

# Homer Community Festival Committee

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Minutes of the Meeting on  
March 16, 2021

**Village of Homer Glen  
14240 W. 151<sup>st</sup> Street  
Village Board Room**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Trustee Carlo Caprio.

**2. Pledge of Allegiance**

**3. Roll Call; Establish Quorum**

Members present at 6:00 p.m. were Chairperson Trustee Carlo Caprio (left at 8:00 p.m.), Vice-Chair Chris Locacius, Karen Adamczyk, Dave Bricker, Mike De Vivo, Tony Drabik, Todd Fonfara, Paul McGary, Sue Steilen, and Debbie Stevens.

Members absent: Sara Rudnik.

Also Present: Amy Blank, John Robinson, Michelle Kerfin (left at 6:35 p.m.), Anthony Giacobbe (left at 6:35 p.m.), and Lt. Jim Holuj (arrived at 6:17 p.m. and left at 7:46).

**4. Approval of Amendments to the Agenda**

None.

**5. Approval of Minutes**

a. February 16, 2021

Member Adamczyk made a motion to approve the meeting minutes from February 16, 2021, with Amy Blank added to Also Present under Roll Call. Second was made by Member Drabik. All were in favor. Motion carried.

**6. Public Comment**

None.

**7. Announcements**

None.

**8. Old Business**

a. Discussion regarding 2021 HomerFest Planning and 20<sup>th</sup> Anniversary

1. Heritage Corridor Business Alliance Tent

Michelle Kerfin and Anthony Giacobbe from the Heritage Corridor Business Alliance (HCBA) attended the meeting to present ideas and discuss ways for

their organization to be involved with the festival. Items discussed for HCBA involvement:

- Raffles to be held with winners announced after the Fest, not during the Fest.
- Help hand out the balsa wood planes.
- Hand out glow sticks on the night of the fireworks.
- Their tent may be located on the Active Core side of the path near the Food Vendors. Power will be needed in their tent. A 15x15 tent will be provided by the Fest.
- The Committee would like some help in the Beer Tent on Saturday afternoon.
- If a TV is left in the tent, it will be at the HCBA's risk.
- HCBA to provide an ad or direct mailer.
- Michelle Kerfin offered to have Amy Blank and Sue Steilen to come on her radio show to promote the Fest.
- The HCBA will ask their businesses to put up Fest posters in their businesses.
- Offer tattoos with Fest logo or Anniversary logo.
- Businesses to hand out tchotchkes.
- Businesses/restaurants to offer a special sale for the week of or after HomerFest.

Member Drabik made a motion to for the representatives from the HCBA to come back to the April meeting to and present a more concrete plan to the Committee. Second was made by Trustee Caprio. All were in favor. Motion passed.

## 2. Site Planning

The gates along the fence with access from residential property to the park will be locked for entire event. Joe Baber will send letters to all the affected residents. EMA will have people stationed at the access areas to the path.

## 3. Food Vendors

Member Drabik reported Lakeshore Beverage will be meeting on March 23 about pricing. The sponsorship decision for the Fest will happen at that meeting. They may not be able to offer 16-ounce cans because of the shortage of aluminum. Member Drabik will verify that Lakeshore Beverage will supply barbacks on Thursday, Friday, and Saturday evening.

Member Steilen reported Davidson's will not be returning to the Fest this year. Applications submitted include:

Ben's Soft Pretzels  
Cool Creations  
KG Specialties  
Kenootz Pizza

Pelican Harry's  
Smokin' Z BBQ  
TCBY

There is space for eight food vendors. TCBY was excluded because Cool Creations is owned by a Homer Glen resident and a returning vendor. There is room for two more vendors. Member Steilen will reach out to Pizza Mia, Rustic Knead, Game On, Tavern in the Glen and possibly Mucha Salsa.

#### 4. Tents

The following extra tents will be needed:

Special Needs – 10'x10'

Bands – 10'x10'

HCBA 15'x15'

First Aid 15'x15'

The same tents will be ordered for the information booth. The pedestal table will be increased to twelve. The family tent table order will be increased by 20. The bike rack/barricades order will be increased to 25.

#### 5. T-Shirts Design and Colors

Member Fonfara displayed his collection of past HomerFest t-shirts. Amy Blank presented concepts for a new design. The Committee chose the design with the Lima Lima plane design and preferred the design without a circle. The back of the t-shirt should have all of the sponsor logos. Member Bricker will get quotes from three vendors for a one color and two-color design.

#### 6. Graduate Day

Trustee Caprio has been contacted by some parents of eighth graders at Homer Junior High. The parents are requesting a Graduate Day similar to a Special Needs Day. Member Stevens has talked with the carnival owners, and they are fine with opening the carnival at 2:00 and giving the eighth graders an exclusive hour. John Robinson expressed concerns about being ready an hour earlier and having enough volunteers for all the areas needed. Opening an hour early on Sunday was offered as another option. Trustee Caprio will reach out to the parents and coordinate a phone call together with Village staff.

#### 7. COVID Update

Volunteers and staff will be required to wear masks. Masks will be provided for volunteers. Food Vendors will need to follow the same procedures as they would in their restaurants. Hand sanitizing stations will be provided.

The carnival has provided the following information about their current guidelines.

- Employees have daily temperature check before work.
- Employees wear masks at all times when public is present.

- Rides are sprayed down with a 12-hour effective fogger/mister every 3 ride cycles or every 30 minutes.
- Family/friend groups are allowed to sit together. Individuals or individual groups are seated with spacing from other groups.
- Signage is displayed with requests for 6' apart social distancing.
- Public is requested to wear masks (no authority to enforce)
- Sanitation stations are available.

Signs similar to what Bengtson's and Konow's used will be placed at the entrances. Member Steilen will discuss requirements with the Will County Health Department.

**8. Drone Photography**

Trustee Caprio discussed contract terms for Drone Photography with Dan Barker, who has provided services in 2018 and 2019. The proposed contract provides for raw footage to be given to the Village. Member De Vivo made a motion to recommend approval of the contract for Dan Barker to provide Drone photography. Second was made by Vice-chair Locacius. All were in favor. Motion passed.

**9. Update from Committee Members**

Member De Vivo will send the files for the HomerFest handbook to Amy Blank, and she will create the book this year.

**9. New Business**

None.

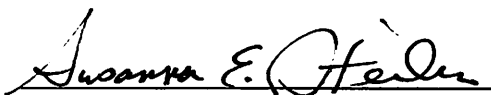
**10. Next Meeting – April 20, 2021**

The next meeting will be held April 20, 2021, at 6:00 p.m. Volunteer organizations will be chosen at the meeting.

**11. Adjournment**

Member De Vivo made a motion to adjourn the meeting. Second was made by Member Adamczyk. The motion passed unanimously. The meeting was adjourned at 8:05 p.m.

Respectfully Submitted:



Sue Steilen  
Community Events Coordinator  
Village of Homer Glen