

Administration & Finance Committee

Minutes of the Meeting on
February 7, 2018

**Village of Homer Glen
14240 W 151st Street, Homer Glen, IL 60491
Community Room**

1. Call to Order.

The meeting was called to order at 4:01 p.m. by Trustee Rodgers.

2. Pledge of Allegiance to the Flag.

3. Roll Call.

Members present at 4:01 p.m. were Trustee Beth Rodgers, Trustee Sharon Sweas, Trustee Carlo Caprio, Treasurer John Sawyers and Village Manager Mike Mertens.

Mayor Yukich arrived at 4:11 p.m.

Also Present: Development Services Director Michael Salamowicz, Assistant Village Manager Heather Kokodynsky, Administrative Analyst Sean Keane and Economic Development Director Janie Patch.

4. Approval of amendments to the Agenda

Village Manager Mike Mertens suggested moving agenda items 8.a and 8.b to the end of the agenda when the Mayor is present. The Committee approved the amendment.

5. Public Comment.

There were no comments from the public.

6. Reports and Communications from Staff.

Village Manager

a) Village Manager Mertens stated that Planning and Zoning staff are working on a special use permit for a potential new business in Homer Glen. Economic Development Director Janie Patch spoke with an individual who owns a restaurant and off track betting facility in Mokena that may be interested in opening a second location in Homer Glen. Staff reviewed the state codes and determined the Village is not required to have a listing for off track betting; however, it is suggested to list as part of the permitted use schedule. Staff will recommend it to CED; however, a contingency will require the facility to be a full service restaurant.

It has gone to the CED Committee twice, a final recommendation is expected in March. The recommendation will then go to the Board and Plan Commission.

b) Village Manager Mertens stated that TRIA Architecture is reaching out to sub consultants regarding civil work for Heritage Park. He also stated this item will be on an upcoming board agenda.

- c) An aerial video of Heritage Park taken via a drone was shown to the Committee.

Finance Director

- a) Finance Director Sawyers presented the Village's revenue charts for January. He shared the data collected for Sales Tax, Home Rule Sales Tax, Income Tax, Use Tax, Gaming Taxes, and Motor Fuel Tax.

Development Services Director

No report

- 7. Old Business.
None

- 8. New Business.

- a) Discussion Regarding the Draft General Fund of the FY 2018-2019 Budget.

Finance Director Sawyers provided the Committee with the first draft of the budget initiatives. Trustee Caprio asked about the Sheriff's services. Trustee Rodgers suggested reviewing the Sheriff's contract in the future since it has not been reviewed in several years. Village Manager Mertens agreed with the suggestion.

- b) Consider for approval the Intergovernmental Cooperative Planning and Boundary agreement between the Village of Lemont and the Village of Homer Glen.

Village Manager Mertens stated there was some discussion between the two Villages regarding the agreement. The latest draft of the agreement includes that the Village of Lemont would share property tax on a 50/50% basis with the Village of Homer Glen in the event that the Village of Lemont zones the property in the Shared Tax Area for a use other than commercial or does not produce sales tax.

Trustee Sweas expressed concern regarding potential industrial development occurring. Trustee Caprio agreed. Village Manager Mertens stated this concern was discussed.

Trustee Caprio made a motion to approve the Intergovernmental Cooperative Planning and Boundary Agreement between the Village of Lemont and the Village of Homer Glen.; seconded by Trustee Rodgers. Trustee Sweas opposed. The motion passed.

- c) Consider for approval the Village's 2018 Membership Dues for the Will County Governmental League in the amount of \$16,987.82.

Trustee Sweas made a motion to approve the Village's 2018 Membership Dues for the Will County Governmental League in the amount of \$16,987.82.; seconded by Trustee Caprio The motion passed unanimously.

- d) Consider for approval a Pay Estimate for Supplement No. 7 from General Code for Codification Services in an Amount not to exceed \$12,290.00.

Trustee Caprio made a motion to approve Pay Estimate for Supplement No. 7 from General Code for Codification Services in an Amount not to exceed \$12,290.00; seconded by Trustee Sweas. The motion passed unanimously.

- e) Consider for approval Pay Estimate No. 5 and 6 from Frank Burla & Sons Builders, Inc. for the Goodings Grove Park, in the Amount of \$150,336.14.

Trustee Caprio asked about the \$48,729.16 remaining amount. Development Services Director Mike Salamowicz stated that amount includes the retention and liquidated damages.

Trustee Rodgers asked if it is decided that we are going to return the amount to Frank Burla and Son's Builder's Inc. for liquidated damages, will it be brought back to A & F for approval. Trustee Rodgers stated that she believes The Village should keep that money because there were days the contractor was able to work and they were not working. Trustee Sweas and Trustee Caprio agreed with Trustee Rodgers.

Treasurer Sawyers confirmed the amount we will process for payment. Development Services Director Salamowicz explained the numbers and referred back to the supplement sheet for the breakdown.

Trustee Sweas made a motion to approve Pay Estimate No. 5 and 6 from Frank Burla & Sons Builders, Inc. for the Goodings Grove Park, in the Amount of \$150,336.14; seconded by Trustee Caprio. The motion passed unanimously.

- f) Consider for approval Pay Estimate No. 3 from Airy's Inc. for 2017 Drainage Improvement Project No. 1(Erin Hills Subdivision), in the Amount of \$35,105.32.

Trustee Caprio asked if this was the last payment. Development Services Director Salamowicz confirmed, with the exception of the 5% retention. Mr. Salamowicz also stated there was some additional work that needed to be done.

Trustee Rodgers asked if IAW has completed the fencing work in the Erin Hills Subdivision.

Trustee Sweas made a motion to approve Pay Estimate No. 3 from Airy's Inc. for 2017 Drainage Improvement Project No. 1(Erin Hills Subdivision), in the Amount of \$35,105.32; seconded by Trustee Caprio. The motion passed unanimously.

- g) Consider for approval the Village of Homer Glen's December Legal Bills from Mahoney, Silverman & Cross, LLC in the amount of \$3,558.75.

Trustee Caprio commented that the 17045 Windsor Court-Mike Abuzir issue is still appearing on the bills. Village Manager Mertens stated a counter offer has been made.

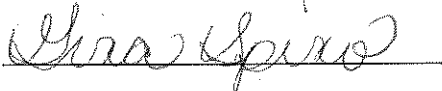
Trustee Caprio asked if we are still moving forward with the Bell Road demolition. Village Manager Mertens confirmed.

Trustee Caprio made a motion to approve the Village's December Legal Bills from Mahoney, Silverman & Cross, LLC in the amount of \$3,558.75; seconded by Trustee Sweas. The motion passed unanimously.

9. Adjournment.

Motion by Trustee Caprio, seconded by Trustee Rodgers to adjourn. Motion carried. The meeting was adjourned at 4:48 p.m.

Respectfully Submitted:



Gina Spino
Development Services Administrative Assistant/ AP & AR Clerk