

Homer Community Festival Committee

Minutes of the Special Meeting on
June 15, 2021

**Village of Homer Glen
14240 W. 151st Street
Community Room**

1. Call to Order

The meeting was called to order at 6:02 p.m. by Vice-Chair Chris Locacius.

2. Pledge of Allegiance**3. Roll Call; Establish Quorum**

Members present at 6:04 p.m. were Vice-Chair Chris Locacius, Karen Adamczyk, Tony Drabik, Todd Fonfara, Dan Fialko, Paul McGary, Sue Steilen, and Debbie Stevens. Sara Rudnik arrived at 6:34 p.m.

Members absent: Chairperson Trustee Beth Rodgers and Dave Bricker.

Also Present: Amy Blank, Mike Gemprel, Pat Healy, Gabby Garcia, Anthony Giacobbe, Rose Reynders, John Robinson (arrived at 6:05), and Lt. Jim Holuj (arrived at 6:10pm).

4. Approval of Amendments to the Agenda

None

5. Approval of Minutes

None

6. Public Comment

None

7. Announcements

None

8. Old Business**a. Discussion and Updates Regarding 2021 HomerFest Planning and 20th Anniversary****1. Parking / Pedestrian Pathway / Parking Passes**

Parking is all figured out and the grass lot (Lot 1) on the Village green is mainly for fireworks night. If it is not needed for another night it will not be used Friday – Sunday, but if there is no damage to the grass and there is a need for more parking it will be used. The sports complex lot will be available for parking. It has been agreed that Lot 3 will be marked and

painted but not roped because it is easier for staff to direct parking. It was confirmed that the animals need to be out of the farm lot by Thursday, and the contact for the farm lot is Trustee Rodgers and Matt Walsh if there are any issues.

The parking pass color for the bands has been changed from orange to pink, so they are easier to differentiate from the yellow passes (carnival color). This will also require a map color change, so the map and the passes coincide. The beer organization volunteers not receive parking passes. Each band will receive five passes.

2. Festival Layout / Tents

The tent order needs to be confirmed by June 16. Member Fonfara and John Robinson will coordinate the layout of the tents.

A two-inch pipe for water and a waterline has been added to the site, so water is available.

3. Security

No updates. Lt. Holuj will get the information for the book to Amy Blank by Monday

4. Incident Action Plan

No Update

5. Fireworks

The fireworks company is not coming Thursday for set up and John Robinson will assist them. They will use a Village tractor and the road district's bobcat with forks to help the semi at the top of the hill. They are starting set up at 7 a.m. on Thursday. The people being thanked list and announcements needs to be given to Vice-Chair Locacius by 10 a.m. on Thursday. For the fireworks night, there will be fencing placed by the home on the corner of 151st and Eagle Ridge to protect their lawn. The Facebook posts will say Fireworks at dusk. The Airshow start time will be advertised as 8 p.m.

6. Signs

Requests for additional signs needed are to be emailed to Member Steilen as soon as possible.

7. Craft Services

Craft Services will have hot dogs, burgers, pizza, and sandwiches, chips, candy, and cookies as well as pop (Coke, Diet Coke, Sprite, Diet Sprite). Craft Services needs a sign for the outside door. They will set up on Thursday. The Public Works department has a hot dog steamer. It needs to be checked to see if it works for Craft Services to use. Craft Services hours are set up Thursday (not offered Thursday), Friday 6:30-9:30 p.m., Saturday 2-8 p.m., Sunday from 1-5:30 p.m. Craft Services will use the Weber grill to cook the Hamburgers. Trustee Reynders will take care of all shopping for Craft Services items.

8. Parade

There are 35 vendors for the Parade. The Brazilian dancers are confirmed to come. The parade is using the same route. Everyone has until Friday to solidify their slots for the parade. The parade will not disrupt the festival, and the fire/police will line everyone up at the south side of parker. Line-up for the parade is at 10 a.m., and the parade starts at 11 a.m. The parade will be kept on the agenda for next week's meeting.

9. Carnival

There have been 100 mega passes sold, which is ahead of 2019 sales at this time. There is a need for benches around the carnival. The carnival supplier will be asked if they can provide. If not, other options will be explored.

10. Advertising / Sponsors / Heritage Corridor Business Alliance

Some homes have received the HCBA advertisement in the mail. Anthony Giacobbe presented the schedule for the HCBA activities. Dunk tank will be set up on Wednesday. Thursday, they open at 3 p.m. and will be handing out glow sticks and t-shirts, conducting raffles, and providing face painters, and dunk tank will be from 3-5 p.m. First hour is celebrity dunk tank, and then 4 p.m. and 5 p.m. people can dunk their friends and family.

11. Special Needs Day

There are 105 participants, and families are still continuing to sign up. Face painters will be at the Special Need's Day, courtesy of the Heritage Corridor Business Alliance.

12. Volunteers

Thursday and Friday are full for volunteers on maintenance and ID Check. Saturday needs volunteers 7-10 p.m. for maintenance, and Sunday is also almost booked up. There is a need for ticket sales volunteers all across the board.

13. Lakeshore Beverages

No update

14. Bands

A local resident will be opening the bands with his electric guitar. Band parking passes will need to be sent out. No changing tent is needed. They only need food, and Pelican Harry's already agreed to feed them.

15. Supplies Needed / T-Shirts

A list of supplies needed has been started. Trustee Fialko will have a Village credit card and will be able to purchase last minute supplies. Mike Bonomo donated 500 garbage bags, so there should be no need to purchase any more. Masks are not mandatory but there will be hand sanitizer stations placed throughout.

16. Sanitation Services / Ice

If any of the porta-potties gets tipped, it will be zip tied and yellow taped but not dealt with it until later. Supplies needed include 20 Clorox wipes for cleaning and latex free gloves (a volunteer is allergic to latex). Ice will be sold for \$4 a bag.

17. Staff Handbook / Load-in Schedule

The staff handbook will be available next Tuesday. John Robinson will be in charge of making weather calls for HomerFest. Need daily fest managers for making important calls because last time too many people wanted to get involved and decisions were not being made in a productive time frame. The load-in schedule has been updated. Corrections that need to be made before the fest are: no security meeting, meetings are TBD, meetings are at the beer tent, add loading signs for Craft Services team, and Trustee Reynders needs three parking passes/signs.

9. New Business

Meeting Tuesday and potential last-minute meeting on Wednesday for going over last-minute things. Volunteers check in with Member McGary at the information booth. There are new headsets and batteries for the radios, and the ear piece will stay with the person all four days. When calling into the radio say your name, command assistance from the person you are contacting, wait for a response and then go ahead with radio talk.

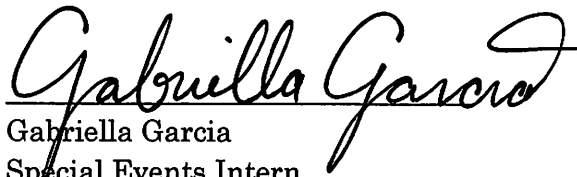
10. Next Meeting – June 22, 2021

The next meeting will be held June 22, 2021, at 6:00 p.m.

11. Adjournment

Member Drabik motioned to adjourn the meeting. Second was made by Member McGary. The motion passed unanimously. The meeting was adjourned at 7:20 p.m.

Respectfully Submitted:



Gabriella Garcia
Special Events Intern
Village of Homer Glen