

Homer Community Festival Committee

Minutes of the Meeting on
March 19, 2019

**Village of Homer Glen
14240 W. 151st Street
Community Room**

Thursday Night – Anthem; Maggie Speaks
Friday Night – Hot Rocks; American English
Saturday – CK and the Gray; Matt, Zach, and Tom; Train Wreck; The Millennials; Infinity
Sunday – The Chicago Experience; One of These Nights

3. Update Sponsors

The total commitment from sponsors to date is \$19,300. The following is a list of sponsors:

All Around Amusements (\$10,000)
Artistic Dentistry (\$500)
Bump & Grind (\$500)
Dan Kenney (\$500)
Dr. Mary Ellen Hoyer (\$500)
Everest Academy (\$500)
Homer Township Professional Firefighters (\$500)
Homer Tree Care (\$300)
HR Green (\$500)
Meijer (\$5,000)
Total Flooring (\$500)
BI Rental (in-kind)
NuWay/Homewood Disposal (in-kind)

Trustee Gray reported that CME/The Print Exchange will donate t-shirts for Special Needs Day again this year.

b. 2019 Festival Planning

1. Food Vendor Selection

There were six food vendors in 2018. At the January 15, 2019, Committee meeting, Committee consensus was to keep the number of food vendors at six. Member Steilen publicized the food vendor application request by posting on the Village website and sending the application packet to businesses registered in the Village and to previous HomerFest food vendors. The application deadline was March 8, 2019.

The following eleven food vendors applied: Barone's Pizza, Ben's Soft Pretzels, Big Joe's Backyard BBQ (application was sent to wrong address, so it was not included on the packet spreadsheet), Cool Creations, Creamery, Davidson's Bar & Grill, Kenootz Pizza, Papa's Party Carts, Pelican Harrys, Pizza Mia, and Smokin'Z BBQ.

The Food Vendor information stated that preference would be given to Homer Glen and Homer Township businesses and residents that own businesses.

The Committee reviewed the applications and selected six vendors. A seventh vendor would be added if a space for another vendor can fit in the layout.

Trustee Gray made a motion to approve Cool Creations, Davidson's Bar & Grill, Pelican Harrys, and Pizza Mia sell the same items as last year, Kenootz Pizza with the understanding that the Committee will select what they are to sell, Big Joe's Backyard on the condition that all paperwork is submitted, and Ben's Soft Pretzels with menu items to be decided by the Committee. Second was made by Trustee Caprio. The motion passed unanimously.

Vendors will be notified that soda and water less than sixteen ounces is to be sold for one dollar.

2. Discussion Regarding Homer Community Festival Website

Former member Mike McGowan has maintained the HomerFest website and the site consists of one page announcing the 2019 Festival. Member Rudnik has put together a draft website using Squarespace and presented the draft pages at the meeting. The following suggestions made:

- Keep one complete schedule with all events taking place.
- Also, have a separate band only schedule.
- Q & A should be reviewed.
- Test site/link to be sent to all Committee members to view.

3. Discussion Regarding Beverage Choices and Beverage Vendors

Trustee Gray received a quote from Kozol Brothers. Kozol Brothers was asked to submit a proposal, but had not been asked if they can provide all extra items that Lakeshore Beverages has provided in the past. However, the Kozol Brothers proposal did include a \$1,000 sponsorship. Lakeshore Beverages has not provided product pricing yet, but has said that they will provide all of the extras that they have in the past, which include a \$3,000 Beer Tent sponsorship; bar backs for four days, a refrigerated truck, and a Waymatic trailer for inside the tent. A comparison of the two vendors and a decision will be made next month.

4. Discussion Regarding 2019 Homer Community Festival Layout

Facilities Manager Robinson presented an aerial photo with a proposed festival layout. The following is a summary of items discussed:

- There is enough room for seven vendors.
- Gravel will be placed at the festival entrance and removed after the fest.
- Perimeter security will be discussed at the next meeting.
- Member De Vivo will have a parking logistics layout at the next meeting.

- Parking will be available at the Heritage Park site in front and on the east side of Heritage Circle.
- The Active Core will be closed during the event due to the fireworks setup and cleanup. However, the bathrooms will be accessible.
- A supplier for power still needs to be determined. The carnival has a supplier contact. Another company that has been suggested is Suncoast Power Solutions, but they need to know a year in advance.
- Location for two dumpsters and the Special Needs tent need to be identified.

5. Discussion Regarding Tents

Trustee Gray has a quote from Marquee Event Rentals for \$16,447.06. An extra tent for the bands and the seventh food vendor still need to be added. He also reached out to Joliet Tent Rental and has not received a quote. Member De Vivo will contact a representative from the Marquee Events tent company to look at the topography to be sure the tents can be set up where designated.

6. Discussion Regarding Temporary Road Options

Member De Vivo reported that the cost for a SlatTrax system to use for a temporary road would be \$12,000. Many members expressed that the cost was too prohibitive and that other options will need to be explored.

7. Discussion Regarding Parking Options

Member De Vivo will have something for the next meeting.

8. Discussion Regarding Volunteers

a. Schedule and Need

Village employees and Committee members are ineligible for coupons to get free ride tickets. Family members who volunteer will be eligible to receive the coupons. The Google documents for viewing times to volunteer have been set up. Member Stevens, Member Steilen and Marcia De Vivo will be able to record the volunteer names on the spreadsheet. Member Drabik has made contact with Grant Ferkaluk at the Lockport Township High School guidance office. Member Stevens has prepared a flyer for attracting volunteers. Trustee Gray will send the new logo to Member Stevens and Member Steilen for placement on the flyer. Member Steilen will send the flyer with information and the google links for student volunteers to Member Drabik.

b. Volunteer Organizations

Member Drabik reported that TLC cannot participate. Trustee Gray has reached out to the Lockport Porters Boosters, Homer Glen Arts Guild, Lockport Band/Color Guard, Goodings Grove PTO, Homer Glen Junior

Woman's Club, Operation Care Package, and Knights of Columbus. The deadline for applications is April 8. Trustee Gray continues to welcome suggestion for organizations to contact. The organization selections and time slots will be made at the next meeting.

9. Discussion Regarding Promotional Sign Design

Trustee Gray presented five designs for the two color sign to be placed at subdivision entrances. By Committee consensus, design number five was chosen. Trustee Gray will show the designs to the Mayor and Board before the order is placed.

10. Discussion Regarding Sponsors

Discussed under 8.a.3.

11. Discussion Regarding Special Needs Day

The owner of Momentum Dance Studio was unable to attend the meeting to present her request for students to perform. Trustee Caprio met with Craig Schoppe, the Superintendent of 33C, and Mr. Schoppe is willing to help the Committee promote the Special Needs Day and the volunteer opportunities. Member Stevens spoke with the carnival owner, and he prefers a large attendance for the Special Needs Day. Two sponsor spots have been slotted for Special Needs Day. Trustee Gray will talk to CME about being a sponsor.

12. Discussion Regarding Heritage Corridor Business Alliance providing Bingo

Jodie Adelman from the Heritage Corridor Business Alliance has requested an opportunity for the Alliance to provide Bingo at the festival on Sunday at noon. The Committee had requested that Ms. Adelman present her idea to the Committee at a meeting. Ms. Adelman was unable to attend this meeting and would like the opportunity to attend the meeting on April 16.

13. Discussion Regarding Sanitation Needs

Member Steilen reviewed the sanitation needs to be supplied by NuWay. Two restrooms are needed for the workers at the Fest site on Monday. No restrooms will be ordered for the Bengtson's parking lot or the corner of 151st and Parker. One will be ordered for a parking lot location. Two dumpsters will be ordered to be placed by the Village maintenance buildings.

9. New Business.

a. T-Shirt Design

Trustee Gray presented proposed T-shirt designs which featured the tag line "@Heritage Park" under the logo on the front. The @ symbol used an upper case "A". The capital "A" symbol is available in the Fun House font. Member Steilen

will research if the tag line is used on social media. A slogan "Making New Traditions @Heritage Park" will be placed on the back of the shirt. Color suggestions include coral, blue, and green.

b. Northwest Homer Fire Protection District

Member Fonfara informed the Committee that Northwest Homer Fire Protection District will not be participating in the Festival this year.

c. Carnival and Vendor Water

Two fire hydrants will be used to supply water for the Festival. One will supply the carnival, and the other will supply the vendors. Procedure and request for meters from Illinois American Water will need to be addressed.

d. Agenda Items to Add for Next Meeting
Advertising

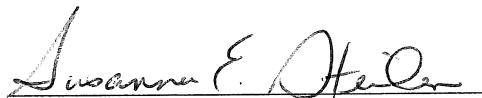
10. Next Meeting – April 16, 2019

Next meeting scheduled for April 16 at 6:00 p.m.

11. Adjournment

Member De Vivo made a motion to adjourn the meeting. Second was made by Member Drabik. The motion passed unanimously. The meeting was adjourned at 8:35 p.m.

Respectfully Submitted:



Sue Steilen
Community Relations Coordinator
Village of Homer Glen