



HOMER GLEN

LABOR DAY WEEKEND/ BACK TO SCHOOL PARADE

Saturday, August 31, 2024
10am

Parade Application

Thank you for your interest in participating in the first 2024 Village of Homer Glen Labor Day Weekend Parade. All applicants are subject to approval. If your application is accepted, you will be sent specific information regarding your placement in the parade at a later date closer to the event.

Send completed applications, signed Rules & Instructions sheet, Certificate of Insurance/Hold Harmless to events@homerglenil.org by 4PM, FRIDAY, JULY 19, 2024.

Business/Organization/Group _____

Contact Person: _____

Full Address: _____

E-Mail: _____ Cell: _____

Please "X" ALL applicable:

- | | |
|--|--|
| <input type="checkbox"/> Float | <input type="checkbox"/> Veteran or Active Military organization |
| <input type="checkbox"/> Antique vehicle | <input type="checkbox"/> Political Party ___Rep or ___Dem |
| <input type="checkbox"/> Emergency vehicle | <input type="checkbox"/> Dance/Poms/Gymnastics |
| <input type="checkbox"/> Decorated vehicle | <input type="checkbox"/> Equestrian (must have clean up) |
| <input type="checkbox"/> Special vehicle _____ | <input type="checkbox"/> Other motorized units (motorcycle, farm machinery, golf cart, etc.) _____ |
| <input type="checkbox"/> Marching/Walking Unit | |

Maximum number of participants in your above entry _____ (Max number specified is subject to approval and will be enforced.)

Number of vehicles _____

Length of entry _____ (TOTAL length of float required for parking in the lineup; including tow vehicle with trailer, float and walkers)

Will you be handing out items along the parade route? ___Yes ___No

Will you have music? ___Yes ___No If Yes, please describe (ex. live, recorded and style such as country, 50s, etc.) _____

Information for parade announcers. Please provide 4 or 5 sentences (50 words or less) about your business, organization or group.

2024 Village of Homer Glen Labor Day Weekend/ Back to School Parade Insurance Requirements

As a representative of the applicant, I/we agree to carry adequate forms and liability coverage limits on vehicles and group operations. I grant full permission to any and all of the foregoing to use any photographs, motion pictures, recordings, or any other record of this event for any legitimate purpose, including commercial advertising, without monetary payment to me. By signing this agreement, we agree to release, indemnify, and hold harmless the Village of Homer Glen, its employees, volunteers, representatives, agents, successors, etc., from all losses, claims, theft, demands, liabilities, causes of action, expenses (known or unknown), arising out of their participation in, attendance at, the Village of Homer Glen Labor Day Weekend/Back to School Parade.

Printed name: _____

Signature: _____ Date: _____

Group, Organization or Business: _____

Certificate of Liability Insurance

Applicants are required to furnish a Certificate of Insurance (COI) with their application. The COI must list the Village of Homer Glen, 14240 W 151st St., Homer Glen, IL 60491, as Additional Insured.

Minimum Insurance Recommendations:

Comprehensive General Liability	\$1M combined single limit, each occurrence
Bodily Injury/Property Damage	\$2M general aggregate
Automobile Liability	\$1M combined single limit, per accident
Workers Compensation	A. Statutory B. \$1M injury, per occurrence

2024 Village of Homer Glen Labor Day Weekend/Back to School Parade Release Form

I grant full permission to any and all of the foregoing to use any photographs, motion pictures, recordings, or any other record of this event for any legitimate purpose, including commercial advertising, without monetary payment to me.

I and our group, business or organization hereby release the Village of Homer Glen and its officers, officials, Village President, Board of Trustees, agents, employees, representatives, volunteers, and attorneys from any liability, damage or injury that may arise to my person or property from my participation in the Village of Homer Glen 2024 Labor Day Weekend/Back to School Parade and any related activities.

I hereby acknowledge that I and our group, business or organization have personally agreed to participate in the Parade and related activities and hereby release and save harmless the Village of Homer Glen and its officers, officials, Village President, Board of Trustees, agents, employees, representatives, volunteers, and attorneys from all damage, liability, injury, or wrongdoing that may arise in relation thereto.

Printed name: _____

Signature: _____ Date: _____

Group, Organization or Business: _____

2024 Village of Homer Glen Labor Day Weekend/Back to School Parade Rules & Instructions

Please read thoroughly, sign the document below, and return a copy of your application.

- The final line-up is determined by the Village of Homer Glen. We cannot guarantee a certain position every effort will be made to honor special requests.
- The Village reserves the right to change parade entry numbers based on spacing needs, such as if you have sound, music, animals, vehicles, etc.
- Entries are encouraged to be creative but remain G-rated.
- All entrants must be respectful at all times of volunteers, staff, and other guests and participants in the parade and abide by instructions set forth by volunteers and staff.
- The Village of Homer Glen reserves the right to pull any entry from the parade due to space limitations, the content of the entry, or inappropriate behavior by any participant.
- Each entry is limited to the number of participants specified in the application information, and the participants can only represent the applicant. Individuals and/or groups cannot combine to represent their interests under one application. Separate applications must be submitted for each individual or group. .
- All individuals and groups will always positively represent the parade, refraining from aggressive or improper behavior towards another participant, guest, staff, or volunteer.
- Entrants are responsible for disposing of garbage in designated containers & keeping the parade area litter-free.
- The Village of Homer Glen and its safety and security representatives may exercise authority to veto any aspect of the parade they feel poses an unreasonable risk of injury or danger to the public.
- Any “no shows” or unexcused cancellations made within 24 hours of the parade are subject to being barred from future parades.
- Drivers of motorized vehicles must comply with all traffic laws and refrain from ANY unsafe driving during line-up or parade. All vehicles must be clean and in good running condition. Vehicles not meeting these standards are subject to removal from the parade line-up. All vehicle drivers must hold a valid driver’s license and driver’s insurance as required by Illinois law.
- Keep two car lengths between floats and banners.
- Each entry is limited to two (2) vehicles unless approved by the Parade Chair.
- The parade will step off promptly at 10 am.
- All routines must be performed with the float (if applicable) and participants keeping the parade pace.
- For everyone’s safety, no participant may stop the parade to perform at the Grand Stand or along the route.
- Frequent getting on and off moving vehicles is not allowed.
- All waking entrants must keep the parade pace, and participants cannot stop or visit along the parade route.
- For the safety of the children and all guests, ABSOLUTELY NO candy or other items may be thrown from the floats or moving vehicles. All candy and other small items MUST be handed out by walkers and distributed at the curb (not on the street)
- Animals in the parade MUST be listed on the entry application; have updated vaccinations and be in good health; cope with crowds and other animals; be controlled and on a leash at all times; and be cleaned up after. Please bring the appropriate supplies.
- Absolutely NO alcohol or controlled substances may be consumed during the parade line-up or while participating in any capacity with the parade.
- NO smoking is permitted during line-up or on the parade route.
- This contract constitutes an agreement between the Village of Homer Glen and the parade participant(s).
- Failure to follow the above rules and guidelines may result in immediate expulsion from the parade and may subject the participant to be barred from future parades pending review.
- Participants shall indemnify and hold harmless the Village of Homer Glen from any claim, bodily injury, or cause of action arising out of or in connection with the acts or omissions of parade participants under this agreement. Participants shall reimburse the Village of Homer Glen for any costs, including but not limited to reasonable attorney’s fees, incurred in defense against any such claim.

I have read the above contract and agree that I and ALL members in my parade entry will adhere to all rules noted above.

Applicant Signature: _____ Date: _____