THE VILLAGE OF HOMER GLEN
WILL COUNTY, ILLINOIS

ORDINANCE
NUMBER 15-030

AN ORDINANCE ESTABLISHING THE STANDING COMMITTEES OF THE VILLAGE OF HOMER GLEN

GEORGE YUKICH, Village President
ANN HOLTZ, Village Clerk

MICHAEL COSTA
BRIAN BURIAN
CARLO CAPRIO
CHRISTINA NEITZKE – TROIKE
BETH RODGERS
SHARON SWEAS

Trustees

Published in pamphlet form by authority of the Village President and Trustees of the Village of Homer Glen on 07.08.15.

AN ORDINANCE ESTABLISHING THE STANDING COMMITTEES OF THE VILLAGE BOARD OF THE VILLAGE OF HOMER GLEN

WHEREAS, in order to assist in the orderly and efficient conduct of Village business, the corporate authorities of the Village of Homer Glen have determined that it is in the best interests of the Village and its residents to provide for the establishment of several standing committees of the corporate authorities;

WHEREAS, after due deliberations, the corporate authorities have determined that areas appropriate for the establishment of committees include administration and finance, public services and safety, parks and recreation, and the environment; and

WHEREAS, the primary functions of the committees established with respect to each of the aforementioned enumerated areas shall be to investigate concerns arising in such areas, provide technical expertise and analysis in an advisory capacity, and to undertake such other activities as may assist the corporate authorities in transacting such items of business as are encompassed within the above-mentioned enumerated areas.

WHEREAS, it shall be the responsibility of the Standing Committees, Sub-Committees and Task Forces to adhere to the goals of the Comprehensive Plan and the Green Vision Plan when addressing assigned projects.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF HOMER GLEN, WILL COUNTY, ILLINOIS, THAT:

Section 1: Recitals – The foregoing recitals are hereby incorporated into this Ordinance as if fully set forth herein.

Section 2: Establishment of Committees – There are hereby established the following standing committees of the corporate authorities of the Village of Homer Glen: Administration and Finance, Committee of the Whole, Public Services and Safety, Parks and Recreation, and Environment.

Section 3: Committee Membership – Each of the aforementioned committees shall consist of at least five (5) members, not less than one (1) of whom shall be a member of the Village Board of Trustees, and the remainder of whom shall be residents of the Village of Homer Glen selected for their interest, fitness and aptitude for working within the particular area of a given committee. The Village President shall appoint the Chairperson, who shall be a member of the Village Board of Trustees, and members of each committee with the advice and consent of the Village Board. The Village President shall serve as an ex-officio member of such committees as he/she may deem necessary and appropriate. For advisory purposes, the Village President, with the advice and consent of the Board, may appoint additional non-voting members to the

Standing Committee that are not members of the Standing Committee and not residents of the Village of Homer Glen. All committee members, sub-committees, task forces and advisors shall serve at the pleasure of the Village Board, and may be removed at any time for such reasons as the Village Board shall deem sufficient therefore. Appointments for committees are made in May of each Fiscal Year. Any committee member absent from more than three (3) consecutive committee meetings without informing the chairman of the committee of the reasons therefore shall be subject to removal therefrom by action of the Village President. Any vacancy on any committee shall be filled by appointment of the Village President with the advice and consent of the Village Board.

Section 4: Sub-Committees and Tasks Forces- The Village President, with the advise and consent of the Board may appoint from time to time on an as-needed basis, Sub-committees and/or Tasks Forces, to address issues under consideration by the Committee that require additional study or analysis beyond the time or expertise of the Standing Committee. For advisory purposes, the Village President, with the advice and consent of the Board, may appoint additional non-voting members to the Sub-Committee or Task Force that are not members of the Standing Committee and not residents of the Village of Homer Glen. The term for sub-committees and task forces shall coincide with the term of the respective Standing Committee. Any sub-committee or task force member absent from more than three (3) consecutive meetings without informing the chairman of the committee of the reasons therefore shall be subject to removal therefrom by action of the Village President. Any vacancy shall be filled by appointment of the Village President with the advice and consent of the Village Board.

Section 5: Committee Procedure and Meeting – Upon their initial appointment and thereafter at such times as may be necessary, the members of the several committees created above shall meet, organize, and adopt such rules and regulations as may be necessary for the conduct of their business, all in compliance with the ordinances of the Village and laws of the State of Illinois.

Section 6: Duties of Committees – The several committees herein created shall have the duty and responsibility to investigate concerns, in general compliance with the committee scope as described in Attachment A – Committee Scopes, and to otherwise promote the best interest of the Village with respect to such areas. Additionally, all committees shall undertake such other particular duties and responsibilities as they may be charged within from time to time by the Village President and Village Board. All actions of any committee established by this Ordinance shall be advisory in nature, and shall not in any way be binding on the corporate authorities of the Village, or require them to take or refrain from taking any action whatsoever in relation to the action or recommendation of the committee.

Section 7: Severability - The various portions of this Ordinance are hereby expressly declared to be severable, and the invalidity of any such portion of this Ordinance shall not affect the validity of any other portions of this Ordinance, which shall be enforced to the fullest extent possible.

Section 8: Repealer - All ordinances or portions of ordinances previously passed or

adopted by the Village of Homer Glen that conflict with or are inconsistent with the provisions of this Ordinance are hereby repealed.

Section 9: Effective Date - This Ordinance shall be in full force and effect from and after its passage and approval.

(Intentionally Left Blank)

Adopted this day of July pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Burian	X			
Caprio	X			
Costa	X			
Neitzke-Troike	X			
Rodgers	X			
Sweas	X			
Yukich (Village President)				
TOTAL	6	-	-	-

APPROVED by the Village President on July 8, 2015.

George Yukich
Village President

ATTEST:

Ann Holtz
Village Clerk

Attachment A Committee Scopes

Administration and Finance Committee:

The Administration and Finance Committee acts as a recommending body which advises the Village Board on matters relating to the administrative function of the Village including Village finances, business affairs, human resources, administrative policies and procedures, consulting services, contracts, and grants. The Administration and Finance Committee will address issues related to budget and audit review; strategic planning' analysis of organizational structure, systems and procedures; identification of available funding sources; review of grant applications with special emphasis on financial implications; assuring compliance with fiscally responsible fund accounting and management practices.

Committee of the Whole:

The Committee of the Whole consists of the Mayor and all six trustees who are involved in the deliberation of Village business at the committee level. Agendas are structured to address items of major policy direction and citizen interest.

Environment Committee:

The Environment Committee acts as a recommending body which advises the Village Board and staff on environmental issues impacting the ecological welfare of the community consistent with the vision statement of Homer Glen's "Green Vision Plan" (i.e., preserving natural resources, environmental learning, community aesthetics and issues related to air, water and land pollution).

Parks & Recreation Committee:

The Parks & Recreation Committee acts as a recommending body which advises the Village Board and staff on providing recreational opportunities for the residents of Homer Glen (i.e., parks & open space acquisitions and development, trail planning and funding opportunities).

Public Services & Safety Committee:

The Public Services & Safety Committee acts as a recommending body which advises the Village Board and staff on issues related to the provision of public services (i.e., infrastructure, utilities, engineering, buildings and grounds) and public safety (i.e., police services, health, and emergency operations). For advisory purposes the Village President shall appoint to the Public Services and Safety Committee, with the advice and consent of the Village Board, non-voting representatives from the following organizations or entities: Will County Sheriff's Department, Fire Districts with jurisdiction within Homer Glen corporate boundaries, The Emergency Management Agency, Homer Township Highway Department and others as deemed necessary to provide professional expertise to the Committee.