

# Administration & Finance Committee

---

Minutes of the Meeting on  
October 5, 2022

**Village of Homer Glen  
14240 W 151<sup>st</sup> Street, Homer Glen, IL 60491  
Community Room**

1. Call to Order.

The meeting was called to order at 4:00 p.m. by Mayor George Yukich.

2. Pledge of Allegiance to the Flag.

3. Roll Call.

Members present at 4:00 p.m. were Mayor George Yukich, Trustee Beth Rodgers, Trustee Dan Fialko, Trustee Ruben Pazmino, Village Manager Carmen Maurella and Finance Director John Sawyers.

Also Present: Chief Building Official Joe Baber, Assistant to the Village Manager Gia Cassin, Facilities Coordinator Bill Frossard, Civil Engineer Brett Westcott and Economic Development Director Janie Patch.

Members absent: None

4. Approval of Amendments to the Agenda

5. Approval of Minutes.

a) September 7, 2022

Mayor Yukich stated the minutes from the September 7, 2022 Administration & Finance Committee meeting were being presented for approval. Trustee Rodgers made a motion to approve the minutes; seconded by Trustee Pazmino. The motion passed unanimously.

6. Public Comment.

None.

7. Reports and Communications from Staff.

a) *Village Manager*

1. Village Manager Maurella stated the contract with Beary Landscaping (lawn & mowing maintenance of the 159<sup>th</sup> right of way) is ending on November 16, 2022. He also stated he will be working with staff to discuss bringing this work in house. Village Manager Maurella stated if this work is brought in house the Village may need more mowers to complete the work.

2. Village Manager Maurella stated he has been in communication with Hector from Flock Group Inc. regarding the Flock cameras. He stated trustees had asked for this topic to be revisited by the Village Board. He also stated the company was unable to

attend the October 12 Village Board meeting, however they are available to attend the October 26 Village Board Meeting.

b) *Finance Director*

1. Finance Director Sawyers provided the Village's revenue charts for September. He shared the data collection for Sales Tax, Home Rule Sales Tax, Income Tax, Use Tax, Gaming Taxes and Motor Fuel Tax. Finance Director Sawyers also shared the schedule of payroll.

There was discussion amongst the group regarding Will County taxes versus Cook County taxes. Finance Director Sawyers stated he provided a new document for the committee to review in the current A&F packet regarding the Levy. He stated it is time to start thinking about next steps as the deadline is in December. There was discussion amongst the group regarding the Village funds and how it relates to the upcoming Levy deadline.

Trustee Fialko asked if Finance Director Sawyers could create a visual chart to show staff overtime. Finance Director Sawyers stated yes.

c) *Chief Building Official*

1. Chief Building Official Baber stated the roof project for the Village Hall is complete. He also stated as part of the agreement with All American Exterior Solutions the invoice for the extra sheathing came in for \$2,810. Chief Building Official Baber stated bids have gone out for the soffit and fascia for the Village Hall roof.

8. Old Business

None.

9. New Business.

- a) Consider a Motion to Recommend Approval of the Village's August Legal Bills from Mahoney, Silverman & Cross, LLC in the Amount of \$1,998.75.

Trustee Fialko made a motion to Recommend Approval of the Village's August Legal Bills from Mahoney, Silverman & Cross, LLC in the amount of \$1,998.75; seconded by Trustee Pazmino. The motion passed unanimously.

- b) Consider a Motion to Recommend Approval of the Village's August Legislative Attorney Bills from Odelson, Sterk, Murphey, Frazier & McGrath in the Amount of \$9,843.14.

Trustee Fialko made a Motion to Recommend Approval of the Village's August Legislative Attorney Bills from Odelson, Sterk, Murphey, Frazier & McGrath in the amount of \$9,843.14; seconded by Trustee Pazmino. Trustee Rodgers voted no. The motion passed.

- c) Consider a Motion to Recommend Approval of Payment to the Will County Sheriff's Office for the Fest 2022 Overtime in the Amount of \$21,499.98.

Trustee Fialko made a Motion to Recommend Approval of Payment to the Will County Sheriff's Office for the Fest 2022 Overtime in the amount of \$21,499.98;seconded by Trustee Pazmino. The motion passed unanimously.

Trustee Fialko asked Village Manager Maurella how this year's Sheriff overtime bill compares to last year's bill. Village Manager Maurella stated there were three additional officers per day this year as compared to last year. Trustee Fialko stated on the first day of the fest, there was an incident and he asked Lieutenant Jeff Taylor to do what was needed to make it safe for everyone.

- d) Consider a Motion to Recommend Approval of Payment to Austin Tyler Construction for 10% Retention and Delivery of Stored Materials for the Heritage Park Cul-de-sac and Sled Hill Project in the Amount of \$22,978.22.

Trustee Rodgers made a Motion to Recommend Approval of Payment to Austin Tyler Construction for 10% Retention and Delivery of Stored Materials for the Heritage Park Cul-de-sac and Sled Hill Project in the amount of \$22,978.22;seconded by Trustee Fialko. The motion passed unanimously.

Trustee Fialko stated he believed it was requested for legal counsel to review the bill from Austin Tyler Construction. Village Manager Maurella stated yes, Attorney Cary Horvath from Odelson, Sterk, Murphey, Frazier & McGrath reviewed the bill and suggested the Village pay the bill. Trustee Fialko asked if the Village confirmed receipt of the materials mentioned. Village Manager Maurella stated yes.

- e) Consider a Motion to Recommend Approval of Ordinance No. 22-xxx, an Ordinance Amending Sections 138-4 (C) and 138-4(H) to Update the Improved Acre Fair Market Value.

There was no Motion to Recommend Approval of Ordinance No. 22-xxx, an Ordinance Amending Sections 138-4 (C) and 138-4(H) to Update the Improved Acre Fair Market Value. The motion died.

- f) Consider a Motion to Recommend Approval of a Proposal from Will County Well & Pump Co., Inc. for a sand separator in the Amount of \$8,375.00.

Trustee Fialko made a Motion to Recommend Approval of a Proposal from Will County Well & Pump Co., Inc. for a sand separator in the amount of \$8,375.00;seconded by Trustee Pazmino. The motion passed unanimously.

Trustee Fialko asked Village Manager Maurella to provide detail regarding this item. Village Manager Maurella explained the abundance of sand is destroying the infrastructure of the sprinkler system at the Sports Complex. Village Manager Maurella stated that he and Facilities Coordinator Bill Frossard

discussed the situation and together they decided this sand separator will alleviate this issue and prevent future issues due to the abundance of sand.

There was discussion amongst the group regarding asking the Township to assist with the cost. Trustee Fialko asked if the issue originally started on the golf course which is now the land the Village Hall resides on. Village Manager Maurella stated yes. Trustee Pazmino asked if this sand separator needs to be installed now. Village Manager Maurella stated he thinks it needs to be done now and also stated the sports groups have been asking when they would be able to access water.

- g) Consider a Motion to Recommend Approval of Payment to Joe Mikan for \$8,625.00 and Gintautus & Ausra Borusevicius in the Amount of \$3,040.00, for Right of Way acquisition in preparation for the 151<sup>st</sup> street widening.

Trustee Pazmino made a Motion to Recommend Approval of Payment to Joe Mikan for \$8,625.00 and Gintautus & Ausra Borusevicius in the amount of \$3,040.00, for Right of Way acquisition in preparation for the 151<sup>st</sup> street widening; seconded by Trustee Fialko. The motion passed unanimously.

Trustee Pazmino asked if this motion is due to property the Village purchased. Village Manager Maurella stated yes, this was discovered as something that slipped through the cracks that needs to be rectified.

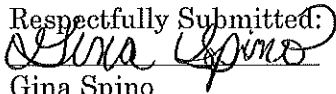
- h) Consider a Motion to Recommend Approval of Contract with HR Green for Engineering Services to Provide a Drainage Study for the Annico Professional Complex in the Amount of \$14,192.00.

Trustee Pazmino made a Motion to Recommend Approval of Contract with HR Green for Engineering Services to Provide a Drainage Study for the Annico Professional Complex in the Amount of \$14,192.00; seconded by Trustee Rodgers. The motion passed unanimously.

Trustee Fialko asked Civil Engineer Westcott for some background on this item. Civil Engineer Westcott stated the Annico Professional Complex development was constructed in a low laying area with no clear overland route. Civil Engineer Westcott stated this has led to various degrees of flooding for the commercial buildings on the property and based on existing topographic data, there would be substantial flooding of Annico Drive, 159<sup>th</sup> Street and Meadowview before an overland route would be available for flood flows to pass. He stated HR Green will provide engineering services to determine the source of flooding within the area of the Annico Drive detention basin with the goal of reducing the risk of flooding while also providing several conceptual improvements to the area to address the existing drainage issues. There was discussion amongst the group on the quotes the Village received regarding engineering firms.

10. Adjournment.

Motion by Trustee Fialko; seconded by Trustee Pazmino to adjourn. Motion carried.  
The meeting was adjourned at 4:37 p.m.

Respectfully Submitted:  
  
Gina Spino  
Finance Analyst