

Village of Homer Glen

**14240 W. 151st Street
Homer Glen, Illinois 60491**

January 10, 2018

**Board of Trustees
Board Meeting**

**Village Board Room
14240 W. 151st Street
Homer Glen, IL 60491**

A. CALL TO ORDER

The meeting was called to order on January 10, 2018 by Mayor Pro-Tem Rodgers at 7:00 p.m. in the Village Board Room, 14240 W. 151st Street, Homer Glen.

B. PLEDGE OF ALLEGIANCE TO THE FLAG**C. ROLL CALL**

Present were Mayor Pro-Tem Beth Rodgers, Trustees Sharon Sweas, Keith Gray, Carlo Caprio, Brian Burian and Christina Neitzke-Troike. All remained present throughout the meeting. Mayor George Yukich was absent. Also present on behalf of the Village were Village Clerk Ann Holtz, Village Attorney Marji Swanson, Chief Building Official Joe Baber, Development Services Director Mike Salamowicz, Assistant Planner Kyle McGinnis, Treasurer John Sawyers, Assistant Village Manager Heather Kokodynsky, and Village Manager Michael Mertens. *A quorum was established.*

D. APPROVAL OF AMENDMENTS TO THE AGENDA

None

E. APPROVAL OF MINUTES

December 13, 2017

Trustee Sweas made a motion to approve the minutes of December 13, 2017, second by Trustee Caprio.

Voice Vote:

Ayes: (5) Trustees Gray, Sweas, Neitzke-Troike, Burian and Mayor Pro-Tem Rodgers

Nays: (0)

Abstained: (0)

Absent: (0)

The motion carried.

F. REPORTS AND COMMUNICATIONS FROM MAYOR AND OTHER OFFICERS**1. Mayor's Report:****• GULF GAS STATION**

Petroleum Management Team, Inc. obtained a Special Use Permit from the Village for redevelopment of the Automobile Service Station located at 12108 W. 159th Street, last fall. This includes the Gulf Gas Station with a minimart. Staff received an updated plat of survey and they are currently working on the site plan to accommodate detention as well as a car-wash facility. Although they can open the minimart right away, they prefer to plan the whole site and apply for the building permit in spring 2018.

• NATIONAL CITIZENS SURVEY

In the Spring of 2017, the Village partnered with National Research Center, Inc. to conduct a National Citizen Survey (NCS). This survey has been used by more than 300 communities in 45 states and is endorsed by the International City/County Management Association (ICMA). In April, the scientific survey was administered to 1,500 households throughout the community. The Village received 501 responses, accounting for a 34% overall response rate. The data was weighted using 2010 census and American community survey estimates to make the survey sample more reflective of the larger population of the community. The NCS measured eight aspects of community livability including community engagement, education and enrichment,

recreation and wellness, economy, built environment, natural environment, safety and mobility. An online (non-scientific) survey was also administered, whereby the entire community could participate. The results of the online survey were kept separate from the scientific survey. Thank you to all those that participated- your input is a crucial aspect of the Village's strategic planning.

- **STRATEGIC PLAN UPDATE**

Upon completion of the National Citizen Survey, the Village Board began its first formal Strategic Planning Process. Strategic planning is a process that helps leaders examine the current state of the organization, determine a desired future, establish priorities, and define a set of actions to achieve the desired outcomes. We will be hosting a community stakeholder meeting on January 17 here at Village Hall to solicit input from various community organizations. The Village is currently working through an environmental scan of the organization, summarizing trends, conditions and challenges that affect the organization and our key governmental partners. Ultimately through this process, the Village Board will develop a set of 4 to 6 strategic priorities and subsequent outcomes, indicators and performance targets. More information regarding the resident survey will be posted on the Village website as it becomes available.

2. Trustees

Trustee Sweas: Reporting on behalf of the Environment Committee: The Committee is working on a draft tree trimming policy for trees located in the right of way. The draft will be sent to the road district for review before it is presented to the Board in February. Potential dates for 2018 Stargazing events are May 11 and September 14. Lastly, the Committee is considering a possible fall recycling event. Currently, the City of Lockport operates electronic recycling, but only on Tuesday and Friday from 6-11 a.m.

Trustee Burian Reporting on behalf of the Community and Economic Development Committee: At last night's meeting, we had a discussion with Economic Development Director Janie Patch on several new private investments in the Village. In addition, Director of Planning and Zoning Vijay Gadde walked us through a proposed cleanup of regulations for uses in non-residential zoning districts. The Committee is very supportive of these efforts and we believe to streamlining some of our use regulations will continue our efforts to entice commercial development in the Village. Our next ribbon cutting ceremony will be for VIP Nails; however, they are already open so be sure to pay them a visit. Finally, good news for the Village, sales tax receipts are up significantly from this time last year, and we are on track for our best year in sales tax revenue yet.

3. Treasurer - None

4. Clerk – No Report.

5. Village Attorney – No Report

6. Public Safety Officials – No Report

7. Village Manager - No Report

G. PUBLIC COMMENT

1. Lynn McGary, Homer Glen Area Chamber of Commerce, invited Village officials and staff to their annual Holiday Dinner and Installation of Officers at Ruffled Feathers on January 18, 2018.
2. Jessie Molloy, Homer Horizon reporter, stated she is moving on from her position at the paper for another career opportunity and thanked the Board and staff for cooperation with her efforts/interviews for the newspaper over the last three years.

H. LEGISLATION AND ACTION ITEMS

1. **Motion to Deny, upon recommendation from the Plan Commission, the request for: (1) a Variance to permit an accessory structure in the required front yard of the subject property where accessory structures are not a permitted obstruction [Section 220-807 (Permitted obstructions in yards) of Chapter 220 (Zoning) of the Code of the Village of Homer Glen]; and (2) a Variance to reduce the required front yard setback for an accessory structure located**
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within the required front yard of a residential property from forty (40) feet to two (2) feet [Attachment 1, Table 1B (Site and Structure Bulk Requirements for Residential Districts) of Chapter 220 (Zoning) of the Code of the Village of Homer Glen] for 14623 W. 143rd Street, Homer Glen, Illinois [Mrowca, Case No. HG-1726-V].

Trustee Burian motioned to deny the variance, second by Trustee Sweas.

Trustee Gray stated he visited the property in question and viewed the structures causing the setback request. He stated he can understand the concern of the neighbor, Wayne Felgenhauer. Trustee Caprio asked if the Petitioner, Mr. Mrowca was present and if he wished to comment, but he declined. Trustee Sweas stated she attended the Plan Commission meeting and feels it is a hardship to the neighboring property and not the Petitioner, and it was self-inflicted as well. Trustee Burian asked if any of the neighbors spoke in support of the variance at the Plan Commission meetings. Assistant Planner Kyle McGinnis answered no. Trustee Burian also stated the Plan Commission did their due diligence and praised the Plan Commission for tabling the issue until further research could be completed. Trustee Burian stated he agreed this was a self-inflicted hardship. He also stated that had the Petitioner followed the proper process to start with, we would have denied the variance in the first place. Mayor Pro-Tem Rodgers invited the neighbor, Wayne Felgenhauer to speak. Mr. Felgenhauer thanked the staff in the Building Department for doing excellent due diligence because there were even more issues related to this than he originally thought. Trustee Caprio concurred with the rest of the Board that denying the variance was appropriate in this case.

The Mayor Pro-Tem asked the Clerk to call the Roll:

Ayes: (5) Trustees Gray, Sweas, Neitzke-Troiike, Burian and Mayor Pro-Tem Rodgers

Nays: (0)

Abstained: (0)

Absent: (0)

The motion carried.

2. Motion to approve Ordinance No. 18-002, an Ordinance Amending Addendum A – Anti Harassment of the Village’s Personnel Policy Statement.

Trustee Caprio motioned to approve the Ordinance, second by Trustee Sweas.

At the request of Mayor Pro-Tem Rodgers, Assistant Village Manager Kokodynsky gave a brief background on the amendment to the Anti Harassment Addendum.

The Mayor Pro-Tem asked the Clerk to call the Roll:

Ayes: (5) Trustees Gray, Sweas, Neitzke-Troiike, Burian and Mayor Pro-Tem Rodgers

Nays: (0)

Abstained: (0)

Absent: (0)

The motion carried.

3. Motion to Approve Pay Estimate No. 2 from Airy’s Inc. for 2017 Drainage Improvement Project No. 1 (Erin Hills Subdivision), in the amount of \$52,708.95.

Trustee Gray motioned to approve the pay estimate, second by Trustee Burian.

At the request of Trustee Burian, Development Services Director Mike Salamowicz gave a description of the work included in the pay estimate. (See attachment Agenda Item H.3 for summary of work)

The Mayor Pro-Tem asked the Clerk to call the Roll:

Absent: (0)

The motion carried.

4. Motion to Approve Pay Estimate No. 3 from Patnick Construction, Inc. for 2017 Drainage Improvement Project No. 2 (Various Locations), in the amount of \$217,449.77.

Trustee Burian motioned to approve the pay estimate, second by Trustee Caprio

At the request of Trustee Burian, Development Services Director Mike Salamowicz gave a description of the work included in the pay estimate. (See attachment Agenda Item H.4 for summary of work)

The Mayor Pro-Tem asked the Clerk to call the Roll:

Ayes: (5) Trustees Gray, Sweas, Neitzke-Troiike, Burian and Mayor Pro-Tem Rodgers

Nays: (0)

Abstained: (0)

Absent: (0)

The motion carried.

I. OLD BUSINESS - None

J. NEW BUSINESS

Trustee Gray mentioned the Village's Tree Lighting Ceremony and the possibility of forming a committee to plan this event. He stated he would like to have a discussion at a future board meeting or perhaps a workshop regarding this concept. Village Manager Mertens stated he would follow up with Trustee Gray on this matter.

K. ADJOURNMENT

Trustee Burian motioned to adjourn, second by Trustee Caprio.

Voice Vote:

Ayes: (5) Trustees Gray, Sweas, Neitzke-Troiike, Burian and Rodgers

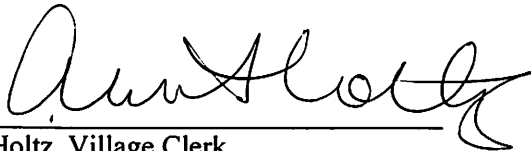
Nays: (0)

Abstained: (0)

Absent: (0)

The motion carried.

The meeting was adjourned at 7:24 p.m.



Ann Holtz, Village Clerk

Approved at the Board of Trustees Meeting dated January 24, 2018

Agenda Item H.3 Attachment

Job #: 17-0178
 Job Name: Erin Hills Subdivision
 Pay App #: 2
 Invoice #: 22093

ITEM NO.	DESCRIPTION	TOTAL QUANTITY	UNIT COST	TOTAL COST	COMPLETED UNITS	COMPLETED VALUE	CURRENT UNITS	DUE THIS REQUEST
1	Tree Removal (6 to 15 Units Diameter)	43 UN	17.00	731.00	133	2,261.00	0	0.00
2	Tree Root Pruning	4 EA	222.00	888.00	4	888.00	0	0.00
3	Furnished Excavation	110 CY	39.00	4,290.00	110	4,290.00	110	4,290.00
4	Topsoil Furnish & Place, 6"	750 SY	7.00	5,250.00	939	6,573.00	939	6,573.00
5	Seeding, Class I	750 SY	3.00	2,250.00	939	2,817.00	939	2,817.00
6	Nitrogen Fertilizer Nutrient	22 LB	2.00	44.00	22	44.00	22	44.00
7	Potassium Fertilizer Nutrient	22 LB	2.00	44.00	22	44.00	22	44.00
8	Erosion Control Blanket	750 SY	1.50	1,125.00	939	1,408.50	939	1,408.50
9	Perimeter Erosion Barrier	300 LF	3.00	900.00	0	0.00	0	0.00
10	Inlet Filters	5 EA	253.00	1,265.00	3	759.00	3	759.00
11	Stone Rip Rap, Class A5	65 SY	120.00	7,800.00	80	9,600.00	60	7,200.00
12	Filter Fabric	65 SY	3.00	195.00	85	255.00	60	180.00
13	18" Flared End Section	1 EA	1186.00	1,186.00	1	1,186.00	1	1,186.00
14	24" Flared End Section	1 EA	1380.00	1,380.00	1	1,380.00	1	1,380.00
15	30" Flared End Section	1 EA	1686.00	1,686.00	1	1,686.00	0	0.00
16	Insertion Culvert Linear 30"	138 LF	241.00	33,258.00	0	0.00	0	0.00
17	Storm Sewers, Class A, Type 1 18"	8 LF	143.00	1,144.00	8	1,144.00	8	1,144.00
18	Storm Sewers, Class A, Type 1 24"	23 LF	87.00	2,001.00	23	2,001.00	23	2,001.00
19	Storm Sewers, Class A, Type 1 30"	4 LF	343.00	1,372.00	4	1,372.00	0	0.00
20	Storm Sewer Removal 18"	8 LF	27.00	216.00	8	216.00	8	216.00
21	Pipe Underdrains 4"	10 LF	38.00	380.00	10	380.00	10	380.00
22	MH's Type A, 5' Dia., Type 1 Frame CL	2 EA	2298.00	4,596.00	2	4,596.00	1	2,298.00
23	Mobilization	1 LS	3360.00	3,360.00	0.9	3,024.00	0.15	504.00
24	Evergreen, Picea Abies (Norway Spruce) 8', Balled	4 EA	804.00	3,216.00	4	3,216.00	4	3,216.00
25	Clearing & Grubbing	175 SY	61.00	10,675.00	175	10,675.00	0	0.00
26	Dewatering	1 LS	2980.00	2,980.00	1	2,980.00	0.5	1,490.00
27	Chain Link Fence to be Removed &	30 LS	33.00	990.00	15	495.00	0	0.00

ITEM NO.	DESCRIPTION	TOTAL QUANTITY	UNIT COST	TOTAL COST	COMPLETED UNITS	COMPLETED VALUE	CURRENT UNITS	DUE THIS REQUEST
	Re-Erected							
28	Construction Layout	1 LS	6650.00	6,650.00	1	6,650.00	0.5	3,325.00
29	24" Flared End Section Gate	1 EA	1118.00	1,118.00	1	1,118.00	1	1,118.00
30	30" Flared End Section Gate	1 EA	1172.00	1,172.00	1	1,172.00	0	0.00
31	Exploration Trenches, Utilities	25 LF	93.00	2,325.00	253	23,529.00	0	0.00
32	HDPE Storm Sewer, 24"	192 LF	156.00	29,952.00	190	29,640.00	70	10,920.00
33	Manhole Lining	1 EA	2771.00	2,771.00	1	2,771.00	0	0.00
34	Sewer Cleaning, Standard Grade	138 LF	25.00	3,450.00	138	3,450.00	138	3,450.00
35	Televising Storm Sewer	138 LF	19.00	2,622.00	138	2,622.00	138	2,622.00
36	Timber Mat	170 SY	46.00	7,820.00	170	7,820.00	0	0.00
				151,102.00		142,062.50		58,565.50

Agenda Item H.4 Attachment



Route VARIOUS
County WILL
Local Agency HOMER GLEN
Section 17 - 00000 - 04 - GM

Engineer's Payment Estimate

Estimate No. 3 From 11/28/2017 To 12/15/2017

Payable To: Name PATNICK CONSTRUCTION, INC.

Address 431 PODLIN DRIVE, UNIT B, FRANKLIN PARK, IL 60131

Items	Awarded*		Added Quantity	Deducted Quantity	Completed		
	Quantity	Values			Quantity	Unit Price	Values
Totals from previous page							
TREE REMOVAL 6 TO 15	227.00	11,350.00		39.00	188.00	50.00	9,400.00
TREES 2-1/2 INCH CALIPER	25.00	17,500.00		25.00		700.00	
TRENCH BACKFILL	1,162.00	38,346.00			1,162.00	33.00	38,346.00
GRADING & SHAPING DITCHES	322.00	4,830.00		38.00	284.00	15.00	4,260.00
SEEDING CL 1A SPL	2,041.00	28,574.00		622.00	1,419.00	14.00	19,866.00
INLET & PIPE PROTECTION	4.00	480.00			4.00	120.00	480.00
STONE RIPRAP CL A4	76.00	7,600.00			76.00	100.00	7,600.00
PCC SIDEWALK REM & REPL 5"	155.00	1,550.00		95.00	60.00	10.00	600.00
DETECTABLE WARNINGS	10.00	350.00		10.00		35.00	
CL D PATCHES SPL	697.00	38,335.00		651.00	46.00	55.00	2,530.00
PIPE CUL CL D TY 1 12"	195.00	8,775.00			195.00	45.00	8,775.00
PRC FLARRED END SEC 21"	2.00	2,200.00			2.00	1,100.00	2,200.00
PRC FLARRED END SEC 60"	1.00	10,000.00			1.00	10,000.00	10,000.00
STEEL END SEC 12"	4.00	1,400.00		2.00	2.00	350.00	700.00
STORM SEWERS CL A TY 1 12"	219.00	13,140.00		37.00	182.00	60.00	10,920.00
STORM SEWERS CL A TY 1 18"	3.00	600.00		3.00		200.00	
STORM SEWERS CL A TY 1 48"	136.00	21,080.00			136.00	155.00	21,080.00
STORM SEWERS CL A TY 1 54"	555.00	99,900.00			555.00	180.00	99,900.00
SS CL A TY 1 EQRS 36"	96.00	16,320.00			96.00	170.00	16,320.00
SS CL A TY 1 EQRS 48"	213.00	35,145.00			213.00	165.00	35,145.00
STORM SEWERS CL B TY 1 12"	462.00	34,650.00		462.00		75.00	
STORM SEWERS CL B TY 1 18"	179.00	16,110.00	24.00		203.00	90.00	18,270.00
CB TY A 4' DIA	3.00	7,500.00			3.00	2,500.00	7,500.00
MH TY A 5' DIA TY 8 GR	1.00	3,500.00		1.00		3,500.00	
MH TY A 7' DIA	4.00	28,000.00			4.00	7,000.00	28,000.00
MH TY A 7' DIA TY 1 FR OL	2.00	14,000.00			2.00	7,000.00	14,000.00
MH TY A 8' DIA TY 1 FR OL	2.00	16,000.00			2.00	8,000.00	16,000.00
MH TY A 8' DIA TY 31 FR & GR	1.00	8,000.00			1.00	8,000.00	8,000.00
MH TY A 9' DIA TY 1 FR OL	1.00	13,000.00			1.00	13,000.00	13,000.00
INLETS TY A TY 1 FR OL	1.00	1,300.00			1.00	1,300.00	1,300.00
INLETS TY A TY 37M GR	1.00	1,400.00			1.00	1,400.00	1,400.00
INLETS TY A	9.00	11,700.00		3.00	6.00	1,300.00	7,800.00
INLETS TY B TY 1 FR OL	2.00	3,200.00		2.00		1,600.00	
GRATES TY 31	14.00	5,600.00			14.00	400.00	5,600.00
CC CURB & GUT REM & REPL	886.00	26,580.00		837.00	49.00	30.00	1,470.00
TRAFFIC CONTROL & PROT	1.00	15,000.00		0.75	0.25	15,000.00	3,750.00
PROP SS CON TO EX MH	1.00	2,500.00	3.00		4.00	2,500.00	10,000.00
PCC DRIVE REM & REPL 5"	56.00	3,920.00		56.00		70.00	
HMA DRIVE REM & REPL	18.00	1,260.00	4.00		22.00	70.00	1,540.00
MAILBOX REM & REPL	5.00	500.00		5.00		100.00	
MH REM	9.00	2,700.00		1.00	8.00	300.00	2,400.00
MAILBOX REM & REPL SPL	2.00	3,000.00		2.00		1,500.00	
CONSTRUCTION LAYOUT	1.00	5,000.00		0.50	0.50	5,000.00	2,500.00
REM & RESET ORN FENCE	250.00	5,000.00		183.00	67.00	20.00	1,340.00
REM DOUBLE SWING GATE	1.00	1,000.00			1.00	1,000.00	1,000.00
STORM SEWERS CL A TY 1 36"	9.00	2,700.00	3.00		12.00	300.00	3,600.00
EXPLORATION TRENCH SPL	50.00	1,000.00			50.00	20.00	1,000.00
Total Awarded Values		\$591,595.00			Total Completed Values		\$437,592.00

Section Number: 17 - 00000 - 04 - GM

Total Brought Forward

\$437,592.00

Miscellaneous Extras and Credits	Values
TEMP CONSTRUCTION FENCE - 133 FOOT @ \$3.50	485.50
CATCH BASIN REM - EACH @ \$600.00	600.00
STORM SEWER REMOVAL - 12 FOOT @ \$60.00	720.00
FORCE ACCOUNT 10/20/2017 (PROJECT 2A PROTECTION) 1 L SUM @ \$579.78	579.78
TY 1 FR OL SPL - 2 EACH @ \$1400.00	2,800.00
REM & RESET 21" STORM SEWER - 6 FOOT @ \$150.00	900.00
ADJ SAN SEWERS 8" DIA OR LESS - 11 FOOT @ \$450.00	4,950.00
ADJ WATER SERVICE LINES - 112 FOOT @ \$250.00	28,000.00
STORM SEWERS UNILOCK 8" DIRECTION BORED - 239 FOOT @ \$96.00	22,944.00

Total Miscellaneous Extras and Credits	61,959.28
Total Value of Completed Work	499,551.28

Miscellaneous Debits	Values
RETAINAGE 5%	24,977.56

Total Miscellaneous Debits	24,977.56
Net Cost of Section	\$474,573.72
Previous Payments	\$257,123.95
Net Amount Due	\$217,449.77

Signed: David Medo
Resident Engineer/Consultant

12-19-2017
Date

Signed: _____
Contractor

Date

Approved: _____
Local Agency

Date