

**VILLAGE OF HOMER GLEN and HOMER TOWNSHIP  
PARADE AND FESTIVAL COMMITTEE**

Meeting Minutes

**Tuesday, January 19, 2016 – 6:30 p.m.**

Homer Township Administration Office

14350 W. 151<sup>st</sup> St. – Homer Glen

**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Co-Chairman Mike Costa.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL: ESTABLISH QUORUM**

Present: Carlo Caprio, Mike Costa, Mary Pat DeGrassi, Ann Holtz (6:35), Ed Kalas, Linsey Sowa, and Debbie Stevens.

Also present: Dave Bricker, Todd Fanfara, Sue Steilen, and Chief Robert Tutko.

Absent: Mike De Vivo, Chris Locacius, and Mike McGowan,

**4. AMENDMENTS TO AGENDA**

None.

**5. APPROVAL OF MINUTES**

Linsey Sowa made a motion to approve the minutes from the June 23, 2015 meeting and the November 17, 2015. Second was made by Debbie Stevens.

All were in favor. Motion carried.

**6. PUBLIC COMMENT/INPUT - None.**

**7. ANNOUNCEMENTS - None.**

**8. OLD BUSINESS (Motion or action may be requested)**

**a. Beverage Discussion**

Mr. Nardo could not make the meeting due to a family emergency. The item will be placed on the agenda for next month. Mr. Nardo had presented a preliminary proposal. The committee is requesting that he submit a new proposal with just can prices. Ann Holtz and Carlo Caprio will work together and compare prices with Kozol Brothers pricing.

**b. Vendor Area**

Ann Holtz has been receiving requests from various business that would like to exhibit at the festival. She would like the committee to consider designating an area for this purpose. The area could potentially be located near the family tent. The fee would need to be discussed. Vendors would be required to bring their own tents and electricity would not be supplied. The committee was asked to think about this request for discussion at the next meeting. Ann Holtz will also reach out to the Chamber to see if they would like to assist in coordinating this section of the event.

**c. Bands**

Carlo Caprio distributed a spreadsheet with the band schedule. He is waiting on contracts for Train Wreck, Lights Out Chicago, and Lost in Time. The carnival has agreed to give Debbie Stevens a check for \$5,000 that will pay for two bands. Debbie Stevens will give the check to the Village for fest accounting.

**d. Carnival - Nothing new to report.**

**e. Parking**

It is anticipated that parking will remain the same as in 2015. Mike De Vivo was not here to report. Mike Costa will talk to Mayor Yukich about the need to have parking lot clear of construction equipment during the setup and the days of the festival.

**f. Sponsorship**

Linsey Sowa has started to do some research to compare the Homer Community Festival sponsorship pricing and offerings with those of other communities. She found that Shorewood appears to have a similar size event and asks for much more from their sponsors. Linsey Sowa, Ann Holtz, and Debbie Stevens will get together before the next meeting to create a sponsorship package for the committee to review.

**9. NEW BUSINESS (Motion or Action may be requested.)**

a. Back in 2013 the committee entertained the idea of getting weather related festival insurance. Mike Costa researched information back then and contacted those companies again while researching companies this time around. Many only dealt with cancellation of an event or liability. He found two companies (John Perugini and Ascend Insurance) that have weather related insurance that appear close to what the committee desires. He will continue to research for at least a third company. M. Costa distributed quotes from the two companies. The terms were reviewed and compared. Insurance would cover only if rain falls in a certain time period. A designated amount will be paid whether or not the event is cancelled. Event cancellation insurance is similar. However, the whole event would have to be cancelled. The event insurance would need to be reviewed by legal counsel before presenting to the Boards for approval. Consensus will be obtained from each Board to send the documents to the attorney for review. The insurance will cost \$5,000 - \$7,000. This is not included in the festival budget and will need to be paid separately. Insurance must be paid within 12 days of the event. Committee members were asked to look over the documents for discussion next month and contact Mike Costa with any questions. The Highway Department is to send certified gauge information to Mike Costa.

**b. 15<sup>th</sup> Anniversary for the Village of Homer Glen and 180 Years for Homer Township.**

The Community Festival was created to celebrate anniversaries for the Village and the Township and because of its success has continued. A resident has inquired if something will be done for the Anniversaries. Some ideas discussed included the following:

A sponsored sign featuring the anniversaries

Including anniversaries on advertising

Asking Dale Hostert to set up a history display with old pictures

Put it on t-shirts, have a t-shirt sponsor

Put pictures on website

Old time photos vendor

Get all living Supervisors and Mayors (or descendants) and past Board members to attend for one night.

More discussion to take place next month.

**10. NEXT MEETING – February 16,**

Mr. Nardo to present liquor proposal.

Other discussion items sponsorships, fest insurance, and anniversary ideas.

**11. ADJOURNMENT**

Mary Pat DeGrassi made a motion to adjourn. Second was made by Linsey Sowa. Meeting adjourned at 7:21 p.m.



Minutes respectfully submitted by Sue Steilen