

Homer Community Festival Committee

Minutes of the Meeting on
June 7, 2023

**Village of Homer Glen
14240 W. 151st Street
Village Community Room**

1. Call to Order

The meeting was called to order at 5:30 p.m. by Chairman Fialko.

2. Pledge of Allegiance

3. Roll Call; Establish Quorum

Members present at 5:30 p.m. were Chair Fialko, Mike Bonomo, Mike Carlson, Paul McGary, Debbie Stevens, and Jay Roti. Member Tony Drabik called in at 5:32 pm.

Members absent: Carmen Maurella, Ethan Fialko, Mark Gawron, John Walters and Sara Rudnik

Also Present: Lt. Jeff Taylor, Alana Charboneau, Mayor Neitzke-Troiike, Dave Bricker, Jim Shake, Michelle Kerfin, Vicki Bozen, Dave Medema, Ron Kus, and Brent Woods.

4. Approval of Amendments to the Agenda

No amendments were discussed.

5. Approval of Minutes

None

6. Public Comment

None

7. Announcements

Chairman Fialko announced he has been reappointed as the chair of the Community Festival Committee. He recommended Debbie Stevens as the committee's vice chair and asked for a voice vote. All members voted aye, zero opposed, and the motion passed unanimously.

8. Old Business

a. Volunteers/Organizations

- i. There is a volunteer sign-up sheet on the Fest website where residents can register to volunteer. Jacquelyn is working on the load-in schedule, which will have a timeline for each day of events. The organizations working the beer tent are Homer Glen Junior Women's Club, Homer Cares/AAC, The Royals, The Girl Scouts, D92 Athletic Association, and the American Legion. When the alcohol is delivered, the number of cases must be counted to ensure we have the correct amount. Chair Fialko asked about the locks that go on the ice chest and liquor truck. There are 15 locks with keys at the Village. Alcohol will be six dollars for a ticket.

- b. **Special Needs Day - Toys**
 - i. Rob from All Around Amusements is going to sponsor the special needs day prizes this year. Debbie picked out 300 small and large prizes. Mayor Neitzke–Troike and Debbie talked about having a tag on the stuffed animals that said they were provided by the Carnival, the Village, and the ACC/Fest committees. There are about 60 families signed up. AAC is teaming up with the Homer Township Library to raise funds for a sensory water wall. The funds raised at Fest will go to the purchase of that wall. High schoolers who volunteer for the day will get community service hours for participation. There will be a dunk tank, and the proceeds raised will go toward the sensory wall.
- c. **HCBA and their participation**
 - i. Michelle Kerfin was in attendance to explain how the HCBA participates at the Fest. In order to have activities such as the painting butterfly and a face painter, the HCBA needs to have sponsors. The sponsors are a part of the chamber and not the Village's sponsors for the Fest. They will have giant Jenga, hula hoops, and other yard games for people to play. Saturday after the parade, the Shriners will be at the HCBA tent. Chair Fialko asked that the HCBA use the Fest branding on the sponsorship fliers in the future.

9. New Business

- a. **Golf Cart assignments**
 - i. Member McGary is going to be in charge of the golf carts at the information booth. There are 10 golf carts; the members who can drive them are Carmen Maurella, John Walters (2 for transportation of the bands), Public Works, Will County Sheriff (2), Chair Fialko, Debbie Stevens, Events, and 2 floaters. Mike Carlson advised he did not need one, his could go to someone else. When the golf carts are not in use, they need to be parked in the designated area, and keys given to Paul. Brent Woods asked if Public Works can get any extra carts that are not in use. They are used to pick up trash around the Fest grounds.
- b. **Load in schedule**
 - i. The load in schedule was passed out. Lt Taylor advised that the Hidden in Plain Sight Trailer will be dropped off Wednesday night. It's going to go across from the food trailers in the grassy area. The tents will be delivered on the Thursday before the fest. The stage and sound equipment will be delivered on the 21st at 9:00 a.m. The electricity is being set up on the 19th and 20th. The generators will need to be picked up by the parks and public works staff before the electricity is set up. The ice should be delivered either the night before or the morning of the fest. The fire department needs four hours to inspect the rides before the carnival can open. Trevor from Portable John said porta-potties will be delivered on June 16th for Pet Fest, and the rest of the units for Fest will be delivered on June 20th. Trevor will put out more porta-potties for the parade on June

23rd. The units will be serviced every night after the Fest closes. Bill asked about the porta-potties that the Village has at the baseball fields. They can be left where they are, unless they are in a parking space.

c. Overview of Fest

- i. Chair Fialko said there were some concerns about safety and security. Lt. Taylor reported that the criminal investigation unit looked into what happened at the Tinley Park Fest, and it appears it was specific to the Windy City Amusements and that fest. There will be increased police presence, along with K-9 units. Ron advised EMA is ready for the fest, and they have 22 radios for use. Volunteers will receive parking passes to park in the grassy lot past the library (Gabbys). Handicapped parking is by the baseball fields. Ron suggested there be more signs indicating where handicapped parking is, as it was not clearly marked last year. The road message boards will be picked up on Wednesday and put out. The volunteer shirts have been ordered: blue for staff and red for volunteers. Chair Fialko said the side tents are going to be turned on an angle.
- ii. Member Roti brought up the prices of alcohol. He believes that the prices of the tickets should stay at five dollars. The members discussed pricing and what would benefit the fest. A voice vote was taken, and all voted in favor of keeping the tickets at five dollars and two tickets for cut water.

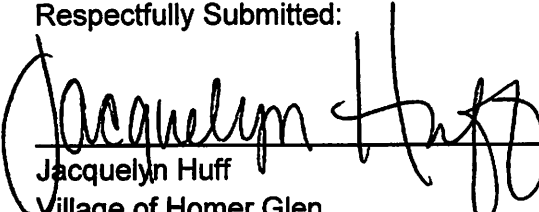
10. Next Meeting

June 13th at 5:30 pm

11. Adjournment

Member Bonomo made a motion to adjourn, seconded by Member McGary. All in favor, zero (0) opposed, the motion carried, and the meeting was adjourned at 7:52 p.m.

Respectfully Submitted:



Jacquelyn Huff
Village of Homer Glen
Community Events Coordinator