

Parks & Recreation Committee

Minutes of the Meeting on
May 21, 2018

**Village of Homer Glen
14240 W 151st Street, Homer Glen, IL 60491
Community Room**

1. Call to Order.

The meeting was called to order at 6:30 p.m. by Co-Chairperson Sharon Sweas.

2. Pledge of Allegiance to the Flag.

3. Roll Call.

Present at 6:30 p.m. was Committee Co-Chair Sharon Sweas and Members Dale Janssen, Cassandra Courtright, Russel Knaack, Regina Robinson, John Walters and Mark Gawron.

Co-Chair Christina Neitzke-Troiike arrived at 6:40 p.m. Member Ed Cryer arrived at 6:55 p.m.

Members Absent: Bob Kman

Also Present: Facilities Manager John Robinson and Administrative Analyst Sean Keane.

4. Approval of Amendments to the Agenda.

None.

5. Minutes.

a) March 19, 2018

Co-Chair Sweas stated that the minutes from the March 19, 2018 Parks and Recreation Committee meeting were being presented for approval. Member Walters made a motion to approve the minutes from the March 19, 2018 meeting; seconded by Member Gawron. The motion passed.

6. Public Comment.

Resident Martin Pavlik spoke to the Committee regarding his desire for a park to be constructed in the Glenview Walk subdivision. The Village owns a small parcel of land within the subdivision that is designated for future park land. There are no current development plans for this park. Mr. Pavlik stated he would like to meet with Village staff to discuss potential plans and options for this park development.

7. Report from Co-Chairs.

None.

8. Old Business.

- a) Update from Committee Member Mark Gawron and Resident Amy Blank Regarding Planning for the Village's "Chalk-It-Up" Special Event.

Ms. Amy Blank and Member Gawron updated the committee on planning for the "Chalk-It-Up" event.

Due to delays in getting the grass set at the Goodings Grove Park, the decision was made to move the event to Stonebridge Park. The event will coincide with the celebration of National Park and Recreation Month.

9. New Business.

- a) Discussion Regarding Planning for the 2018 Holiday Tree Lighting Special Event

The 2018 Holiday Tree Lighting special event is tentatively scheduled for Saturday, December 1. The Committee discussed the need for additional volunteers and assistance required from Village staff. Member Gawron, Knaack and Courtright plan to set up a meeting in the coming days to walk through the Heritage Park site to go over the event layout and potential activities.

Member Gawron researched the Christmas / Holiday events from three nearby communities and presented the scope of their events to the Committee.

10. Reports and Communications from Staff.

- a) Specific Parks and Recreation Project Updates.

1. Heritage Park Phase I Project Update

The project remains at approximately 75% complete. Phase I completion is expected by June 15.

2. Heritage Park 319 Grant Area Project Update

The 319 storm water portion will be bid out on Thursday, May 24. The bid opening is scheduled for Tuesday, June 5. This portion will be funded from the bond issue and has a 60% grant reimbursement.

3. Heritage Park Active Core Area Project Update

Administrative Analyst Sean Keane presented design sketches and imagery of the different components of the Active Core Area. The tentative project schedule (as of May 3, 2018) is as follows:

- May 31, 2018-Project out to bid
- June 14, 2018- Receipt of Bids

- June 27, 2018- Owner Bid Approval at Village Board Meeting
- September 24, 2018- Sequence 1 completion
- October 19, 2018- Sequence 2 completion
- November 30, 2018- Sequence 3 completion
- Spring 2019- Sequence 3 landscape planting, seeding and final clean-up
- June 2019- Substantial completion
- July 2019- Final completion

b) Facilities Manager's Update

Facilities Manager John Robinson reported that a rock structure was stolen from Erin Hills Park.

The facilities crew installed mile markers along the Heroes Trail system.

11. Committee Member Updates.

10. Adjournment.

Motion by Member Courtright, second by Member Cryer to adjourn. Motion carried. The meeting was adjourned at 7:57 p.m.

Respectfully Submitted:



Sean Keane
Administrative Analyst