

Homer Community Festival Committee

Minutes of the Meeting on
June 15, 2022

**Village of Homer Glen
14240 W. 151st Street
Community Room**

1. Call to Order

The meeting was called to order at 5:42 p.m. by Chairman Fialko.

2. Pledge of Allegiance

3. Roll Call; Establish Quorum

Members present at 5:42 p.m. were Chairman Dan Fialko, Karen Adamczyk, Mike Carlson, Tony Drabik, Mark Gawron, Carmen Maurella, Paul McGary, Sara Rudnik, Sue Steilen, Debbie Stevens, and John Walters.

Co-Chairman Ruben Pazmino joined via phone at 5:46pm.

Also Present: Lt. Jeff Taylor, Mike Gemprel Dan Mulka (HCBA Executive Director), Bobbi Medina, and Dave Bricker, John Robinson and Brent Woods.

Member Ethan Fialko was absent.

4. Approval of Amendments to the Agenda

None.

5. Approval of Minutes

a. June 1, 2022

Member Adamczyk made a motion to approve the minutes of the June 1, 2022, meeting. Second was made by Member Drabik. Motion passed unanimously.

6. Public Comment

None.

7. Announcements

8. Old Business

a. 2022 HomerFest Planning Review and Update

Member Maurella began with the discussion of the status of the State of Illinois Liquor License. As of the time of the meeting, the license had been voided due to allegations of forgery as they relate to the signature by Mayor Yukich. Need to get a new license, Member is working with staff and members

to move forward with obtaining new license. Special Meeting has been set for Friday, June 17 to discuss next steps. Chairman Fialko mentioned without license, everything is up in the air. Stated Ordinance Special Events Class J – 1. No license shall be required for any event conducted by or under the title of the Village. He explained that this meant that we did not have to issue a liquor license to ourselves, so the application for the license was sent. Chairman Fialko stated he signed the application in several places, but was not part of the process of attaining the other signatures. He noted that the Mayor is saying he did not sign the license, so we are unaware of who signed it, and that this is under investigation. He also mentioned that it appears that Mayor Yukich has resubmitted a new packet, under a different category, including fencing, which is not being done at other local festivals. He spoke with officers at Canal Days in Lockport and they stated they had no issues with not having fencing around the area. Chairman Fialko noted that Mayor Yukich is now trying to issue the Village a liquor license from the Village itself, which would then require fencing. Chairman Fialko encouraged all to attend the 3 p.m. Friday meeting. He stated if there is no liquor license, there could be no fest, because that is where the majority of our profits come from. Member Maurella commented that he is already in the process of having the new license issued, and that with the proper documentation, we should be able to move forward. Member Drabik asked if the cause of the possibility of no fest had to do with comments on Facebook, to which Chairman Fialko replied “and by people in this office”. Member Carlson commented that this sounded like a sabotage. Chairman Fialko responded that the State would be involved in the fraud investigation. Member Steilen added that the carnival in 2021 brought in \$90,000 and beer ticket sales brought in \$83,000 not deducting what we spent on beer (approx..\$20,000). She suggested discussing continuing with the carnival in the event of the liquor license not being reissued. Member Stevens is in agreement.

Chairman Fialko requested to go around the table for each member to update.

Brent Woods is working on mapping parking. Map of layout and parking was handed out to all in attendance. Chairman Fialko asked Member Steilen about the change in food vendor and staff parking near the gazebo. Member Steilen stated that where the gravel driveway comes out of the parking lot onto the Heritage Circle would be an exit point, and beyond that we shouldn't have public parking. John Robinson went over the details of spaces reserved for food vendors, bands, etc. Member Steilen suggested the public parking not go past the orange lot. Chairman Fialko inquired about the availability of the farm lot for staff/volunteer parking. Brent Woods confirmed that we will have access for parking. Member Steilen stated that she did apply for additional insurance for their property. Chairman Fialko asked about the school

parking. Member Steilen spoke with bus company, they did not like having them on standby. Calling Thursday to confirm, we offered advertising in exchange. Chairman Fialko announced that they passed an ordinance to close down the streets when necessary for village events and emergency purposes. Member Stevens asked about in and out drop-off for buses if we need them. She will meet with Brent Woods to discuss. Member McGary suggested posting bus availability on social media.

Dave Bricker no questions, no comments. Chairman Fialko asked about EMA. John Robinson stated they will cover protected parking, but not public parking areas. He stated that there will be three EMA representatives in attendance. He will work with Brent Woods to discuss where the help is needed.

Chairman Fialko told John Robinson that he would have two people available for electrical work or anything else he needs help with during setup.

Member Steilen asked about golf carts. Brent Woods stated that we have seven golf carts. Chairman Fialko wants two carts allocated to Will County Sheriff's deputies. Member Steilen stated that it would be \$150 per trailer to deliver carts, so we would be picking them up ourselves. Member Drabik asked for someone to talk to the Stallions about using their gators. Member Maurella will talk to them.

Chairman Fialko called attention to the fence between the football field being taken down, and DeVivo pathway has been paved. Everyone agreed that it looks great. John Robinson suggested concrete barriers on the pathway during the fest. Chairman Fialko asked to meet with John Robinson to go over where barriers should be placed for fest.

Member Walters was planning for getting bands to and from the tent.

Member McGary compiled a list of necessary supplies, will compare with event supplies and come up with list of things to buy. Chairman Fialko mentioned that if we need to go to Home Depot, we can do so.

Member Gawron went over layout (copy provided to all committee members). Member Steilen noted that Stacy Patrianakos was handling the design of the Cigar Lounge with Co-Chairman Pazmino. Chairman Fialko asked about 15x15 tent, Member Steilen stated that this was removed from the tent order. Member Gawron stated that carnival management trailers were now in a good spot that everyone should be happy with. It was discussed with carnival company that family tent would mean that kids rides would have to be situated in a way to avoid people stepping over cables. Member Steilen

mentioned that the tents would be delivered and that someone would need to be here to guide them during setup. Chairman Fialko stated that he would make sure to be there for tent setup. Chairman Fialko mentioned where the porta-potties would be set up. Member Gawron mentioned that accessibility is important for the company to service, and Chairman Fialko stated that they should not have a problem.

Mike Gamperl stated that they are short auxiliary members compared to last year. They will close 151st westbound for fireworks night, worked last year except parents upset about pickup. Chairman Fialko asked about Lost Child policy – is auxiliary member ok to bring child to. Mike Gamperl stated that either sheriff or auxiliary member is ok. Lt. Taylor stated there will be between four to eight officers present, at least one sergeant. Radio immediately, stay with child (and parent if present), give description over radio and an officer will take over. Per John Robinson, our radios will not connect with officers, so we will contact EMA command and they will contact Will County Auxiliary, Fire Dept, etc. Chairman Fialko asked if procedure is same for lost adult – Lt. Taylor stated it is the same procedure. John Robinson asked if we are using the community room for officers to use, Member Maurella confirmed.

Member McGary nothing to add. Chairman Fialko asked about ice and golf cart passes. Bobbi Medina stated that golf passes are ready. Chairman Fialko is asking to keep tight control of golf cart passes. Member McGary stated that he has ice figured out. Member Steilen noted that we are getting four coolers, filled with ice, but they will not deliver more over the weekend. Do we order more in that case? She asked what the backup plan is. Bags are 20lbs compared to 22lbs last year. Chairman Fialko stated that if we don't get the liquor license we will have to work on getting more water. Member Maurella stated that if we ran out, we have restaurants that we can utilize as a backup.

Dan Mulka noted that HCBA will have fun things planned for the fest. Asked about signage and website updates. Chairman Fialko asked Dan about updates on sponsors, HCBA will have four sponsors.

Member Rudnik stated she will be helping Member Steilen.

Lt. Taylor stated that he is all set. Chairman Fialko told him to coordinate with Member Maurella regarding Emergency Preparedness Plan. Chairman Fialko asked Lt. Taylor if he was aware of the Will County Substance Abuse asking for a table to hand out Narcan Lt. Taylor was not aware, but will look into it.

Member Adamczyk stated there are over 60 kids signed up for Special Needs carnival. Chairman Fialko asked if signup is through word of mouth, or website. Member Adamczyk said that a lot of people do not put where they heard about it on the registration. Member Adamczyk stated that Trustee LaHa is working on getting scent jars for the fest.

Member Stevens is following up with Porters and Stallions stating that we need Bassett cards ASAP. Member Drabik stated that they all need to come in as well since they missed the meeting. Member Stevens asked Member Drabik what the plan is for a second meeting. He said that Friday is the best day, so Member Stevens will include that in the email. Member Steilen suggested after 5pm. Member Stevens asked if it has to be the Bassett certified member at the meeting, Member Steilen and Member Drabik said they can send anyone, but we need the cards. Chairman Fialko mention that Member Stevens picked up prizes for Special Needs carnival. Member Stevens stated price increased, but we ordered a little less than last year. She said it felt like there was more than enough. If we run out this year, the carnival will pitch in.

Chairman Fialko thanked Bobbi Medina for coming on board. Volunteers are still needed. He asked if Member Adamczyk could ask for more Special Needs volunteers. Bobbi Medina requested anyone on social media to share the post regarding volunteers needed for the Fest. Weekly emails, Constant Contact, and social media requests have been made. We have updated Signup Genius for volunteer signups. Chairman Fialko asked if we could update the daily band info with dates. Bobbi Medina reported that "No Alcohol Beyond this Point" signs are in, and polos will be in by Wednesday. Dan Mulka mentioned reaching out to Westside Children's Therapy for Special Needs volunteers.

Member Drabik noted water delivery is scheduled for Tuesday. Member Steilen asked about Fintech update. She needs totals to process checks. Chairman Fialko asked to check with Lakeshore about soda. Member Drabik will check. Liquor and totes will be dropped off Wednesday. He also relayed that there will be a huddle before the beginning of each volunteer organization shift. He asked that members of Ability Awareness and Homer Cares come to Friday meeting as well. Member Steilen asked about coolers for margarita ice. We will buy coolers and have them cleaned before each shift. Chairman Fialko asked that Member Drabik work with Member Steilen regarding wristbands. Member Steilen stated that we should already have enough. Chairman Fialko asked Member Steilen about MegaPass sales. Member Steilen stated that we are about the same as last year. Chairman Fialko asked what size tent we went with, and Member Steilen stated that we went with an 80x190', which is a smaller tent than last year.

Member Steilen stated that the company is currently short tables. They will give us an update. As a backup, they have 18" wide tables. Chairman Fialko mentioned that we need to put tables parallel to the tent, so that no ones back is to the band. There also needs to be a gap where guests can get in and out easily. He also asked if John Robinson could add some walking mats between the tables. Chairman Fialko asked about handicapped accessible tables, Member Steilen said that the table company was not sure what that means. Member Maurella stated they must be 32" high to be considered accessible. He suggested the tables with 8' tops and 6' settings so that there is enough room at the ends to be wheelchair accessible.

Member Steilen added that the company is short staffed, so they are asking if we want to take over part of the setup. Cost of setup is \$1200 for chairs, or \$3000 for tables and chairs. Member Steilen suggested asking the Scouts if they were interested, and we could pay them a certain amount. Chairman Fialko asked why we didn't contact them about selling water. Member Steilen said she didn't approach them about the water. Member Stevens said that the committee used to do all of the setup, but it was very time consuming. Member Steilen suggested offering them \$500 for setup. Chairman Fialko asked if we have a plan for decorating and signage. Member Stevens is going to buy extra decorations. Member Steilen stated that the committee will be putting up decorations. Chairman Fialko stated that he would take able bodied volunteers to assist. He stated that the flags are at Annico. John Robinson requested that lights be hung before any extra décor was put up.

Member Steilen will talk to Scouts and offer them \$500 for table/chair setup and take down.

Chairman Fialko said that there will be no Remax balloon, but Hawk will be bringing balloon this year. Member McGary suggested having Hawk sign something releasing liability of any damage to cars and balloon. Member Drabik stated change will come along the way, but we will figure it out. Member Fialko mentioned that we will be getting two ATM machines, and confirmed that we will have two tickets booths. Member Steilen said that the credit card machines have been tested and are ready to go.

Member Steilen said that Meijer had given 30 seconds of text, will send to Member Stevens. Member Steilen showed a sample of all shirts. Chairman Fialko expressed concern about Smoker's Kingdom logo, said that it looked small. Member Steilen noted that all logos are the same height. Member Steilen went over what was given to Smoker's Kingdom as their \$6000 sponsor packet, and that the shirts were not a part of their package. She added that

seven golf carts were ordered. Member Stevens added that the logo had been discussed and an offer to send other text was given, but no changes were submitted.

Member Maurella asked John Robinson about blocking off area for fireworks. He said that they were going with the same plan as used in previous years.

Member Steilen asked for more information on Smoker's Kingdom. Member Maurella and Chairman Fialko stated that Member Pazmino would be handling all of that with Stacy. Bobbi Medina asked if anything was being sold, as the volunteers are asking what they will be doing. Member Drabik is going to handle all alcohol related issues with Smoker's Kingdom. Member Drabik is going to ask Co-Chair Pazmino if volunteers are needed and let Bobbi Medina know.

Member Carlson has no update.

Chairman Fialko thanked everyone for their hard work. He asked if anyone thought we need another meeting. A suggestion was made for an informal meeting on Wednesday, the day before the fest in the tent to just check on readiness. It was agreed that it was not necessary for a formal meeting, just a quick check in.

Chairman Fialko asked Member Rudnik if she would be available to help the events team with preparing for the fest. She stated she was not available during the day. Member Steilen thanked Dan Mulka for his help with social media. Member McGary offered to help as well.

Chairman Fialko asked if everyone was in agreement to cancel the July Fest meeting. All were in agreement. Next meeting would be August 3 at 5:30pm.

Chairman Fialko suggested asking Fest visitors to share their photos. Bobbi Medina suggested using a SnapChat filter.

Motion to adjourn meeting was called at 7:45pm by Member McGary, 2nd was called by Member Maurella.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read 'Bobbi Medina', written over a horizontal line.

Bobbi Medina
Events Coordinator
Village of Homer Glen