

# Parks & Recreation Committee

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Minutes of the Meeting on  
February 26, 2018

**Village of Homer Glen  
14240 W 151<sup>st</sup> Street, Homer Glen, IL 60491  
Community Room**

1. Call to Order.

The meeting was called to order at 6:30 p.m. by Co-Chairperson Christina Neitzke-Troiike.

2. Pledge of Allegiance to the Flag.

3. Roll Call.

Present at 6:30 p.m. was Committee Co-Chair Christina Neitzke-Troiike and Members Dale Janssen, Cassandra Courtright, Ed Cryer, Russell Knaack, Regina Robinson and Mark Gawron.

Members Absent: Sharon Sweas, Bob Kman and John Walters.

Also Present: Village Manager Mike Mertens, Facilities Manager John Robinson and Ms. Amy Blank.

4. Approval of Amendments to the Agenda.

None.

5. Minutes.

a) January 22, 2018

Co-Chair Neitzke-Troiike stated that the minutes from the January 22, 2018 Parks and Recreation Committee meeting were being presented for approval. Member Courtright made a motion to approve the minutes from the January 22, 2018 meeting; seconded by Member Gawron. The motion passed.

6. Public Comment.

None.

7. Report from Co-Chairs.

None.

## 8. Old Business.

- a) Update from Committee Member Mark Gawron and Resident Amy Blank Regarding Planning for the Village's "Chalk-It-Up" Special Event.

Ms. Amy Blank and Member Gawron updated the committee on planning for the "Chalk-It-Up" event.

*Parking*

- Use the 10 space Goodings Grove Parking lot as a staging area for registration, food trucks, DJ, etc.
- Use the first 12 parking spaces on Greystone Drive as Handicap Parking- only if needed.
- Use the remaining street parking spaces on Greystone, Glengary, and Sheffield Drives for General parking.
- Contact Church on Glengary and ask if we can use their parking lot for this event.
- EMA staff to direct traffic and make sure cars do not park in the Condo parking lots.
- All Event volunteers and workers should drop off their equipment, then park far away from Gooding Grove Park.
- Committee members felt that parking for 75 participants should be okay.
- All event communications (flyer, press release, email blasts, etc.) should suggest that participants and their family and friends carpool, bike, or walk to the event.

*Outreach*

- Virtual Backpack in early May at Goodings Grove School.
- One or two dozen signs placed around area 2.
- If Virtual Backpack outreach and signs do not yield 75 registrations, consider sending a mailing to 100-200 households in the immediate vicinity of the park.

*Registration*

- All agreed that homerglenil.org can be used to manage registration.
- All were okay with the draft registration page.

*Event Flyer*

- All okay with the general design.
- Suggestion to make it a 2-page (duplex) design to allow for larger font and more information on parking, rules, etc.

*Funding for Prizes and Chalk*

- 20-piece chalk @ \$1 would cost \$75  
20-30 small children should get a prize -  $\$10 \times 30 = \$300$   
Other 3 brackets x 3 prizes x \$15 = \$135  
Total = \$510

*Goodings Grove Dedication*

- Include Opening remarks from the Mayor, Village President, P&R Committee Co-Chairs prior to the announcement of the Chalk Art Prizes.

*Recruiting of Volunteers*

- Amy Blank will recruit all art-related volunteers (Professional Artist, Face Painters)
- A few volunteers from the Committee will be needed as the detailed planning for the event begins.

*Food Trucks*

- The Committee discussed food trucks and the various options for the event. This is yet to be determined.
- The Village can supply a power generator to support the PA system and food trucks.

b) Discussion Regarding Professional Design Services for Phase 2 of the Heritage Park Project (Park Amenities).

The Village Board approved TRIA Architecture's proposal for professional design services (architectural, landscape design and engineering) for the active core area (phase II) of Heritage Park.

The active core area will consist of the following amenities: gazebo, tennis courts, pickle ball courts, sand volleyball courts, bocce ball courts, horseshoe pits, sensory garden, nature play area, challenge course, fitness area, all shrubs, trees, grass and vegetation to compliment overall design, planters, walking paths, lighting, drinking fountains and sprinklers.

The Committee recommended removing shuffle board courts from the active core area and replacing it with bean bag toss areas.

Village staff is in the process of applying for a grant opportunity for pollinator conservation within the sensory garden through the ComEd Openlands Green Region Grant Program.

9. New Business.

a) Establishment of a Holiday Tree Lighting Ceremony Sub-Committee of the Parks and Recreation Committee.

Members are needed for a sub-committee to plan for the Village's annual Holiday Tree Lighting Ceremony. The Village intends to expand this special event, beginning in 2018. The FY 2018-2019 Budget allocated approximately \$6,000 for the expanded event. The sub-committee could discuss business towards the end of regularly-scheduled Committee meetings.

- b) Update on the Village's Strategic Planning Process.

The updated schedule for the strategic planning process was presented to the Committee.

Action Item	Date
Environmental Scanning	12/01/17 – 01/31/18
Stakeholder Forum	January 17, 2018
Committee of the Whole Meeting- Env. Scan Presentation	Wednesday, January 31, 2018
Board Strategic Planning Session #1	Wednesday, February 21, 2018
Board Strategic Planning Session #2	Thursday, February 22, 2018
Strategic Planning Session #3	TBD
Review of draft summary report by Admin. & Finance Committee	April, 2018
Review of draft summary report by Committee of the Whole	April, 2018
Consider adoption of draft summary report by the Village Board.	April, 2018

#### 10. Reports and Communications from Staff.

- a) Specific Parks and Recreation Project Updates.

1. Heritage Park Phase I Project Update

The project is approximately 48% complete. Phase I completion is expected in mid-June 2018. The 319 storm water portion of this phase should go out to bid in Spring 2018. This portion will be funded from the bond issue and has a 60% grant reimbursement.

A flyover video of the construction progress was shown to the Committee. The video was captured by the Homer Township Road District using a drone. This video will be uploaded to the Village's YouTube Channel, website and Facebook page. Future videos will be made to show further progress of the park project.

- b) Facilities Manager's Update

1) Trail Advance Warning Lights on 143<sup>rd</sup> Street

Facilities Manager Robinson stated the advance warning lights were installed at the 143<sup>rd</sup> Street Heroes Trail crossing. The lights are identical to those at the 151<sup>st</sup> Street crossing.

2) Miscellaneous Items

The Committee discussed the naming of the different branches of the Heroes Trail system.

North Branch- TBD

South Branch- Marines Trail

West Branch- Army Trail

NE Branch- Navy Trail

SE Branch- Air Force Trail

Erin Hills Trail- Coast Guard Trail

11. Committee Member Updates.

10. Adjournment.

Motion by Member Cryer, second by Member Janssen to adjourn. Motion carried. The meeting was adjourned at 7:55 p.m.

Respectfully Submitted:



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Michael S. Mertens  
Village Manager