td>
<td>$195</td>
<td>146.25</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>MAM</td>
<td>Conference w/ E Hanson re: zoning cause of action research</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/14/2020</td>
<td>MAM</td>
<td>Research re: zoning causes of action; draft memo re: same</td>
<td>1.50</td>
<td>$195</td>
<td>292.50</td>
</tr>
<tr>
<td>01/15/2020</td>
<td>EPH</td>
<td>Prepare draft letter regarding zoning and code complaints; review and edit same.</td>
<td>1.00</td>
<td>$195</td>
<td>195.00</td>
</tr>
<tr>
<td>01/15/2020</td>
<td>MAM</td>
<td>Research re: zoning ordinances; draft email to E Hanson summarizing same</td>
<td>1.25</td>
<td>$195</td>
<td>243.75</td>
</tr>
<tr>
<td>01/16/2020</td>
<td>EPH</td>
<td>Correspondence with attorney regarding zoning issues,</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/16/2020</td>
<td>MAM</td>
<td>Draft email to E Hanson summarizing zoning research</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
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</tbody>
</table>

**Fee Total**  
5.75/hr  
1,121.25
Matter: 044 - Demolition of 15304 Bell Road

<table>
<thead>
<tr>
<th>Professional Services</th>
<th>01/21/2020</th>
<th>JAK</th>
<th>Review correspondence from client regarding bid letter.</th>
<th>0.25</th>
<th>$195</th>
<th>48.75</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee Total</td>
<td></td>
<td></td>
<td></td>
<td>0.25/hrs</td>
<td></td>
<td>48.75</td>
</tr>
</tbody>
</table>
Matter: 053 - Mitch Mrowca Litigation

<table>
<thead>
<tr>
<th>Date</th>
<th>Professional Services</th>
<th>Hours</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/14/2020</td>
<td>Correspondence with attorney who represented Mrowca on previous action on accepting service. Correspondence with EPH on same.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/20/2020</td>
<td>Correspondence with attorney for Mitch on representation in pending matter.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/20/2020</td>
<td>Correspondence with attorney for Mrowca on acceptance of service and proposal.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/20/2020</td>
<td>Review of correspondence from attorney. Search of Will County Circuit Clerk records for divorce action. Correspondence with Joe on same.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.50</td>
<td>$195</td>
<td>97.50</td>
</tr>
<tr>
<td>01/21/2020</td>
<td>Review correspondence from staff; telephone conference with HRL regarding same.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Fee Total</strong></td>
<td>1.50</td>
<td>$195</td>
<td><strong>292.50</strong></td>
</tr>
</tbody>
</table>


Matter: 061 - Dog Bite Case

<table>
<thead>
<tr>
<th>Professional Services</th>
<th>Date</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>01/06/2020</td>
<td>Responding to email from opposing counsel regarding record.</td>
<td>0.20</td>
<td>$195</td>
<td>39.00</td>
</tr>
<tr>
<td></td>
<td>01/13/2020</td>
<td>Correspondence with attorney regarding status and documents.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
</tbody>
</table>

Fee Total: 0.45/hr  87.75
Matter: 062 - Building Code Violations

**Professional Services**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Description</th>
<th>Hours</th>
<th>Rate per Hour</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/15/2020</td>
<td>HRL</td>
<td>Review of correspondence from Casey on Clark Property.</td>
<td>0.50</td>
<td>$195</td>
<td>97.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Correspondence with Casey in preparation for filing.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Review of previous memorandum and violation notices.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/15/2020</td>
<td>HRL</td>
<td>Review of pictures of violations from Casey.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/20/2020</td>
<td>HRL</td>
<td>Searched property records for record owner of 15448 W. 141st St. Homer Glen, IL. 60491.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/20/2020</td>
<td>RD</td>
<td>Research property records for last deed of record on 15448 W. 141st St, Homer Glen, IL (Clark)</td>
<td>0.25</td>
<td>$125</td>
<td>31.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Fee Total</td>
<td></td>
<td>226.25</td>
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</table>

**Disbursements Advanced**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/20/2020</td>
<td>Laredo</td>
<td>Laredo Online Research Pages Printed ($.25/page).</td>
<td>0.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Expense Total</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Matter Total:</strong></td>
<td><strong>$226.75</strong></td>
</tr>
</tbody>
</table>
**Matter: 064 - Executive Session Minutes**

**Professional Services**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Description</th>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/05/2020</td>
<td>EPH</td>
<td>Correspondence with Clerk regarding executive session minutes.</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>MAM</td>
<td>Conference w/ E Hanson re: OMA memo</td>
<td>0.25</td>
<td>$195</td>
<td>48.75</td>
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<td>01/06/2020</td>
<td>MAM</td>
<td>Draft memo re: executive session minutes; email to E Hanson re: same</td>
<td>0.50</td>
<td>$195</td>
<td>97.50</td>
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Fee Total: 1.00/hr $195 | 195.00

**INVOICE TOTAL**

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<tr>
<th>Name</th>
<th>Hours</th>
<th>Rate</th>
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<td>EPH</td>
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<td>HRL</td>
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<td>RD</td>
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Total Professional Services: 30.45/hr $5,920.25

**TOTAL CURRENT CHARGES**

$5,920.75
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<td>15304 Bell Rd (Demo)</td>
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<td>17045 Windsor Ct (Illegal Structures)</td>
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</tbody>
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Updated by GS
02.28.20
Average = $6,841.33
Primary Categories for FY 2019-2020

- Dog Bite Case, $6,404.20, 11%
- Zoning & Planning, $3,705, 7%
- Personnel Matters, $3,900.00, 7%
- Ordinances, $1,901.25, 3%
- Mitch Mrowca Litigation, $2,537, 5%

Other, $37,070, 67%
MISC., $21,763, 39%
Village Board Meeting/Prep, $15,308, 28%
AGENDA SUPPLEMENT SHEET

Agenda Item Number: I.3

Village Board Meeting Date: March 11, 2020

Committee Meeting Date: March 4, 2020, A&F

Item Title: Consider for Approval TRIA Architecture’s Invoice No. 3209 for Heritage Park Schematic Design Services, in the amount of $16,586.11.

Motion for Consideration: Is there a motion to approve TRIA Architecture’s Invoice No. 3209 for Heritage Park Schematic Design Services, in the amount of $16,586.11?

Committee Recommendation: The Administration and Finance Committee voted to recommend the above motion.

Staff Contact: Assistant to the Village Manager Matt Walsh

Background Information: The Village has received TRIA invoice No. 3209 for Heritage Park schematic design services. This is the final invoice for TRIA for the schematic design phase of design. The Village Board approved a contract for this service on September 25, 2019.

The invoice also includes reimbursing the cost of printing presentation materials for the Committee of the Whole meeting on November 21, 2019 and a Schematic Design Team meeting on November 8, 2019.

Budget Implications: The schematic design costs in the amount of $16,586.11 will be paid out of the Village’s Parks Fund Account #50.14.85.660 – Park Improvements.
Village of Homer Glen
Matt Walsh
14240 W. 151st Street
Homer Glen, IL 60491

Invoice number 3209
Date 02/13/2020
Project 19-024 VHG - Heritage Park-Master Plan-SD

For Professional Services through December 31, 2019

<table>
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<tr>
<th>Description</th>
<th>Contract Amount</th>
<th>% Phase Completed</th>
<th>Previously Billed Amount</th>
<th>Value of Current Completed</th>
<th>Amount Remaining</th>
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<td>89,250.00</td>
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<td>15,750.00</td>
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Reimbursables

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<th>Units</th>
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<td>Gill Reprographics, Inc. - Chicago</td>
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<tr>
<td>GRI Inv #372030</td>
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Invoice total 16,586.11

Please make payments to Tria Architecture, Inc. (901 McClintock, Suite #100, Burr Ridge, IL 60527, phone 630.455.4500 fax 630.455.4040). Late payments are subject to penalty fees.
**Invoice**

<table>
<thead>
<tr>
<th>BILL TO</th>
<th>SHIP TO</th>
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<tbody>
<tr>
<td>TRIA Architecture</td>
<td>TRIA Architecture</td>
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<tr>
<td>901 McClintock Drive, Suite 100</td>
<td>901 McClintock Drive, Suite 100</td>
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<tr>
<td>Illinois</td>
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<td>Burr Ridge, IL 60527</td>
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<th>INVOICE #</th>
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<th>DUE DATE</th>
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<td>CHI 371915</td>
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**P.O. NUMBER**

19024-VofHG- Heritage Park

<table>
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<th>ACTIVITY</th>
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<th>RATE</th>
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Small Format Digital Color Prints 11X17

9 sets 25 sheets 11 by 17 color

Job: 19024-VofHG- Heritage Park

approved by Mike

**BALANCE DUE**

$130.50

Plus 10% markup  $13.05

$143.55
BILL TO
TRIA Architecture
901 McClintock Drive, Suite 100
Illinois
Burr Ridge, IL 60527

SHIP TO
TRIA Architecture
TRIA Architecture
901 McClintock Drive, Suite 100
Illinois
Burr Ridge, IL 60527

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<th>INVOICE #</th>
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P.O. NUMBER
19024- Heritage Park - Master

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20 sets 50 sheets 11 by 17 color stapled
20 sets 8 sheets 8 1/2 by 11 stapled
Job: 19024- Heritage Park - Master Plan - SD
approved by Mike

BALANCE DUE
$629.60
Plus 10% markup 69.96
$692.56
Action Item Number: J.1

Village Board Meeting Date: March 11, 2020

Committee Meeting Date: March 4, 2020 – A&F

Item Title: Consider for Approval the Amended Standard Operating Procedure – No. 001.

Committee Recommendation: The Administration and Finance Committee voted to recommend the above motion.

Staff Contact: Village Manager Karie Friling

Background Information: The Mayor and Village Board’s Standard Operating Procedure No. 001, was first adopted on November 8, 2011. The SOP is required to be reviewed and updated at least annually and is administered by the Mayor and the Village Manager. SOP #1 is intended to be a current representative list of items and projects that are assigned to various standing committees for review and recommendations for approval and/or consideration by the Village Board.

Both the Village Board and staff reviewed the previously approved SOP and made recommended changes based upon the current functions and activities of the Village. The amended SOP and a redline copy of the version approved in 2018 are attached.

Budget Implications: N/A
Mayor & Village Board
Standard Operating Procedure – No. 001

Date Adopted: November 8, 2011
Last Revised: May 9, 2018
Current Revision Date: March 11, 2020

Mayor and Village Board Standard Operating Procedure No. 001, having been first adopted by the Mayor and Village Board on November 8, 2011, shall:

1. Be updated on at least an annual basis;
2. Be administered by the Mayor and Village Manager;
3. Be a representative list of any and all items, projects, etc., as shown, that are assigned to various standing committees for consideration; and
4. It is understood that the staffing assignment for each of the items, projects, etc., as shown, are made by the Village Manager.

Signed: __________________________   Date: March 11, 2020

LIST OF ITEMS, PROJECTS, ETC. AND STANDING COMMITTEES TO WHICH CONSIDERATION OF THESE ITEMS SHALL BE SENT

Where a specific item for consideration is not listed below, the Village Manager will assign said item to the Board and/or Committee. Where (*) is shown indicates that item for consideration is listed in multiple areas.

MAYOR DIRECT TO BOARD
- Hearings for Various Items
- Liquor License Requests
- Recognition of Employee Anniversaries & Retirements
- Proclamations*
- Resolutions*
- Appointments to Boards, Board Committees, Commissions and Ad Hoc Committees or Task Forces
- Appointments of Village Officials
- Recommendations or Reports from any and all Ad Hoc Committees
- Economic Development Incentives *
MAYOR DIRECT TO BOARD – CONTINUED

- New Development Tree Preservation Plan Issues

DIRECT TO BOARD THROUGH THE ACCOUNTS PAYABLE

- Account Payables
- Village Engineer Invoices
- Payments to Contractors for Approved Improvement Projects

ADMINISTRATION AND FINANCE COMMITTEE

- Acceptance of Properties from Developments/ Plat of Vacation Issues
- Appropriations Ordinance
- Auditor’s Management Letter
- Annual Tax Levy
- Consideration of new tax revenues or increases in existing tax revenues
- Auditor Contract
- Contractual Employee Contracts
- Construction Contracts
- Decennial or Special Census Efforts
- Dues Requests from IML, Will County CED, Metropolitan Mayors Conference, Will County Governmental League, etc.
- Data and Information Technology Issues and Projects
- Equipment Purchases, Projects and Contracts over the Manager’s spending authority. In the absence of a Manager, this would apply to purchases, projects and contracts, exceeding the Mayor/Finance Director authority.
- Employee Health, Dental, Vision and Life Insurance
- Employee Compensation, outside of approved budget and Village Manager authority
- Easement Agreements with Utilities
- Engineering Agreements
- Support and/or Recommend Economic Development Initiatives *
- General Budget Issues
- General Manager/Finance/Development Projects
- Grant Applications for Infrastructure Projects (Non-Park & Recreation Facilities)
- IDOT Agreements/Resolutions and Payments
- Intergovernmental Agreements
- Ordinance Changes Recommended from Staff dealing with General Management and Finance
- Ordinance Changes Recommended from Staff dealing with Community Development *
- Permit Fee Waiver Requests
- Professional Legal Services Billings
- Personnel Manual Revisions
- Requests for Bond and LOC Reductions/Releases
- Refinancing / Financing of Bonds and Matters Involving Loan Payments
- Surplus Property Sale Approval
- Village Codification Issues
- Village Cable Television Agreements/Issues
- Vacation/Dedication Public Right-of-Way and Easements*
- Village Refuse, Recycling and Landscape Waste Program Issues and Contract
- Village and Will County Sponsored Household Hazardous Waste Collection Event *
- Village Electronic Drop-Off and Paper Shredding Recycling Event *
• Village Website Issues *
• Recommends annual Signage & Façade Program funding and parameters*

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE
• Business & Industry Retention & Recruitment Efforts
• Recommend Economic Development Strategies and Policies
• Requests for Ordinance Changes Regarding Business and Industry Economic Development Issues
• Village Website Issues *
• Recommendations Regarding Business Incentives
• Support and/or Recommend Economic Development Initiatives *
• Review, Recommend and Request Ordinance Changes Regarding Business and Industry Economic Development Issues
• Recommend Annual Signage & Façade Program funding and parameters*

EMERGENCY MANAGEMENT AGENCY
• Various EMA Issues/Mutual Aid Agreements
• Emergency Operations Plan Development and Updates
• Prepare and provide bi-annual update to the Village

ENVIRONMENT COMMITTEE
• Arbor Day Tree Planting Program
• Community and Nature in Harmony Awards
• Dark Skies Initiative
• Tree Planting Area Program(s) and Tree City USA Program
• Grant Applications for Environmental Non-Infrastructure Projects
• Issues Related to Air, Water, Land and Light Pollution
• Homer Glen Lands Day Event and Tree Planting Ceremony
• Earth Day-Arbor Day Festival
• Star Gazing Events
• Starry Night Awards
• Historic Preservation/Will County Landmark Status in Homer Glen
• Green Vision of the Homer Glen Community
• Biodiversity Project – Hines Emerald Dragonfly
• Village and Will County Sponsored Household Hazardous Waste Collection Event*
• Prairie Style Garden at Bell Road & 151st Street
• Wildflower and Native Plant Programs
• Wildlife protection, concerns and recommendations.
• Recommend changes to the Village’s lighting ordinance
• Recommend and assist with grants related to Environment, such as Lighting, Landscaping, Trees, and Natural Resources
• Support and Promote Homer Glen Motto “Community and Nature in Harmony”
• Support and Promote Village Board approved Environmental Goals & Objectives
• Environmental Ordinance Review and Make Recommendations – Light Ordinances, Landscape Ordinances, Tree Ordinances and Conservation Design*
• Recommend strategies to preserve, protect and encourage wildlife and their natural habitats
• Greenest Region Compact 2
• Identify and recommend methods for defining, acquiring and preserving open spaces
• Recommend and propose a variety of environmental and educational activities, facilities and programs
• Recommend policies and practices to protect and maintain our agricultural heritage
• Participate in the following membership organizations: Chicago Wilderness, The Conservation Foundation, Arbor Day Foundation, and International Dark Sky Association (IDA).

HOMER FESTIVAL COMMITTEE
• Festival Event

PARKS AND RECREATION COMMITTEE
• Assist with and recommend Grant Applications for Park & Recreation Facilities
• Explore and recommend trail expansion, planning, mapping, and use parameters.
• Recommend the Naming of Public Parks and Recreation Facilities
• Review and Recommend additional Recreational Opportunities & Special Events
• Identify and recommend methods for defining, acquiring and preserving potential Recreation and Open Space Parcels
• Identify and recommend Park Uses Standard Operating Procedures
• Review and recommend Amendments to the Park and Recreation Master Plan
• Recommend Establishment and/or Amendments to Heroes Trail Master Plan
• Recommend Playground Equipment and Play Features for Neighborhood Parks or Replacement of Playground Equipment in Neighborhood Parks
• Recommend Policy Adoption or Changes to Policy for Private Special Events held on Public Property

PUBLIC SERVICES AND SAFETY COMMITTEE
• Requests for Ordinance Changes Regarding Installation of Traffic Signs That Require Ordinance Consideration
• Safety/Regulation Devices/Signs
• Requests for Ordinance Changes Regarding Speed Limit Reductions
• Ordinance Changes for On-Street Parking Restriction
• Special Public Safety Programs/Training Presentations
• Pedestrian Street Crossing Requests
• Ordinance Changes and Recommendations from Staff Dealing with Public Safety, Code Compliance and Building Issues
• General Public Safety/Building Department Projects
• Vacation/Dedication Public Right-of-Way and Easements*
• Drainage Related Issues
• Private Property and Right of Way Maintenance and Safety Issues/Requests
• Private Special Event & Block Party Permits
• Emergency Services Information

COMMITTEE ASSIGNMENT BASED ON SPECIFIC PROJECT
• Requests from Not-For-Profits and Other Government Entities
Mayor & Village Board
Standard Operating Procedure – No. 001

Date Adopted: November 8, 2011
Last Revised: May 24, 2017
Current Revision Date: May 9, 2018

Mayor and Village Board Standard Operating Procedure No. 001, having been first adopted by the Mayor and Village Board on November 8, 2011, shall:

1. Be updated on at least an annual basis;
2. Be administered by the Mayor and Village Manager;
3. Be a representative list of any and all items, projects, etc., as shown, that are assigned to various standing committees for consideration; and
4. It is understood that the staffing assignment for each of the items, projects, etc., as shown, are made by the Village Manager.

Signed: __________________________   Date: May 9, 2018

List of Items, Projects, etc. and Standing Committees to Which Consideration of These Items Shall Be Sent

Where a specific item for consideration is not listed below, the Village Manager will assign said item to the Board and/or Committee. Where (*) is shown indicates that item for consideration is listed in multiple areas.

Mayor Direct to Board
• Hearings for Various Items
• Liquor License Requests
• Recognition of Employee Anniversaries & Retirements
• Proclamations *
• Resolutions *
• Appointments to Boards, Board Committees, Commissions and Ad Hoc Committees or Task Forces
• Appointments of Village Officials
• Recommendations or Reports from any and all Ad Hoc Committees
• Economic Development Incentives *
MAYOR DIRECT TO BOARD – CONTINUED

• Annual Prevailing Wage Ordinance
• Recommendation for Plan Commission *
  o Subdivision Variances
  o New Development Tree Preservation Plan Issues
  o Business Signage Review
    o Off-Premise Signage and Conditional Use and Variation for Signage
    o Ordinance Changes Recommended from Plan Commission

DIRECT TO BOARD THROUGH THE ACCOUNTS PAYABLE

• Professional Legal Service Billings
• Account Payables
• Village Engineer Invoices
• Payments to Contractors for Approved Improvement Projects

ADMINISTRATION AND FINANCE COMMITTEE

• Annual Prevailing Wage Ordinance
• Acceptance of Properties from Developments/ Plat of Vacation Issues
• Appropriations Ordinance
• Auditor’s Management Letter
• Annual Tax Levy
• Consideration of new tax revenues or increases in existing tax revenues
• Auditor Contract
• Contractual Employee Contracts
• Construction Contracts (Non-Park & Recreation Facilities)
  o Decennial or Special Census Efforts
• Dues Requests from IML, Will County CED, Metropolitan Mayors Conference, Will County Governmental League, etc.
• Data and Information Technology Issues and Projects
• Equipment Purchases, Projects and Contracts for the Managers, Finance or Community Development functions over the Manager’s spending authority. In the absence of a Manager, this would apply to purchases, projects and contracts, exceeding the Mayor/Finance Director authority.
• Employee Health, Dental, Vision and Life Insurance
• Employee Compensation, outside of approved budget and Village Manager authority
• Easement Agreements with Utilities
• Engineering Agreements
• Support and/or Recommend Economic Development Initiatives *
• General Budget Issues
• General Manager/Finance/Development Projects
• Grant Applications for Infrastructure Projects (Non-Park & Recreation Facilities)
• IDOT Agreements/Resolutions and Payments
• Intergovernmental Agreements
• Ordinance Changes Recommended from Staff dealing with General Management and Finance
• Ordinance Changes Recommended from Staff dealing with Community Development *
• Permit Fee Waiver Requests
• Professional Legal Services Billings
• Personnel Manual Revisions
ADMINISTRATION AND FINANCE COMMITTEE – CONTINUED

- Refinancing / Financing of Bonds and Matters Involving Loan Payments
- Surplus Property Sale Approval
- Strategic Planning
- Village Codification Issues
- Village Cable Television Agreements/Issues
- Vacation/Dedication Public Right-of-Way and Easements*
- Village Refuse, Recycling and Landscape Waste Program Issues and Contract
- Village and Will County Sponsored Household Hazardous Waste Collection Event*
- Village Electronic Drop-Off and Paper Shredding Recycling Event*
- Village Website Issues*

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

- Business & Industry Retention & Recruitment Efforts
- Recommend Economic Development Strategies and Policies
- Requests for Ordinance Changes Regarding Business and Industry Economic Development Issues
- Village Website Issues*

COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

- Recommendations Regarding Business & Industry Retention Efforts/Incentives
- Support and/or Recommend Economic Development Strategies/Initiatives*
- Requests for Review, Recommend and Request Ordinance Changes Regarding Business and Industry Economic Development Issues
- Recommend Annual Signage & Village Website Issues*

EMERGENCY MANAGEMENT AGENCY

- Various EMA Issues/Mutual Aid Agreements
- Emergency Operations Plan Development and Updates
- Prepare and provide bi-annual update to the Village

ENVIRONMENT COMMITTEE

- Arbor Day Tree Planting Program
- Community and Nature in Harmony Awards
- Dark Skies Initiative
- Tree Planting Area Program(s) and Tree City USA Program
• Grant Applications for Environmental Non-Infrastructure Projects
• Issues Related to Air, Water, Land and Light Pollution
• Homer Glen Lands Day Event and Tree Planting Ceremony
• Construction and Maintenance of NE Corner of Bell and 151st St. Project
• Earth Day Arbor Day Festival
• Star Gazing Events
• Starry Night Awards
• Historic Preservation/Will County Landmark Status in Homer Glen
• Green Vision of the Homer Glen Community
• Biodiversity Project – Hines Emerald Dragonfly
• Maintenance of Native Village and Will County Sponsored Household Hazardous Waste Collection Event
• Prairie Style Garden at Stonebridge Park

ENVIRONMENT COMMITTEE - CONTINUED

• Recommend changes to the Village’s lighting ordinance
• Recommend and assist with grants related to Environment, such as Lighting, Landscaping, Trees, and Natural Resources
• Support and Promote Homer Glen Motto “Community and Nature in Harmony”
• Support and Promote Village Board approved Environmental Goals & Objectives
• Environmental Ordinance Review and Make Recommendations – Light Ordinances, Landscape Ordinances, Tree Ordinances and Conservation Design
• Recommend strategies to preserve, protect and encourage wildlife and their natural habitats
• Greenest Region Compact
• Recommend and identify and recommend methods for defining, acquiring and preserving open spaces
• Recommend and propose a variety of environmental and educational activities, facilities and programs
• Recommend policies and practices to protect and maintain our agricultural heritage
• Participate in the following membership organizations: Chicago Wilderness, The Conservation Foundation, Arbor Day Foundation, and International Dark Sky Association (IDA).

HOMER HARVEST DAYS COMMITTEE

• Homer Harvest Days Event

PARADE AND FESTIVAL COMMITTEE

• Parade and Festival Event

PARKS AND RECREATION COMMITTEE

• Projects Assist with and Contracts for Village Parks and Public Recreation Facilities/Installations, Over the Manager’s Spending Authority
• Recommend Grant Applications for Park & Recreation Facilities
• Construction Contracts for Parks and Public Recreation Facilities/Installation Improvements, Over the Manager’s Spending Authority
• Village’s Heroes Trail Construction and Maintenance
• Recommend Explore and recommend trail expansion, planning, mapping, and use parameters.
• Recommend the Naming of Public Parks and Recreation Facilities
• **Provision of Review and Recommend additional Recreational Opportunities & Special Events**
• Identify Potential and recommend methods for defining, acquiring and preserving potential Recreation and Open Space Parcels
• Identify and recommend Park Uses Standard Operating Procedures
• Review and recommend Amendments to the Park and Recreation Master Plan
• Recommend Establishment and/or Amendments to Heroes Trail Master Plan
• Coordinates design and maintenance for Village-owned parks and public recreation areas
• Recommend Playground Equipment and Play Features for Neighborhood Parks or Replacement of Playground Equipment in Neighborhood Parks
• Recommend Policy Adoption or Changes to Policy for Private Special Events held on Public Property

**PUBLIC SERVICES AND SAFETY COMMITTEE**

- Requests for Ordinance Changes Regarding Installation of Traffic Signs That Require Ordinance Consideration
- Safety/Regulation Devices/Signs
- Requests for Ordinance Changes Regarding Speed Limit Reductions
- Ordinance Changes for On-Street Parking Restriction
- Special Public Safety Programs/Training Presentations
- Pedestrian Street Crossing Requests
- Ordinance Changes Recommended From and Recommendations from Staff Dealing with Public Safety, Code Compliance and Building Issues
- General Public Safety/Building Department Projects
- Vacation/Dedication Public Right-of-Way and Easements*
- Drainage Related Issues
- Private Property and Right of Way Maintenance and Safety Issues/Requests
- Private Special Event & Block Party Permits
- Emergency Services Information

**COMMITTEE ASSIGNMENT BASED ON SPECIFIC PROJECT**

- Requests from Not-For-Profits and Other Government Entities
AGENDA SUPPLEMENT SHEET

Agenda Item Number: J.2

Village Board Meeting Date: March 11, 2020

Committee Meeting Date: None. Direct to Village Board.

Item Title: Consider for Approval Resolution No. 20-003, A Resolution Authorizing the Release of Executive Session Minutes.

Contact: Village Clerk Christina Neitzke-Troike

Background/History
The Village Board has met from time to time in Executive Session to discuss negotiations, litigation, land acquisition and personnel. Written minutes have been kept of all meetings whether open or closed.

It is the responsibility of the Village Board to review Executive Meeting Minutes every 6 months and determine if the Executive Meeting Minutes are to be released and made available to the public for inspection, or to remain confidential.

Recommendation
The Village Clerk has presented to the Village Board for review Executive Session Meeting Minutes. The minutes or portions of minutes listed on Attachment “A” no longer require confidential treatment and can be released.

Attachments:
1. Resolution # 20-003
2. Attachment A – Minutes to be Released

Motion for Consideration: Is there a motion to approve Resolution No. 20-003, A Resolution Authorizing the Release of Executive Session Minutes?
THE VILLAGE OF HOMER GLEN
WILL COUNTY, ILLINOIS

RESOLUTION
NUMBER 20-003

A RESOLUTION APPROVING RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES FOR PUBLIC INSPECTION

GEORGE YUKICH, Village President
CHRISTINA NEITZKE-TROIKE, Village Clerk

BRIAN BURIAN
KEITH GRAY
ANN HOLTZ
RUBEN PAZMINO
BETH RODGERS
SHARON SWEAS
Trustees

Published in pamphlet form by authority of the President and Village Clerk of the Village of Homer Glen on 3/11/2020
Mahoney, Silverman & Cross, LLC, Village Attorneys – Joliet, Illinois 60435
WHEREAS, the Board of Trustees for the Village of Homer Glen has met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, pursuant to the requirements of 5 ILCS 120/2.06(d), the Board of Trustees of the Village of Homer Glen met in closed session to review closed session minutes; and

WHEREAS, the Board of Trustees of the Village of Homer Glen has determined that the minutes of the closed session meetings listed on the attached Schedule “A” no longer require confidential treatment and should be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF HOMER GLEN, WILL COUNTY, ILLINOIS, THAT:

Section 1: Recitals – The foregoing recitals are hereby incorporated into this Resolution as if fully set forth herein.

Section 2: Release of Minutes – The minutes of the closed session meetings listed on attached Schedule “A” are made available for public inspection. Any and all executive session minutes not listed in Schedule A still require confidential treatment and are not released.

Section 3: Clerk - The Village Clerk is hereby authorized and directed to make said minutes available for inspection and copying in accordance with standing procedure of the Clerk’s office.

Section 4. Recordings - Pursuant to Section 2.06(c) of the Open Meetings Act, the Clerk is further authorized to destroy the verbatim records of all Closed Meetings that have occurred more than eighteen (18) months from the date of this Resolution, this Board having approved written minutes of such meetings.

Section 5: Effective Date - This resolution shall be in full force and effect from and after its passage and approval.
Adopted this 11th day of March, 2020 pursuant to a roll call vote as follows:

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APPROVED by the Village President on March 11, 2020.

George Yukich,
Village President

ATTEST:

Christina Neitzke-Troike,
Village Clerk
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AGENDA SUPPLEMENT SHEET

Agenda Item Number: J.3

Village Board Meeting Date: March 11, 2020

Item Title: Consider for Approval Ordinance No. 20-004, an Ordinance Approving and Adopting the Official 2020 Zoning Map of the Village of Homer Glen.

Staff Contact: Planning & Zoning Director Gadde

Staff Recommendation: Staff recommends adoption of the official 2020 Village of Homer Glen Zoning Map as the State of Illinois requires the following:

According to ILCS 5/1-13-19, “the corporate authorities shall cause to be published, no later than March 31 of each year, a map clearly showing the existing zoning uses, divisions, restrictions, regulations, and classifications of such municipality for the preceding calendar year.”

Background Information: The zoning map has been updated to reflect all map amendments approved by the Village Board over the course of 2019. That includes the plats of subdivisions for the Square at Goodings Grove, Lenny’s Gas Station on the Boo property as well as numerous minor plat amendments.

Budget Implications: None.

Motion for Consideration: Is there a motion to approve Ordinance No. 20-004, an Ordinance Approving and Adopting the Official 2020 Zoning Map of the Village of Homer Glen? It is understood that this adoption includes map amendments approved over the course of 2019.
AN ORDINANCE APPROVING AND ADOPTING THE OFFICIAL 2020 ZONING MAP OF THE VILLAGE OF HOMER GLEN

GEORGE YUKICH, Village President
CHRISTINA NEITZKE-TROIKE, Village Clerk

BRIAN BURIAN
RUBEN PAZMINO
KEITH GRAY
ANN HOLTZ
BETH RODGERS
SHARON SWEAS

Trustees

Published in pamphlet form by authority of the President and Village Clerk of the Village of Homer Glen on 3/11/2020
Mahoney, Silverman & Cross, LLC, Village Attorneys – Joliet, Illinois 60435
AN ORDINANCE APPROVING AND ADOPTING THE OFFICIAL 2020 ZONING MAP OF THE VILLAGE OF HOMER GLEN

WHEREAS, the Village of Homer Glen, Will County, Illinois (the “Village”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “Home Rule Powers”); and,

WHEREAS, pursuant to 65 ILCS 5/11-13-19, the Village is required by March 31 of each year to cause the official zoning map to be published.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Village Board of Trustees of the Village of Homer Glen, Will County, Illinois, by and through its Home Rule Powers, as follows:

Section 1. Incorporation of Recitals. The above recitals and findings are found to be true and correct, are incorporated herein by reference the same as if they were fully set forth herein verbatim, and are adopted as the findings of the Village Board.

Section 2. Approval and Adoption of the Official 2020 Zoning Map. The 2020 Zoning Map attached hereto, made a part hereof and incorporated herein by reference as “Exhibit A”, is hereby approved and adopted as the official zoning map of the Village of Homer Glen. The Village Clerk is hereby authorized and directed to publish the official zoning map of the Village of the Homer Glen pursuant to 65 ILCS 5/11-13-19.

Section 3. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any other provision of this Ordinance.

Section 4. Repealer. All Ordinances, Resolutions, or Motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall be in full force and effect upon its passage, approval and publication as required by law.

[Intentionally left blank]
Adopted this 11th day of March, 2020 pursuant to a roll call vote as follows:

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**APPROVED** by the Village President on March 11, 2020.

George Yukich  
Village President

ATTEST:

Christina-Neitzke-Troike  
Village Clerk
Official 2020 Zoning Map of the Village of Homer Glen – “Exhibit A”
Village of Homer Glen
2020 Zoning Map

Legend
- Village Boundary
- Boundary Agreements
- Boundary Agreement Option Area
- Streets
- Forest Preserve District of Will County
- A-1 Agricultural
- A-2 Rural Residential*
- C-1 Neighborhood Commercial
- C-2 Local Business
- C-3 General Business
- C-4 Highway Commercial*
- E-1 Government Buildings & Public Schools
- E-1 Single-family Estate Residential
- E-2 Single-family Rural Residential
- E-1 Single-family Residential
- R-2 Single-family Residential
- R-2A Single-family Residential
- R-3 Single-family Residential
- R-3A Single-family Residential
- R-3B Single-family Residential
- R-4 Single-family Residential*
- R-5 Single-family Residential*
- R-6 Multi-family Residence District
- R-6A Attached Single-Family Residential District

*Not Available for Development

Prepared For:
Village of Homer Glen Planning and Zoning Department
Prepared By:
Rueffiger, Tonelli & Associates, Inc.
Approved: 03/11/2020
Last Revised: 03/01/2020

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AGENDA SUPPLEMENT SHEET

Agenda Item Number: F.1 & J.4

Village Board Meeting Date: March 11, 2020

Item Title: Consider for Approval Ordinance No. 20-005, an Ordinance establishing Special Service Area No. 20-001 (Square at Goodings Grove in the Village of Homer Glen)

Motion for Consideration: Is there a motion to approve Ordinance 20-005, an Ordinance establishing Special Service Area No. 20-001 (Square at Goodings Grove in the Village of Homer Glen)?

Background Information: On February 12, 2020, the Village Board approved an ordinance proposing establishment of a “dormant” Special Service Area (SSA) to provide for the care and maintenance of the “Common Areas” of the townhomes and future commercial lots at the Square at Goodings Grove subdivision.

The next step in this process is to hold a public hearing to discuss the establishment of the SSA, the proposed levy of an annual tax as described in the ordinance and hear any protests and objections, followed by considering an ordinance for the establishment of the SSA. A notice of this public hearing was published on February 19, 2020 in the Daily Southtown.

The attached Ordinance will not go in to effect until sixty (60) days following the close of tonight's Public Hearing, provided that a petition objecting to the SSA is not filed as described in Section 3 of the Ordinance. Tonight’s action does not levy a tax on the SSA, however it does establish a maximum levy amount. If revenue is needed, further Board action levying the tax will be required.

Budget Implications: The special tax shall be levied at a rate that provides sufficient revenue to provide the Special Services. The maximum levy as of any given year the proposed SSA is in existence shall not exceed an amount equal to twenty cents ($0.20) per one hundred ($100.00) dollars of equalized assessed valued for each property located in the proposed SSA.
THE VILLAGE OF HOMER GLEN
WILL COUNTY, ILLINOIS

ORDINANCE
NUMBER 20-005

AN ORDINANCE ESTABLISHING
SPECIAL SERVICE AREA NO. 20-001
(SQUARE AT GOODINGS GROVE)
IN THE VILLAGE OF HOMER GLEN
“SSA NO. 20-001 (Square at Goodings Grove)”

GEORGE YUKICH, Village President
CHRISTINA NEITZKE-TROIKE, Village Clerk

BRIAN BURIAN
RUBEN PAZMINO
KEITH GRAY
ANN HOLTZ
BETH RODGERS
SHARON SWEAS

Trustees

Published in pamphlet form by authority of the President and Village Board on 03/11/2020
Mahoney, Silverman & Cross, LLC, Village Attorneys – Joliet, Illinois 60435
ORDINANCE NO. ___

AN ORDINANCE ESTABLISHING
SPECIAL SERVICE AREA NO. 20-001 (SQUARE AT GOODINGS GROVE)
IN THE VILLAGE OF HOMER GLEN
“SSA NO. 20-001 (Square at Goodings Grove)”

WHEREAS, Special Service Areas are established pursuant to subsection (6) of Section 7 of Article VII of the Illinois Constitution of 1970, and the Special Service Area Tax Law (35 ILCS 200/27-5 et. seq.) and the Property Tax Code (35 ILCS 200/1-1 et. seq.); and

WHEREAS, the Village of Homer Glen desires to establish a Special Service Area as hereinafter described; and

WHEREAS, on the 12th day of February, 2020 the Village adopted Ordinance No. 20-003 proposing a Special Service Area (“SSA”) and calling for a Public Hearing for the purpose of establishing a Special Service Area on the property described on Exhibit A attached hereto and incorporated herein (the “SSA Property”); and

WHEREAS, a Public Hearing has been held on the 11th day of March, 2020 at 7:00 p.m. at the Homer Glen Village Hall with regard to the establishment of the Village of Homer Glen Special Service Area Number 20-001 (Square at Goodings Grove) for the SSA Property. At the hearing, there was considered the establishment of the SSA, the levy of an annual tax as described and limited herein, protests and objections, if any, and other matters required by law; and

WHEREAS, notice of hearing was published on the 19th day of February, 2020, being not less than fifteen (15) days prior to the public hearing, in a newspaper in general circulation in the Village of Homer Glen. In addition, notice by mailing was given by depositing said notice in the U.S. Mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of land lying within proposed Special Service Area. Said notice was mailed on or before the 18th day of February, 2020 being not less than ten (10) days prior to the public hearing. In the event taxes for the last preceding year were not paid, the Notice was sent to the person last listed on the tax rolls prior to that year as the owner of said property. Notice was given in the form described by Exhibit B attached hereto; and

WHEREAS, all interested persons were given an opportunity to be heard at the public hearing.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HOMER GLEN, WILL COUNTY, ILLINOIS, IN THE EXERCISE OF ITS CONSTITUTIONAL, HOME-RULE, STATUTORY AND OTHER POWER AS FOLLOWS:
SECTION 1. ESTABLISHMENT OF SPECIAL SERVICE AREA
Village of Homer Glen Special Service Area No. 20-001 (Square at Goodings Grove) be and is hereby established for and on and in the SSA Property described in Exhibit A attached hereto and incorporated herein. The SSA Property is depicted on the map attached hereto and incorporated herein as Exhibit C.

SECTION 2. SSA TAX AND PURPOSE
That the purpose of Village of Homer Glen Special Service Area No. 20-001 (Square at Goodings Grove) is to provide special municipal services to the SSA Property which include the maintenance and care of the “Common Areas” which shall include but are not limited to detention areas, lift stations, common landscaped areas, subdivision monuments, outdoor lighting, signage, and any other common areas of the subdivision and the administrative costs of the Village; and the proposed municipal services are unique and are in addition to the services provided by the Village generally. Annual taxes may be assessed and levied for said special municipal services in the SSA Property, in addition to all other municipal taxes; provided that the special annual tax may be levied upon the equalized assessed value of the property in said Area in an amount not to exceed an annual rate of twenty cents ($0.20) per one hundred ($100) dollars of equalized assessed valuation thereof. This tax shall be levied for an indefinite period of time commencing during and in the years subsequent to the date of this Ordinance. Said taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Illinois Property Tax Law or other applicable law. Notwithstanding the foregoing, taxes shall not be levied hereunder and the Special Service Area shall be “dormant”, and shall take effect only if the property owner or property owners association fail to adequately maintain, care for, repair or replace the Common Areas and the Village is forced to assume said responsibilities. In the event it is necessary to levy and collect the tax, the Village shall do so by adopting an ordinance to levy the special tax.

SECTION 3. EFFECTIVE DATE
That this Ordinance shall be in full force and effect sixty (60) days after its passage and approval provided that a petition objecting to the Special Service Area has not been filed with the Village by fifty one (51%) percent of the electors, if any, residing in the Special Service Area and fifty one (51%) percent of the property owners in the Special Service Area.

SECTION 4. REPEALER
That all Ordinances or parts of Ordinances thereof in conflict therewith are hereby repealed to the extent of any such conflict.

SECTION 5. SEVERABILITY
This Ordinance and every provision thereof shall be considered severable, and the invalidity of any section, clause, paragraph, sentence, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.
SECTION 6.  FILING AND RECORDING

A certified copy of this Ordinance shall be filed with the County Clerk and Recorder in the Office of the Recorder of Deeds of Will County within sixty (60) days of the Effective Date.

Adopted this 11th day of March, 2020 pursuant to a roll call vote as follows:

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APPROVED by the Village President on March 11, 2020.

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George Yukich
Village President

ATTEST:

__________________________
Christina Neitzke-Troike
Village Clerk
EXHIBIT A

LEGAL DESCRIPTION

LOTS 18, 19, 20 AND 21 IN GOODINGS GROVE PLANNED UNIT DEVELOPMENT, PHASE 1, BEING A SUBDIVISION OF PART OF THE SOUTHWEST ¼ OF SECTION 1, TOWNSHIP 36 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 3, 2002, AS DOCUMENT NUMBER R2002-57104, IN WILL COUNTY, ILLINOIS.
EXHIBIT B

NOTICE OF A PUBLIC HEARING REGARDING PROPOSED SPECIAL SERVICE AREA NO. 20-001 (SQUARE AT GOODINGS GROVE) IN THE VILLAGE OF HOMER GLEN “Square at Goodings Grove”

Please take notice that on the 12th day of February, 2020, the Village of Homer Glen adopted Ordinance No. 20-003 proposing the Establishment of Special Service Number 20-001 (“SSA # 20-001, Square at Goodings Grove).

The President and Board of Trustees of the Village of Homer Glen will conduct a Public Hearing on the Proposed SSA #20-001 (Square at Goodings Grove) on the 11th day of March, 2020, during the course of the Regular Village Board meeting commencing at 7:00 p.m. The Public Hearing will be conducted in the Village Board chambers, Homer Glen Village Hall, 14240 W. 151st Street, Homer Glen, Illinois 60491.

The Proposed SSA # 20-001 (Square at Goodings Grove) is generally described as consisting of 13.49 acres situated at the east side of S. Bell Road and south of Glengary Drive within the corporate limits of the Village and legally described as:

LOTS 18, 19, 20 AND 21 IN GOODINGS GROVE PLANNED UNIT DEVELOPMENT, PHASE 1, BEING A SUBDIVISION OF PART OF THE SOUTHWEST ¼ OF SECTION 1, TOWNSHIP 36 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 3, 2002, AS DOCUMENT NUMBER R2002-57104, IN WILL COUNTY, ILLINOIS.

The Permanent Index Numbers of the parcels located within Proposed SSA # 20-001 (Square at Goodings Grove) are:

16-05-01-301-013
16-05-01-301-014
16-05-01-301-015
16-05-01-301-016

The services to be provided in SSA # 20-001 (Square at Goodings Grove) are to provide for the care and maintenance of the Common Areas which shall include but are not limited to detention areas, lift stations, common landscaped areas, subdivision monuments, outdoor lighting, signage, and any other common areas of the subdivision in the event that care and maintenance are not provided by the Property Owner or a Property Owners Association all in conformance with that certain Development Agreement entered into by and between the Village of Homer Glen and Oak Creek Capital Partners, LLC, dated on the 20th of March, 2019 (the “Agreement”). The Special Service Area will remain dormant unless it is necessary for the Village to provide the special services and to levy a tax. The maximum rate of taxes to be levied is Twenty ($0.20) Cents per $100.00 of assessed valuation, and there is no maximum number of years for the levy.
All interested persons, including persons owning taxable property within proposed SSA # 20-001 (Square at Goodings Grove) will be given an opportunity to be heard at the Public Hearing and an opportunity to file objections to the formation of the Special Service Area, the boundary of the Special Service Area, the amount of the tax levy upon the property in the Proposed SSA # 20-001 (Square at Goodings Grove) and any other matter embodied in this Notice or permitted by law.

The hearing may be adjourned by the Board to another date without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least 51% of the electors residing within the SSA and by at least 51% of the owners of record of the land included within the boundaries of the SSA is filed with the Village Clerk within 60 days following the final adjournment of the public hearing objecting to the creation of the SSA, the levy or imposition of a tax, no such SSA as proposed may be created, or tax may be levied or imposed, except as otherwise permitted by law.

Published by order of the President and Board of Trustees of the Village of Homer Glen.
EXHIBIT C

MAP OF THE SSA PROPERTY
Item Number: K.1
Village Board Meeting Dates: March 11, 2020 (Workshop)
Item Title: Proposed Zoning Code Updates

Motion for Consideration: None. For Discussion only.

Staff Contact: Planning & Zoning Director Gadde.

Background Information: Village staff has been proposing Zoning Code text amendments on annual basis. In 2019, staff presented updates to the use regulations for nonresidential zoning districts included in Table 2A – Permitted and Special Uses. Over the course of past year, staff collected numerous policy questions and housekeeping amendments needed from various stakeholders, Village Board members, and through staff review of projects and permits to keep the Zoning Code up to date and in concert with the updated goals and objectives of the Village’s Comprehensive Plan. The following is a summary of the policy questions presented in the slides for discussion and direction.

Should the Village of Homer Glen:
A. Increase the total allowable detached structure square footage in R-2?
B. Restrict the width of a driveway based on how many bays are proposed/existing?
C. Do we want to allow administrative review of outdoor seating areas associated with a permitted restaurant?
D. Require cross access for new development?
E. Allow 6’ privacy fences in corner side yards?
F. Allow and create new standards for Food Trucks?
G. Require a preliminary site plan at the time of application for a re-zoning?
H. Provide a concession for existing single-family dwellings from non-conformity applicability?
I. Remove the general restriction on hours of operation?
J. Adjust the parking requirement for restaurants from a per seat requirement to a per square footage?

Budget Implications: To be determined.
Village Board Workshop
March 11, 2020

Proposed Zoning Code Updates
**New Policy Questions – Summary**

<table>
<thead>
<tr>
<th>Should the Village of Homer Glen:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Increase the total allowable <strong>detached structure</strong> square footage in <strong>R-2</strong>?</td>
</tr>
<tr>
<td>B. Restrict the <strong>width of a driveway</strong> based on how many bays are proposed/existing?</td>
</tr>
<tr>
<td>C. Do we want to allow administrative review of <strong>outdoor seating areas</strong> associated with a permitted restaurant?</td>
</tr>
<tr>
<td>D. Require <strong>cross access</strong> for new development?</td>
</tr>
<tr>
<td>E. Allow <strong>6’ privacy fences</strong> in corner side yards?</td>
</tr>
<tr>
<td>F. Allow and create new standards for <strong>Food Trucks</strong>?</td>
</tr>
<tr>
<td>G. Require a <strong>preliminary site plan</strong> at the time of application for a <strong>re-zoning</strong>?</td>
</tr>
<tr>
<td>H. Provide a concession for existing single family dwellings from <strong>non-conformity</strong> applicability?</td>
</tr>
<tr>
<td>I. Remove the general restriction on <strong>hours of operation</strong>?</td>
</tr>
<tr>
<td>J. Adjust the <strong>parking requirement for restaurants</strong> from a per seat requirement to a per square footage?</td>
</tr>
</tbody>
</table>
Increase the total allowable detached structure square footage in R-2?

**Background:**
- There have been recent requests to build larger detached garages/sheds in the R-2 District. The minimum lot size for R-2 is one acre. In the fall of 2019, the Village Board approved a variance for a detached garage for up to 1,200 sf, after much review at the Plan Commission and Board levels.

**Current Code:**
- See below the large size differential in allowable square footage for detached accessory structures for the R-2 and R-1 Districts from 800 sf to 1,800 sf, see summary below.

<table>
<thead>
<tr>
<th>Zoning District</th>
<th>Lot Size</th>
<th>Allowable Square Footage of Detached Structures</th>
<th>Percentage of Lot Covered by Detached Structures, based on current code</th>
<th>Allowable Square Footage of Detached Structures, based on current code</th>
<th>Potential Flat 3% Percent for Res, based on minimum lot size</th>
<th>Potential Flat 3.5% Percentage, based on minimum lot size</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-6A - R-3A</td>
<td>8,600-15,000</td>
<td>650</td>
<td>6.50%</td>
<td>N/A</td>
<td>300</td>
<td>350</td>
</tr>
<tr>
<td>R-3</td>
<td>20,000</td>
<td>800</td>
<td>4.00%</td>
<td>N/A</td>
<td>600</td>
<td>700</td>
</tr>
<tr>
<td>R-2A</td>
<td>30,000</td>
<td>800</td>
<td>2.66%</td>
<td>N/A</td>
<td>900</td>
<td>1050</td>
</tr>
<tr>
<td>R-2</td>
<td>43,560</td>
<td>800</td>
<td>1.80%</td>
<td>N/A</td>
<td>1307</td>
<td>1525</td>
</tr>
<tr>
<td>R-1</td>
<td>60,000</td>
<td>1800</td>
<td>3.00%</td>
<td>N/A</td>
<td>1800</td>
<td>2100</td>
</tr>
<tr>
<td>E-2</td>
<td>2.5 Acres</td>
<td>3.5% of Lot Area</td>
<td>N/A</td>
<td>3.811</td>
<td>3267</td>
<td>3811 (Current Code Allowance)</td>
</tr>
<tr>
<td>E-1</td>
<td>5 Acres</td>
<td>3.5% of Lot Area</td>
<td>N/A</td>
<td>7,622</td>
<td>6534</td>
<td>7622 (Current Code Allowance)</td>
</tr>
<tr>
<td>A-2</td>
<td>2.5 Acres</td>
<td>Lesser of 3.5% or 10,000 sf</td>
<td>N/A</td>
<td>3,811 or 10,000</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>A-1</td>
<td>10 acres</td>
<td>20% Lot Coverage</td>
<td>N/A</td>
<td>8,712</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Proposed Addition or Change:**
- The recommendation would be at a minimum to allow for an increased allowance from 800sf to 1200sf for the R-2 District. But, considering that we have such a wide variety of lot sizes even within specific Districts; it may be worth considering changing this allowable detached structure number to a percent of lot size? If so, should we exclude conservation easement areas from the calculation?
- Is there appetite to assess “attached garage” limits? Typical for other communities. This is a loophole in our code.
Restrict the **width of a driveway** based on how many bays are proposed/existing?

**Background:**
- Many requests to extend the driveway passed the edge of the building line/bays to add additional parking/driveway area. Do we want to continue to allow this? If so, what should that look like?
- Past approvals required that this extension be directed into the side yard because our code technically prohibits “parking in a front yard” for all uses, this would apply to commercial parking lots, normal driveway parking, etc. This regulation should be removed as part of this code update. Nuisance code requires that cars be parked on a hard surface/not grass.

**Current Code:**
- 28’ at apron; no regulation otherwise. Max circle drive lane is 14’.

**Peer Community Analysis:**
- Frankfort: Max width at property line is 28’; except for circular drives which are 14’; within 20’ of the associated garage, the driveway may increase in width as it approaches the garage, to a width not greater than the associated garage.
- Glenview: Minimum 20’; no max
- Lockport: Apron max 24’ for 1 and 2 car; 30’ for 3 car; there is reference to driveways not being allowed 2 feet passed the garage door line.
- Naperville: Max 20’ at property line; may not exceed width of garage plus one additional parking space behind building line. Additional space cannot encroach into required setbacks.
- New Lenox: Minimum 20’; no max; practice is to say no.
- Orland Park: R-3 and above: 25’ at property line. 1 car: max width 20; 2 car: max width 26; 3 car: max width 36; max width for circle drive lane 20’
Restrict the width of a driveway based on how many bays are proposed/existing?

- **Limited to Garage Width; max based on number of bays?**

- **Expanded beyond garage width, restricted to the 5’ driveway setback or larger? Should taper be hard angled or curved?**

- **Expanded beyond garage width and into the side yard, restricted to the 5’ driveway setback or larger? Should taper be hard angled or curved?**

Allowable based on current code
Allow administrative review of outdoor seating areas associated with permitted restaurants?

**Background:**
- Increasingly, communities are encouraging outdoor dining and allowing outdoor dining and drinking places as a permitted accessory use to restaurants, without going through a special use permit process, under certain seating capacity.

**Current Code:**
- Except as otherwise provided in these regulations or as may be otherwise regulated pursuant to the terms and conditions of a special use permit, the following regulations shall apply to all outdoor seating associated with a permitted restaurant:
  - All seating areas must be enclosed by a fence or wall at least three feet in height.
  - Where seating is permitted adjacent to a public sidewalk, at least five feet in width of said sidewalk must remain unobstructed.
- Up to 15 percent of the outdoor seating for restaurants are subject to Village Board approval of the permit without going through the special use permit process.
Allow administrative review of outdoor seating areas associated with permitted restaurants?

Peer Community Analysis:
- By HG code, a restaurant with an indoor seating of 26 tables would be allowed to seek Village Board approval for having four (4) or fewer outdoor seats. Orland Park allows staff review and approval for all outdoor seating areas. Lemont requires a special use permit for a seating capacity of ten (10) or more. Lockport requires a special use permit if the outside area used for seating exceeds ten (10) tables (20 SF each maximum).

Proposed Addition or Change:
- The recommendation would be to allow staff review and approval for an outdoor seating capacity of nine (9) or less. In cases, such as the Tavern in the Glen, where the existing sidewalk needs to be expanded into the drive aisle, they will need to go through the special use permit process.
Require **cross access** for new development?

The many curb cuts also interrupt pedestrian sidewalks resulting in hazards for pedestrians, and drivers alike.

Vehicles must use congested streets to move from one shopping center to another, exacerbating conditions on the local road network.

Current zoning regulations do not "require" vehicular connections between adjacent large shopping centers.
Require **cross access** for new development?

**Background:**
- Cross access connections can reduce traffic in regional shopping areas by allowing vehicles to move between retail or community facility developments and within/between residential subdivisions without re-entering the public street.
- Creates safer pedestrian and vehicular environment.
- Allows for uninterrupted landscape islands.
- This is difficult to “force”; but would like to do everything we can to set up potential connections for the future.

**Current Code:**
- Currently not required.

**Peer Community Analysis:**
- Frankfort indicates the following. “In business and industrial areas, vehicular access shall be minimized and designed comprehensively where feasible. Site to site access shall be granted through cross-access easement agreements where feasible, and frontage roads are encouraged along arterial roads.”
- Glenview requires that “streets shall be carried to the boundaries of the subdivision, and connected to existing streets in adjoining subdivisions, or to points where it is proposed to extend the street at a later date.”
- Naperville requires street and other cross connections to afford convenient access to all property; extensions must be proposed unless shown impractical as determined by City Council.
- New Lenox has a strong stance; but nothing specific in code to support.
- Orland Park: Subdivision Standards/Roadway Design Criteria/ Cross-Access. Connections between adjacent developments shall be provided to facilitate traffic at locations determined by Village staff.
Allow 6’ privacy fences in corner side yards?

Background:
➢ The village has a history of granting variances for 6’ privacy and open fences in the corner side yards.

Current Code:
➢ 4’ max, 50% open; not in clear vision; also allowed in front yard beyond building line; chain link is currently allowed.

Peer Community Analysis:
➢ Frankfort requires that front/corner side yard fences shall be “decorative”, defined as used mostly for aesthetics, max 4’ and open.
➢ Glenview allows 4’ open in front/corner side yards; no chain link. But does allow the following concession: “Notwithstanding subsections (b)(2)e.1. and (b)(2)e.2., the fence, or portion thereof, located in the 20 percent of the required side yard closest to the house abutting the street on a corner lot may be a five-foot high, solid fence.”
➢ Lockport allows 4’ open in front/corner side yards and also restricted to length of span.
➢ Naperville allows 4’ open in front/corner side yards. 6’ privacy fences are allowed in the corner side yard when that yard aligns with a rear yard or a corner side yard and may not extend beyond a building line.
➢ New Lenox mix of 2/3/4’ open fencing only in front/corner side; complicated.
➢ Orland Park allows 6’ privacy in corner side so long as it does not extend passed the building line and is offset 5’ from property lines; site lines cannot be blocked.

Board Consideration:
➢ No chain link in front/corner side yards
➢ Increase allowance to 6’ privacy only for back to back corner lots; see graphics.
Allow 6’ privacy fences in corner side yards?

Allowable based on current code

- Max 4’, Open
- Max 6’, Privacy or Open

Reversed Corner Lots to remain the same

- Max 4’, Open
- Max 6’, Privacy or Open

Back to Back Corner Lots

1. Must add specific language in the code that restricts the privacy fences within a clear vision of an adjacent driveway.

2. Could also allow where a corner side yard abuts a rear yard.

3. Setback from sidewalk/property?
Allow and create new standards for food trucks?

Background:
➢ Popular food trucks attract foot traffic and encourage social interaction. Food trucks have been allowed at special events by the Village and Will County Forest Preserve. Food trucks would pair well with Craft Products or Wine Facilities which were added to the use tables in 2019. However, food trucks can be viewed as unfair competition by owners of brick and mortar restaurants.

Current Code:
➢ The HG Zoning Code does not address any regulations for food trucks.

Peer Community Analysis:
➢ Location: New Lenox and Plainfield allow food trucks on an on-going basis with certain restrictions in the commercial and industrial districts. Plainfield specifically excludes residential and agricultural districts. Mokena requires property-owner consent; otherwise the food trucks need to maintain a 200-foot distance.
➢ On public properties, options include allowing food trucks in the public rights-of-way, on-street parking spaces, or designated special zones, to congregate at certain times, subject to restrictions.
Allow and create new standards for food trucks?

- **Operations**: The operational standards for food trucks often address hours of operation, access to restrooms, waste or recycling, and the placement of tables and chairs. Communities often allow food trucks between 7:00 a.m. and 9:00 p.m. (New Lenox, Mokena) or prescribe the maximum number of hours at a given location after which they need to move away or come back after certain wait period (48 hours in Plainfield).

- **Health and Safety**: While communities routinely require county health department’s approval for all food service operations, some communities have updated requirements for mobile vendors to meet the same safety standards as brick-and-mortar restaurants including posting their health inspections grades on their trucks.

- **Local Tax Revenues**: In Illinois, pre-prepared food may be subject to the restaurant food tax rate, based on the location. To collect the sales tax, business owners must register for a sales tax permit with the state department of revenue. However, food trucks do not have a dramatic impact on sales tax because of their limited capacity of selling. New Lenox, Mokena, and Arlington Heights are not collecting sales tax revenues/not monitoring the collection at this time (question from the CED members).
Require a **preliminary site plan** at the time of application for a re-zoning?

**Background:**
- The recent petition for the re-zoning of 15029 W 143rd Street without a preliminary plan in place opened up the discussion of whether or not the Village should require a concept plan.

**Current Code:**
- Preliminary Site Plans are currently not required as a part of a re-zoning petition.

**Peer Community Analysis:**
- Frankfort indicates that “an application for an amendment shall be filed with the Code Official in such form and accompanied by such information as required by the Code Official”.
- Glenview indicates the following: “a complete application for an amendment, including all information as shall be required from time to time by the Village shall be filed with the office of the director of development, who shall forward a copy of the application to the plan commission”.
- Naperville requires the application “as well as all supporting documents required by the city”.
- New Lenox does not have anything codified; but their staff and Board do not support re-zonings without preliminary plans.
- Orland Park: Plan, Preliminary required (even for any plat of subdivision/consolidation) and means "the **drawings and documents required by the Village** and approved in accordance with Section 5-112(D) of these regulations".
Provide a concession for existing single family dwellings from **non-conformity** applicability?

**Background:**
- Concern about sign family dwelling non-conformities and the expiration date listed in the non-conformities section of the code.

**Current Code:**
- Not exempt. No modification, expansion, etc. to a structure without a variance.

**Peer Community Analysis:**
- Glenview separates out residential buildings that meet “use regulations” but not bulk regulations; allow enlargement and structural alterations so long as no additional nonconformity is created or the specific non-conformity is not increased; also allowances for a percent of setback non-conformities to be waived administratively. This code is very clear and easy to comprehend. Important distinction here is to really just restrict the expansion of the non-conformity itself not the overall non-conforming building.
- Frankfort also allows a concessions similar to Glenview for additions, enlargements, and structural changes in generals, so long as it doesn't increase the specific non-conformity. Frankfort does not distinguish between res and non-res but allows this for all use types.
- Naperville also allows a concession similar to Glenview and Frankfort to allow for the continuation of Existing Buildings/Structures under certain conditions.
- Lockport, New Lenox and Orland Park are very similar to the current HG code in that no expansion or modification is allowed to a non-conforming structure, including single family homes.
Remove the general restriction on hours of operation?

Background:
➢ There is an inconsistency between the zoning regulations for hours of operation and the hours of service allowed through the liquor license.
➢ There are a number of existing businesses that are currently operating outside of these hours without a Special Use Permit.
➢ 24 hour establishments would still need to seek a Special Use Permit

Current Code:
➢ 6am – 11pm; unless a business is granted a Special Use Permit
➢ Liquor License is granted by Village Board with hours of services beyond the 11pm restriction

Peer Community Analysis:
➢ Burr Ridge has a general restriction of 7am to 10pm unless a special use is approved by the Board of Trustees.
➢ Frankfort has a general restriction of 7am to 11pm unless a special use is approved by the Board of Trustees.
➢ Glenview, Lockport, Naperville, New Lenox and Orland Park do not have a general restriction; but do regulate specific uses with time constraints, such as liquor, adult uses, gambling, mobile food vendors, dispensaries, etc.
Adjust the **parking requirement for restaurants** from a per seat requirement to a per square footage?

**Background:**
- Requiring parking by seating and per employee is less “concrete” to regulate and enforce, as seating plans can be easily manipulated and numbers of employees can fluctuate.
- APA recommendations the reduction and elimination of minimum parking standards and cite issues that minimum parking requirements cause such as increased traffic/congestion, increased development cost, non-essential impervious surface, pollution, encouraged sprawl, degradation of urban design, reduced walkability, etc.
- Urban Land Institute recommends simplification of parking requirements across land uses and 2.5 cars per 1,000sf for suburban applications.

**Current Code:**
- Restaurant, full-service: one space per three seats of total seating capacity; plus one space per employee for the work shift with the largest number of employees.
- Restaurant, fast-food: one space per three seats of total seating capacity; plus one space per employee for the work shift with the largest number of employees; plus on-site queuing for a minimum of three vehicles waiting at a drive-through which has been approved as a special use.

**Peer Community Analysis:**
- Frankfort: One (1) space per 100 square feet of gross floor area; plus one (1) space per employee for the work shift with the largest number of employees.
- Glenview: ...one parking space for each three persons, based upon the maximum number of customers that can be accommodated at the same time in accordance with the designed capacity.
- Orland Park: 1 per 100 sf + 7 stacking spaces per drive thru lane for fast food.
- Naperville: 10 per 1,000sf of gross floor area; essentially 1/100sf
- New Lenox: 1 parking space for each 100 square feet of floor area; plus 1 parking space for each employee during the largest shift.
- Lockport: Six spaces plus one parking space for each 75 square feet of floor area, but never less than ten spaces.
Adjust the **parking requirement for restaurants** from a per seat requirement to a per square footage?

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Square Footage</th>
<th>Seats</th>
<th>Parking based on square footage (1/100sf)</th>
<th>Parking based on seating (Current Code)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blueberry Hill Café</td>
<td>6000</td>
<td>240</td>
<td>60</td>
<td>80 + employees</td>
</tr>
<tr>
<td>Cervantino's Mexican</td>
<td>3000</td>
<td>40</td>
<td>30</td>
<td>13 + 4 for employees</td>
</tr>
<tr>
<td>Enzo’s Pizzeria</td>
<td>2981</td>
<td>50</td>
<td>29</td>
<td>17 + 10 for employees</td>
</tr>
<tr>
<td>Front Row</td>
<td>4620</td>
<td>210</td>
<td>46</td>
<td>70 + 5 employees</td>
</tr>
<tr>
<td>McDonald’s</td>
<td>3851</td>
<td>80</td>
<td>39</td>
<td>27 + 12 for employees</td>
</tr>
<tr>
<td>Mug Shots</td>
<td>4275</td>
<td>174</td>
<td>43</td>
<td>58 + 10 employees</td>
</tr>
<tr>
<td>Nick’s Barbecue</td>
<td>3900</td>
<td>90</td>
<td>39</td>
<td>30 + employees</td>
</tr>
<tr>
<td>Purple Onion</td>
<td>7500</td>
<td>260</td>
<td>75</td>
<td>86 + employees</td>
</tr>
<tr>
<td>Rubi Agave</td>
<td>4973</td>
<td>137</td>
<td>50</td>
<td>46 + 10 for employees</td>
</tr>
<tr>
<td>Tazza</td>
<td>4500</td>
<td>200</td>
<td>45</td>
<td>67 + employees</td>
</tr>
<tr>
<td>Wendy’s</td>
<td>3429</td>
<td>61</td>
<td>34</td>
<td>20 + 13 for employees</td>
</tr>
</tbody>
</table>
Code clarifications related to the Zoning Code

A. Clarify how the maximum height is measured for an accessory structure.
B. Clarify how an “attached” building is defined.
C. Define a flat lot and clarify that they are prohibited.
D. Prohibit Fortune Telling/Tarot Reading/Psychics.
E. Clarify “lot” definitions, add definitions that area missing (i.e. irregular, reversed corner) and add graphic to support.
F. Clarify what is an “open” porch.
G. Clarify what defines a “yard” versus a required setback and add graphic to support.
H. Update single family dwelling/accessory structure masonry requirement to be consistent with Building Code, Zoning Code is more restrictive.
I. Clarify how to measure a minimum turning radius of 26’ for side loaded garages.
Code Clarifications and Scrivener’s Errors

**Code clarifications related to the Zoning Code**

J. Clarify how the maximum height is measured for an accessory structure in general and for attached structures such as porch with a roof.

K. Clarify the projection allowed for awnings, canopies, bay windows and window wells.

L. Add pool equipment to permitted obstructions and designate where permitted.

M. Add sidewalks to permitted obstructions and designate where permitted.

N. Add detached garages to the permitted obstructions and designate where permitted.

O. Update setbacks in R-5 so that the side setback for primary and accessory structures is consistent.

P. Clarify the definition of a fence pier.

Q. Update requirement of utility burial to say “including but not limited to electric, phone, cable, etc.”

R. Establish minimum drive aisle widths for nonresidential development.

S. Establish minimum drive aisle widths for residential development.

T. Establish clear requirements for traffic studies.

U. Update fence code regulation related to maximum open space at base so as not to conflict with stormwater section of code.