



# VILLAGE OF HOMER GLEN

## Temporary Sign Permit Application (Commercial, Office and Industrial Zoning Districts)

Phone: 708-301-1301  
Fax: 708-301-0417

(Please print legibly)

Business Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### SIGN INFORMATION:

#### **Sign Type:**

- Temporary Sign – Promotional (***total gross surface area of a sign shall not exceed 25sf***; max of 2 signs; one ground-mounted and one wall sign; may be double faced;)
- Temporary Business Identification Sign (sign placement & size must adhere to subject zoning district, wall sign only)
- Temporary New Construction Sign (***32/16sf depending on size of development***, max of 2 signs, typically ground-mounted)

*\*Illuminations of signs must comply with the Outdoor Lighting Regulations in Chapter 75, Article II, Part 20, of the Village Code.*

*\*All temporary ground-mounted signs shall be 5' from all property lines and may not be located in a right-of-way.*

#### **Schedule of Proposed Signs:**

1. Ground/Wall (*circle one*) Horiz. Dimension: \_\_\_\_\_ Vertical Dimension: \_\_\_\_\_ Total Area: \_\_\_\_\_ sf
2. Ground/Wall (*circle one*) Horiz. Dimension: \_\_\_\_\_ Vertical Dimension: \_\_\_\_\_ Total Area: \_\_\_\_\_ sf

### DISPLAY DATES:

- Permits for temporary (promotional) signs shall be valid for a ***period of 91 days*** and may be displayed in one continual time period or split into 13 separate seven-day periods.
- Permits for temporary business identification signs shall be valid for a ***period of 91 days***.
- Permits for temporary new construction sign permits which shall be valid for the duration of construction.
- All temporary signs shall be removed ***within 24 hours*** after expiration of permit.

Month:							Month:							Month:						
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31					29	30	31				
Month:							Month:							Month:						
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					29	30	31					29	30	31				

### SUBMITTAL REQUIREMENTS:

- Written, signed and notarized consent from the owner of the property where the sign will be placed.
- \$25 permit fee, paid date: \_\_\_\_\_

I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_