

Homer Community Festival Committee

Minutes of the Meeting on
June 16, 2020

**Village of Homer Glen
14240 W. 151st Street
Village Board Room**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Trustee Caprio.

2. Pledge of Allegiance

3. Roll Call; Establish Quorum

Members present at 6:00 p.m. were Trustee Carlo Caprio, Mike De Vivo, Tony Drabik, Todd Fonfara, Ed Kalas, Chris Locacius, and Sue Steilen. Debbie Stevens arrived at 6:05 p.m.

Members Absent: Sara Rudnik.

Also Present: Amy Blank, Dave Bricker, Trustee Keith Gray, and Paul McGary.

4. Approval of Amendments to the Agenda

None.

5. Approval of Minutes

1. February 18, 2020
2. April 14, 2020

Member De Vivo made a motion to approve the meeting minutes from February 18, 2020 and April 14, 2020. Second was made by Member Drabik. All were in favor. Motion carried.

6. Public Comment

None.

7. Announcements

Trustee Caprio congratulated Chris Locacius on his appointment to Vice Chair that was approved at the Village Board meeting on June 10 and thanked Trustee Gray for his service to the Committee.

8. Old Business

- a. Intergovernmental Agreements for Parking and Pedestrian Pathways

Mike De Vivo is waiting for an engineering plan for the path to be constructed on the Township property by the sports fields. After he receives the engineering, he will present it to the Township Board. The path by the sports field will be gravel and eight feet wide.

The Road District will install a six-foot-wide concrete sidewalk along 151st from the Village property to the Library west entrance. They will also install a five-foot wide concrete sidewalk on the Township property along 151st Street.

There was some discussion about the possibility of still having a carnival this year. Member Stevens responded that in addition to carnivals not being allowed to open per the Executive Order, the carnival would need to be booked for more events than the Village's event to cover the cost of their ride insurance. The carnival has not booked any other events this year.

b. Discussion regarding 2021 HomerFest Planning and 20th Anniversary

1. Site Planning

Until there is any further direction from the Board, the site planning will be for the same site used in 2019. The Road District has been renting the lot at 151st and Crème Road for \$3,600 a year. The lot was used for the carnival prior to moving the carnival to Heritage Park. The lot can be used for parking if needed. Trustee Gray suggested that the Committee recommend to the Village manager that the Village rent the property. Member De Vivo has a meeting scheduled with Manager Friling on June 17 and will make the recommendation.

2. Assigning of Duties

The list of currently assigned duties was reviewed. Tents was not on the list. Facility Manger John Robinson and Member Steilen were assigned the task. Member Drabik will be the lead for communicating with the Beer Vendor, along with Trustee Caprio, Member Kalas, and Vice Chairman Locacius. Trustee Gray will continue to assist with signs and artwork for the t-shirt. Dave Bricker will coordinate the purchase of the T-shirts. Marcia De Vivo will continue to help with Craft Services.

3. Fireworks

Trustee Gray and Vice Chairman Locacius negotiated with the Fireworks vendor to sign a new contract. If the Village canceled the contract the penalty would be \$10,000 and the Village would receive \$10,000 of the \$20,000 deposit. Instead of canceling completely, a new contract was signed to apply the \$20,000 deposit next year. The contract includes a personal guarantee for the deposit if anything were to happen to the deposit. The Mayor would like to increase the display next year to celebrate the Village's 20th anniversary. Member De Vivo would like to add other types of lighting display techniques to the fireworks. Vice Chairman Locacius will schedule a meeting with the vendor to

discuss the fireworks. Trustee Gray suggested a 20th anniversary sign on the sledding hill. Trustee Caprio suggested video may be a nice addition, and possibly include historical video/photos of the Village.

Trustee Caprio would like to talk about budget at the next meeting and also talk about adding more funds for bands.

4. Theme

Trustee Caprio asked everyone to think about themes for next year.

9. New Business

Since Trustee Gray is no longer on the Committee, the total number of members is nine. The total number of members has always been ten. Trustee Caprio would like to consider adding new members and possibly having more than ten members on the Committee. Trustee Caprio will talk to the Mayor.

The Mayor has requested a new carnival contract for 2021. Member Stevens has given a draft contract to the Village Manager. Trustee Caprio and Vice Chairman Locacius would like to look at the new contract to make recommendations, for example no rides are to be brought in on Friday. Member Steilen will send a draft copy of the contract to Trustee Caprio and Vice Chairman Locacius.

With the inclusion of celebrating the Village's 20th anniversary, an increase in expense items should come from a separate 20th anniversary budget, not the HomerFest budget. Trustee Gray and Trustee Caprio will discuss the budgets with Board.

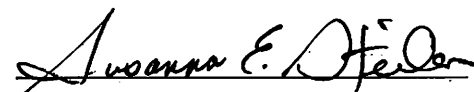
10. Next Meeting – July 21, 2020

Next meeting scheduled for July 21 at 6:00 p.m.

11. Adjournment

Member Locacius made a motion to adjourn the meeting. Second was made by Member Drabik. The motion passed unanimously. The meeting was adjourned at 6:58 p.m.

Respectfully Submitted:



Sue Steilen
Community Relations Coordinator
Village of Homer Glen