

**Minutes**  
**Village of Homer Glen**  
**ENVIRONMENT SUB-COMMITTEE MEETING**  
**EARTH DAY-ARBOR DAY MEETING**  
**Wednesday, January 20, 2016 6:30 p.m.**  
**Village Board Room**  
**14917 S. Founders Crossing, Homer Glen IL**

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**1. Call to Order**

Chairman Sharon Sweas called the meeting to order at 6:40 p.m.

**2. Pledge of Allegiance to the Flag**

**3. Roll Call; Establish Quorum**

Present: Cathy Rehr, Margaret Sabo, Sharon Sweas, Joe Turrise and Sue Steilen (Staff Liaison).

**4. Public Comment (Limit to 3 minutes)**

None

**5. Old Business**

**a. Earth Day-Arbor Day Review**

**1. Facebook Page – report from Cathy Rehr**

The Facebook page and Volunteer signup page (Signup Genius) have been set up. A link needs to be placed on the event website to the Facebook page. Cathy will add Exhibitor and Sponsor info to the Facebook page.

**2. Website**

Dale Butalla has started to update the website. Gina Spino is assisting with looking over the website with a fresh pair of eyes and giving Sue Steilen suggestions for changes.

**3. Konow Farm Facility**

Sharon Sweas and Sue Steilen met with Walter Konow and Christina Neitzke-Troiike to go over facility needs at the farm. Most of the farm will not be available for setup on Friday. Most of the setup will need to take place Saturday morning. Chalk markings can be put down in the entertainment/western building on Friday. Volunteers will need to get there earlier than in the past. Sue Steilen will check with Jim Nesci to see if the alligator can go on concrete, with the hope that the hoop building can be used for presentations. Exhibitor parking will be by the general parking. S. Steilen will ask Walter Konow if the committee can use his gator. Pony rides will be setup on Konow's front lawn. There is a grass section beyond the road behind the concession building that may also be used. The Konows have asked for space in the Exit building to setup up a small farmers' market. They would also like to use more space in the building for other sale items if possible (e.g. candles). The Konow's will have a quote for pricing different services on Friday, January 22.

**4. Exhibitors**

Two applications have been received. Margaret Sabo will mail applications to those who do not have email. Sue Steilen will email the contact information for those people without email to M. Sabo. A second email will be sent to the rest of the list by S. Steilen. Wifi will not be available to exhibitors. This should be noted on their information. Sue Steilen will contact Big R about participation and to see if they are doing anything for their one year anniversary.

**5. Food Vendors**

Sharon Sweas will create an application specific to food vendors. Cool Creations will need to check for fitting of coolers. The soup vendor from Homer Harvest Days will be invited. Konows plan on selling, pizza, peanut butter and jelly sandwiches, macaroni and cheese, donuts, pop and water. Each food vendor will sell pop and water, so individuals will not have to go from one line to the other.

**6. Program**

Big Run Wolf Ranch has agreed to participate. Mr. Basile will need to leave by noon. The fee is \$425. The program schedule is as follows:

11:00	Open
11:00 – 12:00	Big Run Wolf Ranch
12:30 – 1:30	Cold Blooded Creatures
2:00 – 2:30	Monkeys and More
3:00 – 3:45	Northern Illinois Raptor Rehab
3:30	Instant Shade - Tree Planting
3:30	Donation Drawing
4:00	Close

Rex Newell, appraiser for antiques and collectibles, will be invited. Home Depot will be contacted. Sue Steilen will pursue beer making demonstration.

**7. Sound System**

Jim Nesci brings his own sound system. John Basile talks loud enough. Rick Gomez will need a microphone. A microphone will also be need for the raptor talk and to make announcement to the visitors outside instead of speakers in the building. Margaret Sabo will contact Mr. Kaiser, who brought the sound equipment in 2015.

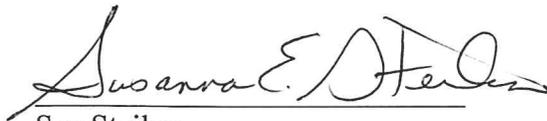
**8. Signs**

Signs will be discussed at the next meeting.

**6. Adjournment**

Cathy Rehr made a motion to adjourn. Second was made by Joe Turrise.  
Meeting adjourned at 8:55 p.m.

Respectfully submitted,



Sue Steilen