



# VILLAGE OF HOMER GLEN

## Sign Permit Application

HOMER GLEN

Phone: 708-301-1301  
Fax: 708-301-0417

(Please print legibly)

**Business Name:** \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**\*Sign Contractor:** \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

*\*must be qualified sign designer/contractor*

**Electrical Contractor:** \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ ZIP: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**SIGN INFORMATION:**

Address of Sign Location: \_\_\_\_\_ PIN or Tax ID: \_\_\_\_\_

	Sign #1	Sign #2	Sign #3
<b>Sign Type</b> <i>(Monument, Wall, Awning, Canopy, Projecting)</i>			
<b>Lighting</b> <i>(Internal, External or Non-Illuminated)</i>			
<b>Landscape</b> <i>(for monument signs, measured in sq. feet)</i>			
<b>Overall Height</b> <i>(for monument signs, measured in feet)</i>			
<b>Lot Frontage</b> <i>(for monument signs, measured in feet)</i>			
<b>Tenant Frontage</b> <i>(for wall signs, measured in feet)</i>			
<b>Horizontal Dimension of Copy</b> <i>(measured in feet)</i>			
<b>Vertical Dimension of Copy</b> <i>(measured in feet)</i>			
<b>Total Copy Area</b> <i>(measured in sq. feet)</i>			

*\*Illumination of signs must comply with the Outdoor Lighting Regulations in Chapter 75, Article II, Part 20, of the Village Code.*

*\*All ground-mounted signs shall be 5' from all property lines and may not be located in a right-of-way.*

**SUBMITTAL REQUIREMENTS:**

All Signs:

- Site plan showing the location of all existing and proposed signage on the property, for monument signs include a landscape plan with square footage.
- Color rendering depicting the sign face area, copy/message and location on building elevation, fully dimensioned.
- Confirmation of the sign's compliance with the International Building Code's Design.
- Written, signed and notarized consent from the owner of the property.
- \$50 permit fee due upon application. The remainder is due upon release of the permit.

Paid Date: \_\_\_\_\_

**I hereby certify that I have read, understand, and agree to conform to all governing information and regulations set forth by the Village of Homer Glen.**

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_