

# Administration & Finance Committee

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Minutes of the Meeting on  
January 6, 2016

**Village of Homer Glen  
14917 S. Founders Crossing, Homer Glen, IL 60491  
Mayor's Office**

1. Call to Order.

The meeting was called to order at 4:51 p.m. by Mayor Yukich.

2. Pledge of Allegiance to the Flag.

3. Roll Call.

Members present at 4:51p.m. were Mayor George Yukich, Trustee Carlo Caprio, Trustee Beth Rodgers, Trustee Sharon Sweas and Interim Village Manager Heather Kokodynsky. Treasurer/Finance Director John Sawyers was absent.

Members Absent: Treasurer/Finance Director John Sawyers.

Also Present: Chief Building Official Joe Baber, Development Services Director Mike Salamowicz and Administrative Analyst Sean Keane.

4. Approval of Minutes.

a) November 24, 2015

Mayor Yukich stated that the minutes from the November 24, 2015 Administration & Finance Committee meeting were being presented for approval. Trustee Caprio made a motion to approve the minutes from the November 24, 2015 meeting; seconded by Trustee Sweas. The motion passed unanimously.

5. Old Business.

a) There was no Old Business.

6. New Business.

a) Consider for Approval the Village's November Legal Bills from Mahoney, Silverman & Cross, LLC. in the amount of \$5,846.75.

Trustee Sweas made a motion to approve the November 2015 Mahoney, Silverman & Cross, LLC legal bills in the amount of \$5,846.75; seconded by Trustee Rodgers. The motion passed unanimously.

b) Discussion Regarding the Village's Current and Potential Future Agreement with NuWay for Refuse, Recycling and Yard Waste Collection in the Village of Homer Glen.

Interim Village Manager Kokodynsky stated that the Mayor and she recently met with Tom Agema, General Manager at NuWay, to discuss Mr. Agema's proposal of a 5 year contract, containing 3% annual increases, with the Village.

The Committee concurred that they were happy with NuWay's services and were interested in pursuing another contract with them. Interim Village Manager Kokodynsky stated that she would attempt to negotiate a 2% annual increase as well as an increased senior discount from the current \$2.00 per month to a \$3.00 per month discount.

Interim Village Manager Kokodynsky stated that she has received very few complaints regarding NuWay over the past eight years. Any issues that were brought to Mr. Agema's attention were dealt with immediately.

Spreadsheets comparing the refuse contracts of surrounding communities to Homer Glen's contract were distributed to the Committee. Interim Village Manager Kokodynsky stated that Homer Glen's contract is most comparable to the Village of Lemont's contract with Waste Management. Although, Lemont's current contract offers a senior discount of \$3.00 per month.

The Committee was in agreement to pursue contract negotiations with NuWay, requesting 2% annual rate increases and an increased senior discount of \$1.00 more per month.

## 7. Discussion/Update Items.

### a) Development Services Director's Update.

#### 1. Fiddymment Creek Sanitary Sewer Update

Development Services Director Salamowicz informed the Committee that staff recently met with the Will County Forest Preserve District regarding the proposed sanitary sewer line that would roughly follow Fiddymment Creek (from Cedar Road to Gougar Road between 151<sup>st</sup> Street and 159<sup>th</sup> Street). Preliminary plans for the sewer line from several years ago were given to the Forest Preserve District for their review. Finalized plans and bid documents have yet to be completed by HR Green. Part of the agreement with the Forest Preserve District for the sanitary sewer line is the construction of a bike path above the sewer line, through the District's property.

Furthermore, 159<sup>th</sup> Street water main plans are being completed by HR Green to be submitted to the Village and IDOT in the near future. This project is being coordinated with IDOT's 159<sup>th</sup> Street Widening and Reconstruction project.

b) Interim Village Manager's Update

1. Overview of Proposed Budget Schedule for FY Ending April 30, 2017.

Interim Village Manager Kokodynsky provided the Committee with a proposed budget schedule for the Fiscal Year Ending April 30, 2017. Since Finance Director Sawyers is absent from the meeting, any questions can be directed to his attention when he returns to work next week.

Furthermore, the Committee discussed the immediate need to hire several staff members during this budget cycle (FY 2015-2016), including a full-time Receptionist, a full-time Development Services Administrative Assistant / AP Clerk, a part-time Permit Tech and a full-time Assistant Planner.

2. Miscellaneous Items

Chief Building Official Baber informed the Committee that a request was made for an amendment to the Building Code to allow the monitoring of the alarm systems to be done by an independent central station alarm service company.

The Committee was in agreement to not amend the Building Code, Ordinance 07-049, as it pertains to requirements for automatic fire alarm systems.

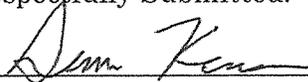
8. Public Comment.

There was no public comment.

9. Adjournment.

Motion by Trustee Caprio, seconded by Trustee Sweas to adjourn. Motion carried. The meeting was adjourned at 6:02 p.m.

Respectfully Submitted:



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Sean Keane  
Administrative Analyst