Minutes Amended
Minutes Approved 8/2/16

Minutes
Village of Homer Glen
ENVIRONMENT SUB-COMMITTEE MEETING
EARTH DAY-ARBOR DAY MEETING
Monday, March 14, 2016 6:30 p.m.
Village Board Room
14917 S. Founders Crossing, Homer Glen IL

---

1. **Call to Order**
   Sharon Sweas called the meeting to order at 6:36 p.m.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call; Establish Quorum**
   Present: Randy Juras, Sharon Moses, Cathy Rehr, Joe Turrise, Margaret Sabo (arrived 6:50) Sharon Sweas and Sue Steilen (Staff Liaison).

4. **Public Comment (Limit to 3 minutes)**
   None

5. **Approval of Minutes**
   Cathy Rehr made a motion to approve the minutes of February 17, 2016, as amended. Second was made by Sharon Moses.
   All were in favor. Motion carried.
   Amendment was to add that Sharon Sweas arrived at 7:00 p.m.

6. **Old Business**
   a. **2016 Earth Day-Arbor Day preparation and review**
      1. Promotion
         a. Still need help making the poster. Sean Keane may be able to assist. However, different software may be needed.
         b. Sue Steilen will contact Dale Butalla about updating website.
         c. Cathy Rehr will add new information to the Facebook page every few days. NuWay is to be announced as a sponsor. Sue Steilen will send information to Cathy Rehr.
         d. Sharon Sweas will contact Sue Steilen with availability to schedule a meeting with 22nd Century media to discuss newspaper advertising. Need to find out the cost for n ad in the Southtown and contact Shaw media.
         e. The flyer for schools and businesses needs to be updated.
         f. Need proclamation for Earth Day and Arbor Day.
      2. Sponsors
         More follow up is needed for sponsors. Sharon Moses did not have any success with Costco. Sharon Sweas has talked to Home Depot and will talk to them again. Margaret Sabo will follow up with Willowbrook Ford.
      3. Volunteers
         a. Cathy Rehr has the Signup Genius and Facebook volunteer links working. She and Sue Steilen will work on volunteer instruction sheet. When the sheet is updated, it will include instructions about what to do in case of rain. Sue Steilen will also work on volunteer job descriptions. Sue will send Cathy a copy of the confirmation letter that was sent last year.

b. Schools including Providence, Junior Colleges, and DeVry can be contacted for more volunteers. The Homer Glen Junior Woman's Club is planning on volunteering again this year. Posters will need to be distributed at the end of April or the first week of May.
c. T-shirts have been ordered.

4. Signs
Need someone to make or design signs that will be needed at the event site. Signs needed include:
Pony rides
Information Booth
Rest rooms
Animal Shows
Hay rides
2 Exit only signs to be placed by the white house.
Need to ask Walter Konow if he can put up Entrance and Exit signs.

5. Donation Drawing
Sharon Moses purchased a garden cart from Costco for $60.35 for the donation drawing.

6. Facility
Cones and horses need to be in place by the far north driveway to keep vendors from entering. Two or three people will need to be stationed there. Joe Turrise, Sue Steilen, and Sharon Moses will meet at the farm on Friday to do measuring. The Konow contract is still pending. Chairs will need to be rented from somewhere else. Hay rides will be provided, weather permitting. Need to determine how much space the Konows will need for their market. Golf cart will be available too. Users will be Sue Steilen, Joe Turrise, and Sharon Sweas. The cart will stay parked by the food building.
Sheriff's Auxiliary is to be contacted.
NuWay will provide an extra handwashing station.
A small version of the facility map is needed for committee members.

b. EDAD Application update.

Applications Received:

1. A Peaceful Potter Pottery
2. Battery Giant-Orland Park
3. Bruce Midlock
4. Buckskin, Etc.
5. Citizens Against Ruining the Environment
6. Crème by Sarah Ashley Inc.
7. Greater Chicago Ferret Association
8. Homer Township Chamber of Commerce
9. Homer Township Library Bookmobile
10. Independence Renewable Energy – already sent you a copy
11. Kidswork Children's Museum
12. LTHS Horticulture Club
13. NuWay/Homewood Disposal
14. Papa's Garden Stones
15. Pilcher Park Nature Center
16. Sarah's Pony Rides
17. Sharon Dierberger – already sent you a copy
18. University of Illinois Extension – Master Gardners
19. VFW Aux. Post 5788
20. Will County Health Department – Env. Health

Cathy Rehr will contact Midwest Soaring.

Safari Club International would like to come and bring a conservation trailer. This will be brought to the Environment Committee.
Joe Turrise will follow up with goat farms.
Big Run Wolf Ranch will need to raise their fee by $104 to pay for the Certificate of Insurance. Consensus agreed.

7. **Adjournment**
Joe Turrise made a motion to adjourn. Second was made by Randy Juras.
Meeting adjourned at 7:45 p.m.

Next meeting will be March 28, 2016 at 6:30 p.m.

Respectfully submitted,

Susanna E. Steilen

Sue Steilen