Minutes Amended X
Minutes Approved 3/14/16

Minutes
Village of Homer Glen
ENVIRONMENT SUB-COMMITTEE MEETING
EARTH DAY-ARBOR DAY MEETING
Wednesday, February 17, 2016 6:30 p.m.
Village Board Room
14917 S. Founders Crossing, Homer Glen IL

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1. **Call to Order**
   Sue Steilen called the meeting to order at 6:38 p.m.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call; Establish Quorum**
   Present: Nancy Carlson, Sharon Moses, Cathy Rehr, Margaret Sabo (arrived 6:42 p.m.), Sharon Sweas (arrived at 7:00 p.m.), Joe Turrise, Gary White and Sue Steilen (Staff Liaison).

4. **Public Comment (Limit to 3 minutes)**
   None

5. **Old Business**
   a. **2016 Earth Day-Arbor Day preparation and review**
      Joe Turrise is available to had address and send additional applications. Sue Steilen will contact Joe when applications are ready to send.
      Cathy Rehr will look into getting containers for recycling items used during the event, e.g. aluminum cans.
      Sue Steilen will talk to Sean Keane to see if he can assist with the poster.
      Sue Steilen will seek assistance for submitting a notice in the calendar section, seeking sponsors, volunteers, participants . . .
      Sue Steilen to contact Dale to work on website together.
      Consensus decision not to send a letter requesting items for the Donation Drawing.
      Suggestion was made for the Committee to donate a wagon, as last year, for the Donation Drawing.
      Sharon Moses will contact Costco to see if one can be donated.
      Signs will be discussed at the next meeting.
      Konows and Cool Creations will be food vendors.
      Coffee and donuts sale are needed for vendors and volunteers early in the morning. Sharon Sweas will ask if Konows if they can have coffee and donuts available early.
      Sharon Sweas will contact the VFW Auxiliary to see if they will sell pop and water.
      Sue Steilen will confirm the sanitation order with NuWay.
   b. **EDAD Application update.**
      Margaret Sabo addressed and stuffed envelopes to be mailed to participants without email.

6. **Adjournment**
   Cathy Rehr made a motion to adjourn. Second was made by Sharon Moses.
   Meeting adjourned at 8:09 p.m.

   Next meeting will be March 14, 2016 at 6:30 p.m.

Respectfully submitted,

Susanna E. Steilen
Sue Steilen